

MACKENZIE COUNTY

# REGULAR COUNCIL MEETING

**OCTOBER 23, 2019  
10:00 AM**

**FORT VERMILION COUNCIL  
CHAMBERS**

 780.927.3718

 [www.mackenziecounty.com](http://www.mackenziecounty.com)

 4511-46 Avenue, Fort Vermilion

 [office@mackenziecounty.com](mailto:office@mackenziecounty.com)



**Mackenzie County**



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, October 23, 2019  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**AGENDA**

|  |    |  | Page |
|--|----|--|------|
| <b>CALL TO ORDER:</b>                    | 1. | a) Call to Order   |      |
| <b>AGENDA:</b>                           | 2. | a) Adoption of Agenda  |      |
| <b>ADOPTION OF<br/>PREVIOUS MINUTES:</b> | 3. | a) Minutes of the October 8, 2019 Regular<br>Council Meeting                             | 7    |
|  |    | b) Business Arising out of the Minutes   |      |
| <b>DELEGATIONS:</b>                      | 4. | a) Kelly McTaggart, Canadian Association of<br>Petroleum Producers (10:00 a.m.)          | 21   |
|  |    | b) Fort Vermilion Agricultural Society - Museum<br>Roof Retrofitting Project (10:15 am)  | 37   |
|  |    | c) Mackenzie Aquatics Society – Mackenzie<br>Wellness Centre Project Update (10:30 a.m.) | 41   |
|  |    | d) Fort Vermilion RCMP – Statistics and Enhanced<br>Policing Report (11:45 a.m.)         | 59   |
|  |    | e)   |      |
| <b>TENDERS:</b>                          |    | Tender openings are scheduled for 11:00 a.m.   |      |
|  | 5. | a) None  |      |
| <b>PUBLIC HEARINGS:</b>                  |    | Public hearings are scheduled for 1:00 p.m.  |      |
|  | 6. | a) None  |      |
| <b>GENERAL<br/>REPORTS:</b>              | 7. | a) Disaster Recovery Program (DRP) Updates<br>(Standing Item)                            |      |
|  |    | b)   |      |

|                                    |     |    |  |    |
|------------------------------------|-----|----|--|----|
| <b>AGRICULTURE SERVICES:</b>       | 8.  | a) |  |    |
|                                    |     | b) |  |    |
| <b>COMMUNITY SERVICES:</b>         | 9.  | a) |  |    |
|                                    |     | b) |  |    |
| <b>FINANCE:</b>                    | 10. | a) | Agreement Extension – Assessment Services  | 63 |
|                                    |     | b) | Finance Charges – Request to Remove Finance Charges on Invoice #26778 & #26779   | 67 |
|                                    |     | c) |  |    |
| <b>OPERATIONS:</b>                 | 11. | a) |  |    |
|                                    |     | b) |  |    |
| <b>UTILITIES:</b>                  | 12. | a) | La Crete Well #3 Mechanical Cleaning   | 71 |
|                                    |     | b) |  |    |
|                                    |     | c) |  |    |
| <b>PLANNING &amp; DEVELOPMENT:</b> | 13. | a) | Bylaw 1158-19 Land Use Bylaw Amendment to add the definition of Dwelling-Multi-Family to Section 2.3.1, adding permitting regulations for Dwelling-Multi-Family to Section 8.19 and to Add Dwelling-Multi-Family as a Discretionary Use to the Hamlet Residential 1 “HR1” and Hamlet Residential 2 “HR2” Districts of the Land Use Bylaw | 73 |
|                                    |     | b) | Bylaw 1159-19 Land Use Bylaw Amendment to change the permitting regulations of the Home Based Business, Minor Use  | 81 |
|                                    |     | c) | Diseased Bison in Alberta  | 87 |
|                                    |     | d) | SE 8-106-15-W5M – Drainage Ditch   | 89 |
|                                    |     | e) |  |    |
| <b>ADMINISTRATION:</b>             | 14. | a) | Caribou Update (standing item)   |    |
|                                    |     | b) |  |    |

|                                      |     |   |     |
|--------------------------------------|-----|---|-----|
|                                      | c)  |   |     |
| <b>COUNCIL COMMITTEE REPORTS:</b>    | 15. | a) Council Committee Reports (verbal)   |     |
|                                      |     | b) Community Services Committee   | 97  |
|                                      |     | c) Municipal Planning Commission  | 103 |
|                                      |     | c) Finance Committee  | 115 |
|                                      | d)  |   |     |
| <b>INFORMATION / CORRESPONDENCE:</b> | 16. | a) Information/Correspondence   | 121 |
| <b>CLOSED MEETING:</b>               |     | <i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i>           |     |
|                                      | 17. | a) Union Negotiations (s. 23, 24)   |     |
|                                      |     | b)  |     |
| <b>NOTICE OF MOTION:</b>             | 18. | a)  |     |
| <b>NEXT MEETING DATES:</b>           |     | a) Budget Council Meeting<br>October 30, 2019<br>10:00 a.m.<br>Fort Vermilion Council Chambers                    |     |
|                                      |     | b) Regular Council Meeting<br>November 5, 2019<br>10:00 a.m.<br>Fort Vermilion Council Chambers                   |     |
|                                      |     | c) Budget Council Meeting (Non-Profit Groups)<br>November 5, 2019<br>5:00 p.m.<br>Fort Vermilion Council Chambers |     |
| <b>ADJOURNMENT:</b>                  | 20. | a) Adjournment  |     |





Mackenzie County

# REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                                       |
| <b>Meeting Date:</b> | <b>October 23, 2019</b>  |
| <b>Presented By:</b> | <b>Carol Gabriel, Director of Legislative &amp; Support Services</b> |
| <b>Title:</b>        | <b>Minutes of the October 8, 2019 Regular Council Meeting</b>        |

**BACKGROUND / PROPOSAL:**

Minutes of the October 8, 2019, Regular Council Meeting are attached.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**SUSTAINABILITY PLAN:**

**COMMUNICATION / PUBLIC PARTICIPATION:**

Approved Council Meeting minutes are posted on the County website.

**POLICY REFERENCES:**

Author: J. Emmerson Reviewed by: CG CAO: \_\_\_\_\_

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the minutes of the October 8, 2019 Regular Council Meeting be adopted as presented.

Author: J. Emmerson      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**October 8, 2019  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

|                  |                                    |
|------------------|------------------------------------|
| Josh Knelsen     | Reeve                              |
| Walter Sarapuk   | Deputy Reeve                       |
| Jacque Bateman   | Councillor                         |
| Peter F. Braun   | Councillor                         |
| Cameron Cardinal | Councillor (via teleconference)    |
| David Driedger   | Councillor                         |
| Eric Jorgensen   | Councillor (arrived at 10:03 a.m.) |
| Anthony Peters   | Councillor                         |
| Ernest Peters    | Councillor                         |
| Lisa Wardley     | Councillor                         |

**REGRETS:**

**ADMINISTRATION:**

|               |  |
|---------------|--|
| Len Racher    | Chief Administrative Officer                                   |
| Doug Munn     | Director of Community Services                                 |
| Carol Gabriel | Director of Legislative & Support Services/Recording Secretary |
| Jennifer Batt | Interim Director of Finance                                    |
| Grant Smith   | Agricultural Fieldman  |
| Don Roberts   | Zama Site Manager  |
| Caitlin Smith | Planning Supervisor  |

**ALSO PRESENT:** Philip Doerksen, La Crete Recreation Society  
Reuben Derksen, Landowner/Developer  
Members of the Public

Minutes of the Regular Council meeting for Mackenzie County held on October 8, 2019 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 19-10-522 MOVED** by Councillor Braun

That the agenda be approved with the following additions:  
13. c) Reuben Derksen, Landowner/Developer (SE 8-106-15-W5M)

**CARRIED**

**MINUTES FROM  
PREVIOUS  
MEETING:**

**3. a) Minutes of the September 10, 2019 Regular Council Meeting**

**MOTION 19-10-523**

**MOVED** by Councillor Driedger

That the minutes of the September 10, 2019 Regular Council Meeting be adopted as presented.

**CARRIED**

**3. b) Business Arising out of the Minutes**

None.

**DELEGATIONS:**

**4. a) Philip Doerksen, La Crete Recreation Society**

**COMMUNITY  
SERVICES:**

**9. a) La Crete Recreation Society – Request to Transfer Funds**

Councillor Jorgensen arrived at 10:03 a.m.

**MOTION 19-10-524**  
Requires 2/3

**MOVED** by Councillor E. Peters

That the La Crete Recreation Society request to transfer funds from the Renovate Old Dressing Rooms Project to the Buffalo Head Prairie Boards/Blumenort Skate Shack Project, in the amount of \$15,000.00, be approved.

**CARRIED**

**DELEGATIONS:**

**4. b) Reuben Derksen, Landowner/Developer (SE 8-106-15-W5M) (ADDITION)**

**MOTION 19-10-525**  
Requires Unanimous

**MOVED** by Councillor Wardley

That administration review easements and/or agreements on SE 8-106-15-W5M.

**CARRIED UNANIMOUSLY**

**GENERAL  
REPORTS:**

**7. a) CAO and Director Reports for September 2019**

**MOTION 19-10-526**

**MOVED** by Councillor Jorgensen

That the CAO and Director Reports for September 2019 be received for information.

**CARRIED**

Reeve Knelsen recessed the meeting at 10:48 a.m. and reconvened the meeting at 11:04 a.m.

**TENDERS:**

**5. a) Supply of 2019 Municipal Utility Tractor – Request for Proposals**

**MOTION 19-10-527**

**MOVED** by Councillor Wardley

That the Supply of 2019 Municipal Utility Tractor – Request for Proposals be opened.

**CARRIED**

Tenders Received

|             |              |
|-------------|--------------|
| Cupex       | \$139,988.00 |
| Joe Johnson | \$130,970.00 |

**MOTION 19-10-528**

**MOVED** by Councillor Braun

That administration review the Supply of 2019 Municipal Utility Tractor – Request for Proposals based on the Evaluation Scoring Criteria prior to awarding.

**CARRIED**

**GENERAL  
REPORTS:**

**7. b) Disaster Recovery Program (DRP) Updates  
(Standing Item)**

**MOTION 19-10-529**

**MOVED** by Councillor Driedger

That the disaster recovery program update be received for information.

**CARRIED**

**AGRICULTURE  
SERVICES:**

8. a) None

**COMMUNITY  
SERVICES:**

9. b) **Police Costing Model**

**MOTION 19-10-530**

**MOVED** by Councillor Wardley

That administration be authorized to respond to the Police Costing Model survey on Policing and Rural Crime based on the information presented and that a letter be sent to the Solicitor General identifying the County's position.

**CARRIED**

Reeve Knelsen recessed the meeting at 11:59 a.m. and reconvened the meeting at 12:48 p.m. with all members present with the exception of Councillor Jorgensen.

**FINANCE:**

10. a) **Financial Reports – January 1, 2019 to August 31, 2019**

**MOTION 19-10-531**

**MOVED** by Councillor Wardley

That the financial reports for January to August 2019 be received for information.

**CARRIED**

**FINANCE:**

10. b) **Finance Charges – Request to Remove or Reduce on Invoice #26776**

**MOTION 19-10-532**

**MOVED** by Councillor Wardley

That the request to remove or reduce finance charges on Invoice #26776 be denied.

**CARRIED**

**FINANCE:**

10. c) **Insolvent Companies – Write off Taxes Tax Roll #422126 & #084093**

**MOTION 19-10-533**  
Requires 2/3

**MOVED** by Councillor Bateman

That taxes in the amount of \$44,002.87 for tax roll #422126 and

\$33,558.07 tax roll #084093 be written off as unrecoverable.

**CARRIED**

**FINANCE:**

**10. d) Shallow Gas Tax Relief Initiative**

**MOTION 19-10-534**

Requires 2/3

**MOVED** by Councillor Braun

That as per the Shallow Gas Tax Relief Initiative, Council authorizes the cancellation of thirty-five percent (35%) of the shallow gas property taxes levied in 2019 as per Attachment A on Tax Roll #083803 in the amount of \$66.58 and Tax Roll #084386 in the amount of \$109.44.

**CARRIED**

**MOTION 19-10-535**

Requires 2/3

**MOVED** by Councillor Braun

That as per the Shallow Gas Tax Relief Initiative, Council authorizes the penalties assessed on Tax Roll #083803 in the amount of \$10.34 be written off.

**CARRIED**

**PUBLIC HEARINGS:**

**6. a) Bylaw 1154-19 Land Use Bylaw Amendment to Rezone Plan 182 1653, Block 1, Lot 2 from Agricultural "A" to Rural Industrial – General "RIG" (La Crete Rural)**

Reeve Knelsen called the public hearing for Bylaw 1154-19 to order at 1:07 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1154-19 was properly advertised. Caitlin Smith, Planning Supervisor, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Caitlin Smith, Planning Supervisor, presented the following:

*Mackenzie County received a request to rezone Plan 182 1653, Block 1, Lot 2 from Agricultural "A" to Rural Industrial – General "RIG" in order to accommodate a potential industrial development. The applicant has been approached by a logging company to purchase this property. He believes this location would be ideal because*

*other industrial companies are in the area. There is currently a one and a half story house with a shop, a barn and a couple of portable sheds on the property.*

*The Southeast corner of the quarter section was rezoned in 2015 to Rural General Industrial District "RI2". This zoning is now recognized under Bylaw 1066-17 as Rural Industrial General "RIG".*

*First reading was given on August 28, 2019.*

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1154-19. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1154-19. There was no one was present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1154-19 at 1:09 p.m.

**MOTION 19-10-536**      **MOVED** by Councillor Braun

That second reading be given to Bylaw 1154-19 being a Land Use Bylaw Amendment to rezone Plan 182 1653, Block 1, Lot 2 from Agricultural "A" to Rural Industrial General "RIG".

**CARRIED**

**MOTION 19-10-537**      **MOVED** by Councillor Bateman

That third reading be given to Bylaw 1154-19 being a Land Use Bylaw Amendment to rezone Plan 182 1653, Block 1, Lot 2 from Agricultural "A" to Rural Industrial General "RIG".

**CARRIED**

**OPERATIONS**      **11. b) Paramount Road Systems and Airport**

Councillor Jorgensen rejoined the meeting at 1:24 p.m.

**MOTION 19-10-538**      **MOVED** by Councillor Wardley

That the Reeve and Councillor Wardley be authorized to meet with Paramount Resources Ltd. regarding the potential transfer of road infrastructure in Zama.

**CARRIED**

**OPERATIONS**      **11. a) Rescinded Policy PW014 Sale of County Gravel/Crusher Reject for Personal Use**

**MOTION 19-10-539**      **MOVED** by Councillor Wardley

That the sale of County gravel and crusher reject for personal use be received for information.

**CARRIED**

**UTILITIES**      **12. a) None**

**PLANNING AND DEVELOPMENT:**      **13. a) Bylaw 1156-19 Land Use Bylaw Amendment to Rezone Part of SE 02-106-15-W5M from Agricultural "A" to Rural Industrial – General "RIG" (La Crete Rural)**

**MOTION 19-10-540**      **MOVED** by Councillor Driedger

That first reading be given to Bylaw 1156-19 being a Land Use Bylaw Amendment to rezone Part of SE 02-106-15-W5M from Agricultural "A" to Rural Industrial General "RIG", subject to public hearing input.

**CARRIED**

**PLANNING AND DEVELOPMENT:**      **13. b) Bylaw 1157-19 Inter-municipal Collaborative Framework with Northern Sunrise County**

**MOTION 19-10-541**      **MOVED** by Councillor Wardley

That first reading be given to Bylaw 1157-19, being a bylaw of Mackenzie County to establish the Inter-municipal Collaboration Framework (ICF) with Northern Sunrise County

**CARRIED**

**MOTION 19-10-542**      **MOVED** by Councillor Bateman

That second reading be given to Bylaw 1157-19, being a bylaw of Mackenzie County to establish the Inter-municipal Collaboration Framework (ICF) with Northern Sunrise County.

**CARRIED**

**MOTION 19-10-543**  
Requires Unanimous

**MOVED** by Deputy Reeve Sarapuk

That consideration be given to go to third reading of Bylaw 1157-19, being a bylaw of Mackenzie County to establish the Inter-municipal Collaboration Framework (ICF) with Northern Sunrise County at this meeting.

**CARRIED UNANIMOUSLY**

**MOTION 19-10-544**

**MOVED** by Councillor E. Peters

That third reading be given to Bylaw 1157-19, being a bylaw of Mackenzie County to establish the Inter-municipal Collaboration Framework (ICF) with Northern Sunrise County.

**CARRIED**

**MOTION 19-10-545**  
Require Unanimous

**MOVED** by Councillor Wardley

That the La Crete Area Structure Plan be brought back to the next meeting for review.

**CARRIED UNANIMOUSLY**

**ADMINISTRATION:**

**14. a) Growing the North Conference Sponsorship**

**MOTION 19-10-546**  
Requires 2/3

**MOVED** by Councillor Braun

That Mackenzie County sponsor the 2020 Growing the North Conference at a Bronze sponsorship level with funding coming from the Grants to Other Organizations.

**CARRIED**

**ADMINISTRATION:**

**14. b) Mackenzie Ski Hill Society – Letter of Support**

**MOTION 19-10-547**  
Requires 2/3

**MOVED** by Councillor Jorgensen

That the letter of support provided to the Mackenzie Ski Hill Society for their Community Facility Enhancement Program Grant

for continued ski hill development with a municipal in-kind funding contribution of \$326,700.00 be approved for funding.

**CARRIED**

**ADMINISTRATION: 14. c) Proposed Fire Salvage Plan and Community Management Zone – Tolko, Norbord, La Crete Sawmills**

**MOTION 19-10-548 MOVED** by Councillor Bateman

That the Proposed Fire Salvage Plan and Community Management Zone from Tolko, Norbord, and La Crete Sawmills be received for information and that a letter be sent to Alberta Agriculture & Forestry regarding stumpage fees for forest fire salvage.

**CARRIED**

Reeve Knelsen recessed the meeting at 2:21 p.m. and reconvened the meeting at 2:36 p.m.

**ADMINISTRATION: 14. d) Region 6 Metis Nation of Alberta Annual General Meeting**

**MOTION 19-10-549 MOVED** by Deputy Reeve Sarapuk  
Requires 2/3

That Councillor Jorgensen and Councillor Cardinal be authorized to attend the Region 6 Metis Nation of Alberta to attend their Annual General Meeting on October 19, 2019 in Peace River and that a follow-up report be provided to Council.

**CARRIED**

**ADMINISTRATION: 14. e) Policy ADM042 General Safety Policy**

**MOTION 19-10-550 MOVED** by Councillor Wardley

That Policy ADM042 General Safety Policy be approved as AMENDED.

**CARRIED**

**ADMINISTRATION: 14. f) Caribou Update (Standing Item)**

**MOTION 19-10-551 MOVED** by Deputy Reeve Sarapuk

That the Caribou update be received for information.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**15. a) Council Committee Reports (verbal)**

**MOTION 19-10-552**

**MOVED** by Councillor Jorgensen

That the Council Committee reports be received for information.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**15. b) Community Services Committee Meeting Minutes**

**MOTION 19-10-553**

**MOVED** by Councillor Braun

That the Community Services Committee meeting minutes of September 4, 2019 be received for information.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**15. c) Municipal Planning Commission Meeting Minutes**

**MOTION 19-10-554**

**MOVED** by Councillor E. Peters

That the Municipal Planning Commission meeting minutes of September 12, 2019 be received for information.

**CARRIED**

**INFORMATION /  
CORRESPONDENCE:**

**16. a) Information/Correspondence**

**MOTION 19-10-555**

**MOVED** by Deputy Reeve Sarapuk

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**MOTION 19-10-556      MOVED** by Councillor Braun

That the Supply of 2019 Municipal Utility Tractor be awarded to the most qualified bidder based on the evaluation scoring criteria, while staying within budget.

**CARRIED**

**CLOSED MEETING:      17.    Closed Meeting**

**MOTION 19-10-557      MOVED** by Councillor Jorgensen

That Council move into a closed meeting at 3:24 p.m. to discuss the following:

- 17. a) Tax Roll 155377 – Payment Agreement Request & Write Off (*FOIP, Div. 2, Part 1, s. 23, 24, 27*)

**CARRIED**

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors
- Len Racher, Chief Administrative Officer
- Carol Gabriel, Director of Legislative & Support Services
- Jennifer Batt, Interim Director of Finance

**MOTION 19-10-558      MOVED** by Councillor Driedger

That Council move out of a closed meeting at 3:40 p.m.

**CARRIED**

- 17. a) Tax Roll 155377 – Payment Agreement Request & Write Off

**MOTION 19-10-559      MOVED** by Councillor Jorgensen  
Requires 2/3

That administration enter into an agreement with the owners of Tax Roll 155377 as discussed.

**CARRIED**

**NOTICE OF MOTION:      18. a) None**

**NEXT MEETING            19. a) Next Meeting Dates**

**DATE:**

Organizational Meeting  
October 22, 2019  
10:00 a.m.  
Fort Vermilion Council Chambers

Regular Council Meeting  
October 23, 2019  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT: 20. a) Adjournment**

**MOTION 19-10-560** **MOVED** by Councillor Jorgensen

That the Council meeting be adjourned at 3:43 p.m.

**CARRIED**

These minutes will be presented to Council for approval on October 23, 2019.

---

Joshua Knelsen  
Reeve

---

Lenard Racher  
Chief Administrative Officer

UNAPPROVED



Mackenzie County

# REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>   |
| <b>Meeting Date:</b> | <b>October 23, 2019</b>  |
| <b>Presented By:</b> | <b>Len Racher, Chief Administrative Officer</b>                                    |
| <b>Title:</b>        | <b>DELEGATION<br/>Kelly McTaggart, Canadian Association of Petroleum Producers</b> |

## **BACKGROUND / PROPOSAL:**

Presentation by Kelly McTaggart, Advisor – Community Engagement with the Canadian Association of Petroleum Producers.

## **OPTIONS & BENEFITS:**

## **COSTS & SOURCE OF FUNDING:**

## **SUSTAINABILITY PLAN:**

## **COMMUNICATION / PUBLIC PARTICIPATION:**

## **POLICY REFERENCES:**

**Author:** C. Gabriel      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

That the presentation by the Canadian Association of Petroleum Producers be received for information.

Author: \_\_\_\_\_ Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_



## **Canadian Association of Petroleum Producers**

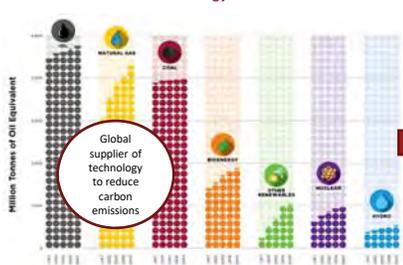
- **Represents large and small producer member companies**
- **Members explore for, develop and produce natural gas, natural gas liquids, crude oil, and oil sands throughout Canada**
- **Produce about 80 per cent of Canada's natural gas and crude oil**
- **Associate members provide a wide range of services that support the upstream crude oil and natural gas industry**



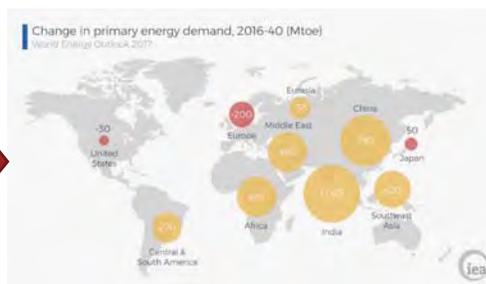
## Meeting Increasing Global Energy Demands

- World Business Council on Sustainable Development frames the 2050 challenge as “nine billion people not just living on the planet, but living well and within the limits of the planet”
- Canada has a role to play in helping those countries meet the growing energy needs, while reducing emissions and growing the economy
- Innovation will position Canada to contribute responsibly

Growth in the Global Energy Mix from 2017-2040



Source: IEA, World Energy Outlook 2018, New Policies Scenario



## Global Opportunities: Need for Market Access



## Capital Investment in Canada's Oil and Natural Gas Industry

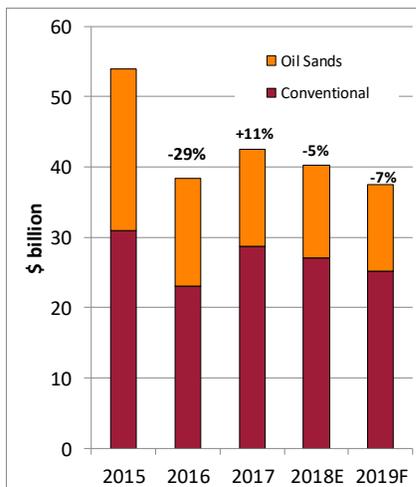
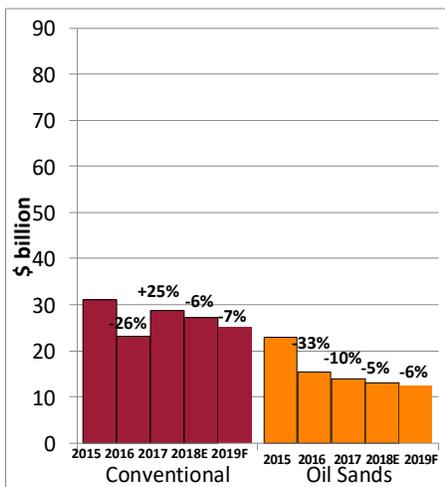


Source: Statistics Canada & CAPP, 2019

## Upstream Capital Investment in Canada

% = Year/year change

### Combined Capital Investment



Source: CAPP June 2019

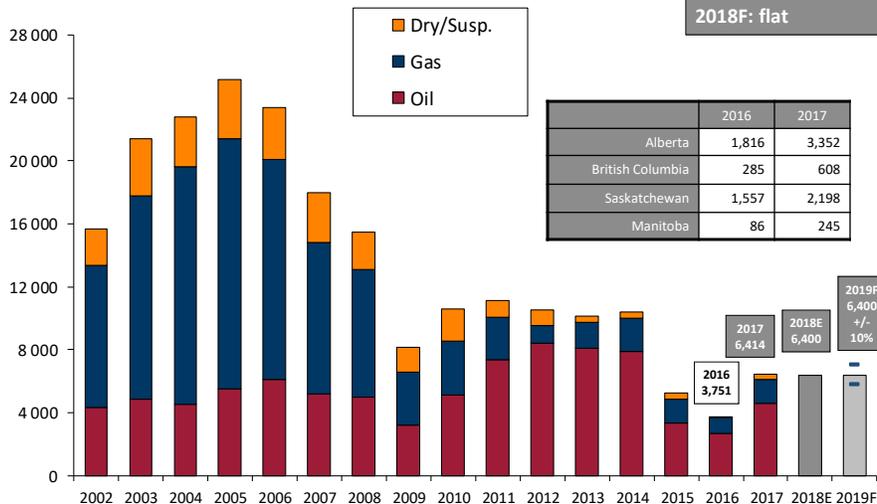
7



CAPP.CA

## Total Wells Drilled in Western Canada

Yr/yr change in drilling:  
2016: -28%  
2017: +71%  
2018F: flat

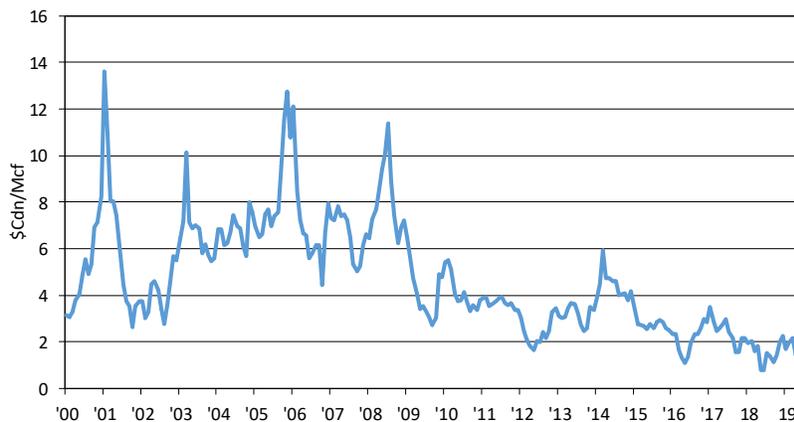


Source – CAPP. Based on Rig Release (October 2018)



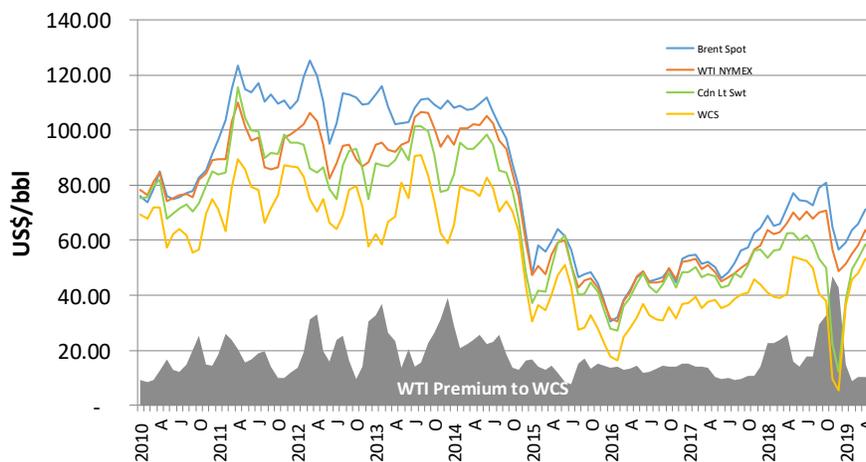
CAPP.CA

### Canadian Natural Gas Price AECO One Month Spot Price – Monthly Average

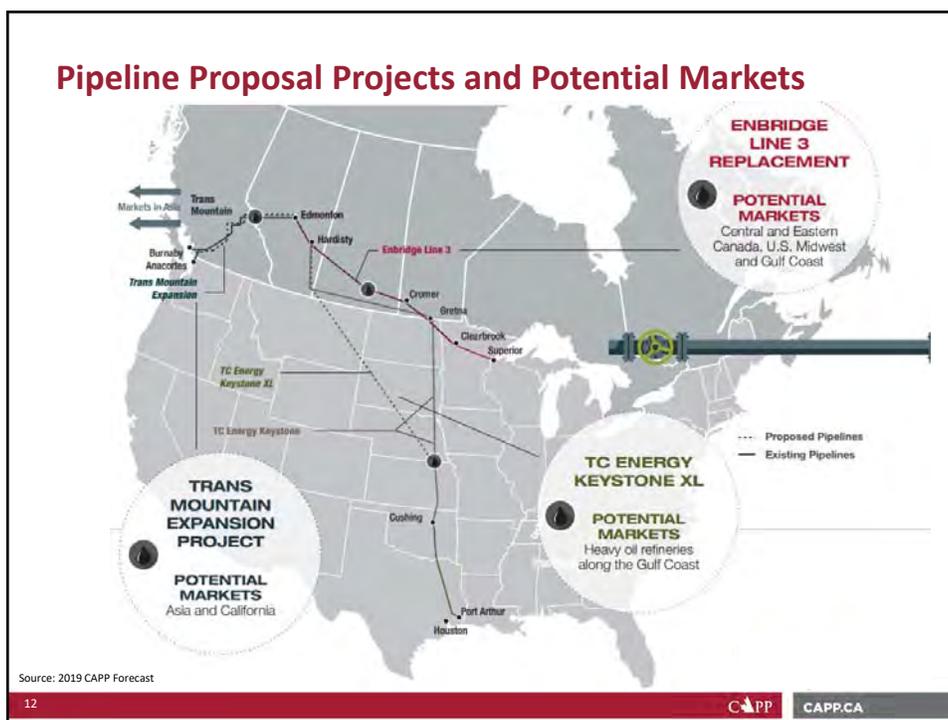


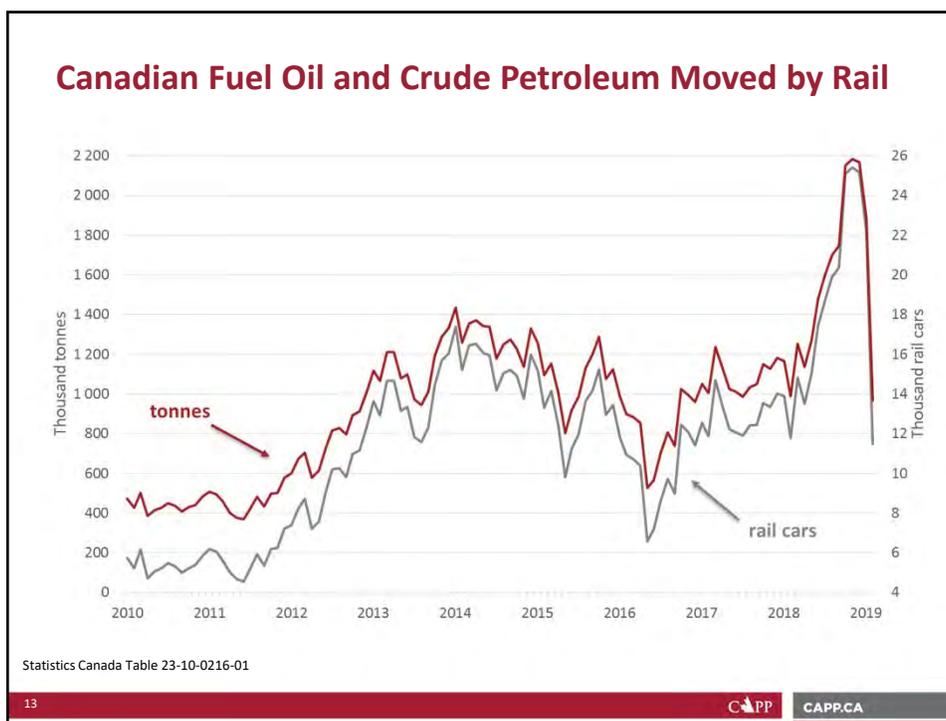
CAPP CAPP.CA

### Crude Oil Prices



CAPP CAPP.CA





## Natural Gas Markets

- **Current State:**
  - Market share in Eastern Canada has stabilized but:
    - New U.S. pipes soon coming up into Ontario
    - New capacity out of Northeast U.S. connecting to Midwest U.S.
  - Significant bottlenecks in getting gas to the mainline:
    - High volatility
    - Lower average prices
  - As producers develop liquids for value, gas supply will continue to be high
- **Need for LNG greater than ever:**
  - Positive signs for projects but, barriers remain
- **Conversion to natural gas fired electricity a positive opportunity**

### Current Disposition of Canada's Natural Gas Production



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### North American Natural Gas Supply Map and Canada's Potential New Markets



CAPP CAPP.CA



## World Exporters and Implemented Carbon Pricing Initiatives

- As Canada enacts stringent GHG emissions-reduction policies, many competing jurisdictions are not following similar emissions-reduction programs
- By encouraging more production outside of Canada, it runs the risk of having worst potential impacts of the environment

| Country              | Exporter Rank* | Carbon Pricing Initiatives              |
|----------------------|----------------|---|
| Saudi Arabia         | 1              | <input type="checkbox"/>                |
| Russia               | 2              | <input type="checkbox"/>                |
| Iraq                 | 3              | <input type="checkbox"/>                |
| Canada               | 4              | <input checked="" type="checkbox"/> Yes |
| United Arab Emirates | 5              | <input type="checkbox"/>                |
| Kuwait               | 6              | <input type="checkbox"/>                |
| Iran                 | 7              | <input type="checkbox"/>                |
| Venezuela            | 8              | <input type="checkbox"/>                |
| Nigeria              | 9              | <input type="checkbox"/>                |
| Angola               | 10             | <input type="checkbox"/>                |

\* Rank by volume exported, based on information from the OPEC Annual Statistical Bulletin, and climate policy from the World Bank Carbon Pricing Dashboard. The U.S. is absent from this list because while it is a large producer, the U.S. is not yet within the world's top 10 net exporters. CAPP notes the states of California and Washington do have cap-and-trade carbon pricing and of these two, California is the only producing jurisdiction.



**Slide 17**

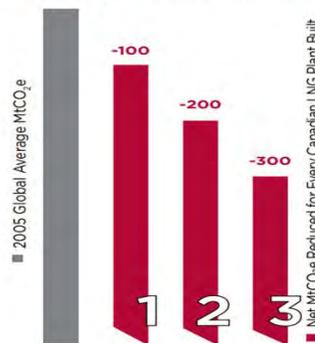
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**MK1** Change title to "Canada is a leader in Environmental Protection"  
McTaggart, Kelly, 2019-06-17

## Our Industry Can Help Reduce Global Emissions

- The Canadian Natural gas sector is amongst the best in the world for GHG performance.
- Industry can help reduce global emissions by providing low emission Natural gas to the world.
- Canada can help replace coal generation in other parts of the world with lower emitting natural gas.
- Canadian Natural gas can displace higher emission fuels with Canadian gas for industrial and domestic use in developing countries.

FOR EVERY LNG FACILITY BUILT IN CANADA, GLOBAL EMISSIONS ARE REDUCED BY **100 MtCO<sub>2</sub>e** PER YEAR.



CAPP

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## Policy and Regulatory Impacts

CAPP CANADA'S OIL & NATURAL GAS PRODUCERS

## Existing headwinds

Lack of export capacity to global markets reducing revenues and preventing growth

### 1. Market access

- Current 4 mb/d oil pipeline network operating near maximum capacity.
- Limited takeaway capacity results in heavy discounts on Canadian crudes and challenges investment in new and existing projects
- Natural Gas Market over supplied, imports up production flat and faltering
- oil curtailment program continues to be in place in Alberta due to the lack of takeaway capacity.

### 2. Uncompetitive with United State's new tax policy

- The US tax system has become much more competitive and as a result, the US economy is going to be much more attractive for investment

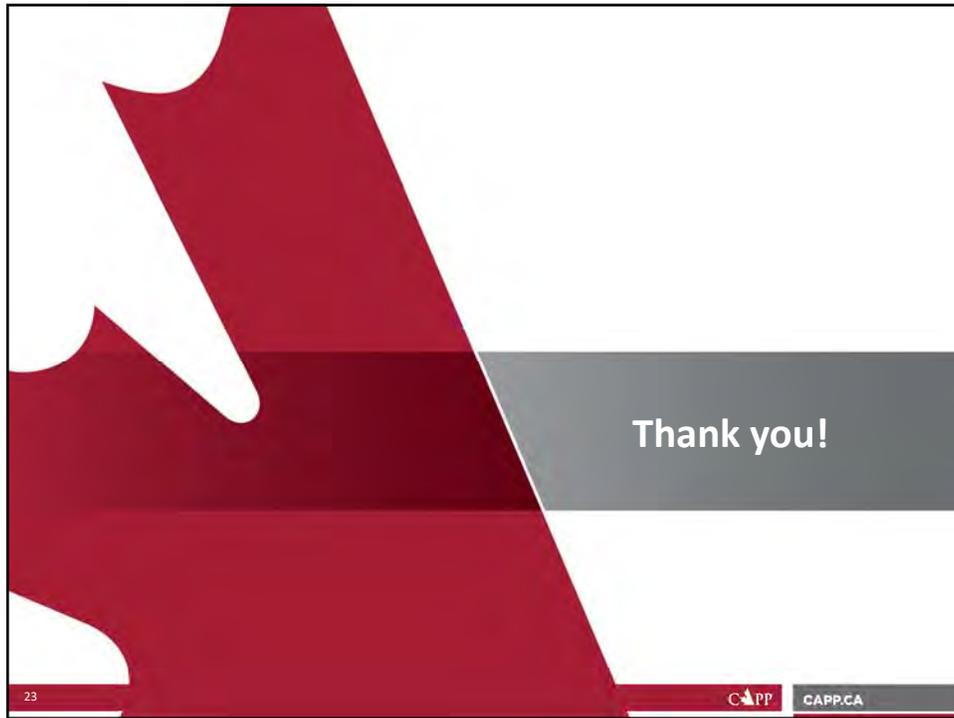
### 3. Regulatory environment: complexity, climate policy, uncertainty

- Canada is losing market share to U.S. producers who are growing supply while faced with less stringent environmental regulations
- Non-market based solutions are needed to close gap

**Cumulative Burden**

## Policy Updates

- Caribou
- Bill C-69
- Bill C-48
- Competitiveness Reports







Mackenzie County

# REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>   |
| <b>Meeting Date:</b> | <b>October 23, 2019</b>  |
| <b>Presented By:</b> | <b>Doug Munn, Director of Community Services</b>   |
| <b>Title:</b>        | <b>DELEGATION<br/>Fort Vermilion Agricultural Society – Museum Roof<br/>Retrofitting Project</b> |

## **BACKGROUND / PROPOSAL:**

The Fort Vermilion Agricultural Society has requested support from Council to assist financially with repairs to the Ag Society Museum Roof Project. (See attached email for details)

## **OPTIONS & BENEFITS:**

1. Approve a \$12,881.37 grant to the Fort Vermilion Agricultural Society for the Museum Roof Repair Project
2. Accept the request for funding of the Museum Roof Repair Project as information.

## **COSTS & SOURCE OF FUNDING:**

As the Grants to Other Organizations Reserve has been depleted, funds could come from the General Capital Reserve.

## **SUSTAINABILITY PLAN:**

## **COMMUNICATION / PUBLIC PARTICIPATION:**

Author: D Munn Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**POLICY REFERENCES:**

Policy FIN006 Unbudgeted Expenditures

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the request for funding by the Fort Vermilion Agricultural Society in the amount of \$12,881.37 for the Museum Roof Retrofitting Project be approved with funds coming from the General Capital Reserve.

Author: \_\_\_\_\_ Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**From:** [Al and Marilee Toews](#)  
**To:** [Doug Munn](#)  
**Subject:** Fort Vermilion Ag. Society Museum Roof Energy Project  
**Date:** October 8, 2019 8:33:44 AM

---

Mr. Doug Munn, this letter is a followup to my conversation with Mr. Racher yesterday.

The NDP Government gave funding through the Fort Vermilion Agricultural Society for energy efficient projects. The Society was awarded \$ 17,283. This was timely, as the Museum roof needed repair work due to longstanding ice build up problems. The Government approved the Society's proposal of retrofitting the roof to a R 50 with new insulation, a program goal.

The initial plan was to carefully lift the metal, remove the old fibreglass insulation and replace it with spray foam to the R50 requirement. When the contractor attempted to do this, it was discovered that every overlapping seam had been strongly sealed with glue. In effect the roof is one giant piece of metal, which cannot be removed without kinking the metal. So the metal is not reusable as was planned.

A Budget for the project follows, which shows a current cost overrun. We received two quotes for the initial project and approved/accepted Hans McAteer's quote \$ 21,134.37 GST included. This was for R40 insulation (batt and foam). To have R50, an all foam method was needed. This added \$5,600 to the original quote. New metal adds another \$ 3,000. With GST, this increases the roof project to \$30,164.37. The Environmental Grant of \$ 17,283. reduces the funds required to \$ 12,881.37. For this shortfall we, ask County assistance. Roof retrofitting to R50 should reduce significantly the heating costs for the Complex. This is covered by the County.

The Museum and Archives is integral to the Community and Cultural Complex. It was opened July 1995, 25 years ago. It was a shared project of the Ag. Society and Recreation Board, as fundraising was already in place to add a heated separate entrance to the Curling Rink. By pooling resources of two organizations, we were able to build a Museum and Archives in Fort Vermilion. This added cultural components to the facility, one of the initial community goals.

**Museum & Archives Roof Retrofitting:**

**Hans McAteer Quote:**

|                               |              |               |
|-------------------------------|--------------|---------------|
| Batt and Foam Topping to R40. | \$ 20,127.97 |               |
| GST.                          | 1,006.40     |               |
| TOTAL.                        |              | \$ 21,134..37 |

Government Environmental Grant. (\$ 17,283.00).

|                      |             |
|----------------------|-------------|
| Initial Shortfall    | \$ 3,851.37 |
| Additional Expenses: |             |

|                                 |             |
|---------------------------------|-------------|
| Upgrade to program desired R50. | \$ 5,600.00 |
| New metal                       | 3,000.00    |
| GST on \$ 8,600.                | 430.00      |

|                    |              |
|--------------------|--------------|
| Revised Shortfall. | \$ 12,881.37 |
|--------------------|--------------|

Please contact me soon when you have had a chance to review. I would be pleased to answer any questions you may have.

Sincerely,  
Al Toews  
Treasurer

Fort Vermilion Agricultural Society

780.927.3491 or 780.247.0773

Sent from my iPad



Mackenzie County

# REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>  |
| <b>Meeting Date:</b> | <b>October 23, 2019</b>   |
| <b>Presented By:</b> | <b>Doug Munn, Director of Community Services</b>  |
| <b>Title:</b>        | <b>DELEGATION<br/>Mackenzie Aquatics Society – Mackenzie Wellness Centre<br/>Project Update</b> |

## **BACKGROUND / PROPOSAL:**

The Mackenzie Aquatics Society will be in attendance to provide an update on the Mackenzie Wellness Centre Project.

A copy of their presentation is attached.

## **OPTIONS & BENEFITS:**

## **COSTS & SOURCE OF FUNDING:**

## **SUSTAINABILITY PLAN:**

## **COMMUNICATION / PUBLIC PARTICIPATION:**

## **POLICY REFERENCES:**

**Author:** C. Gabriel      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

That the Mackenzie Wellness Centre Project Update be received for information.

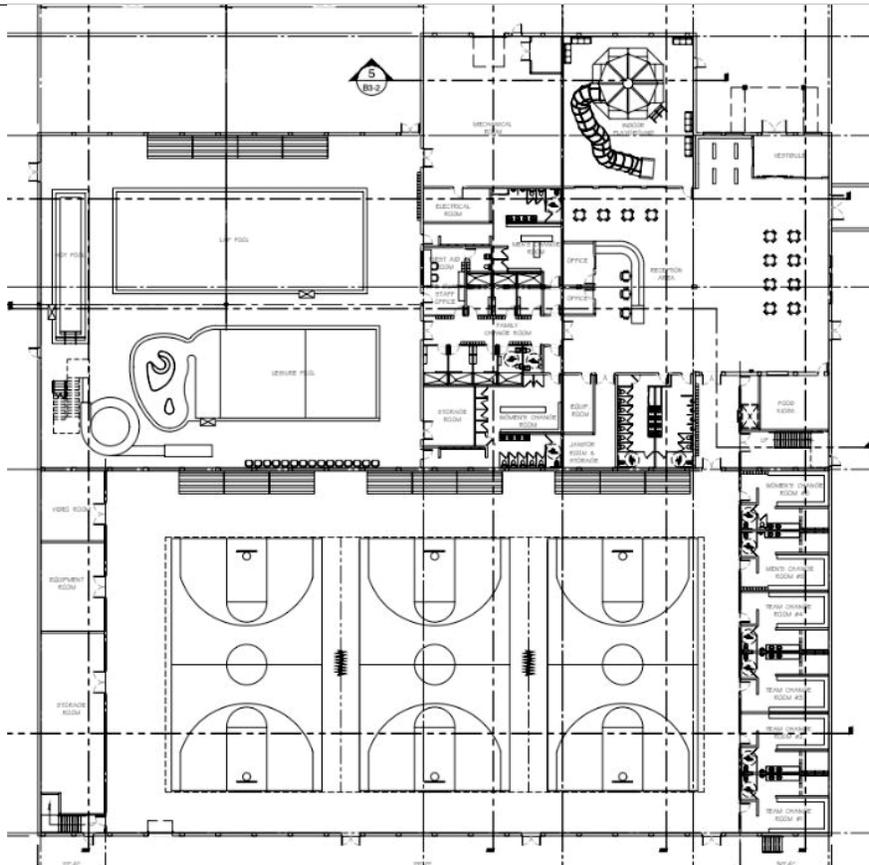
**Author:** C. Gabriel      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

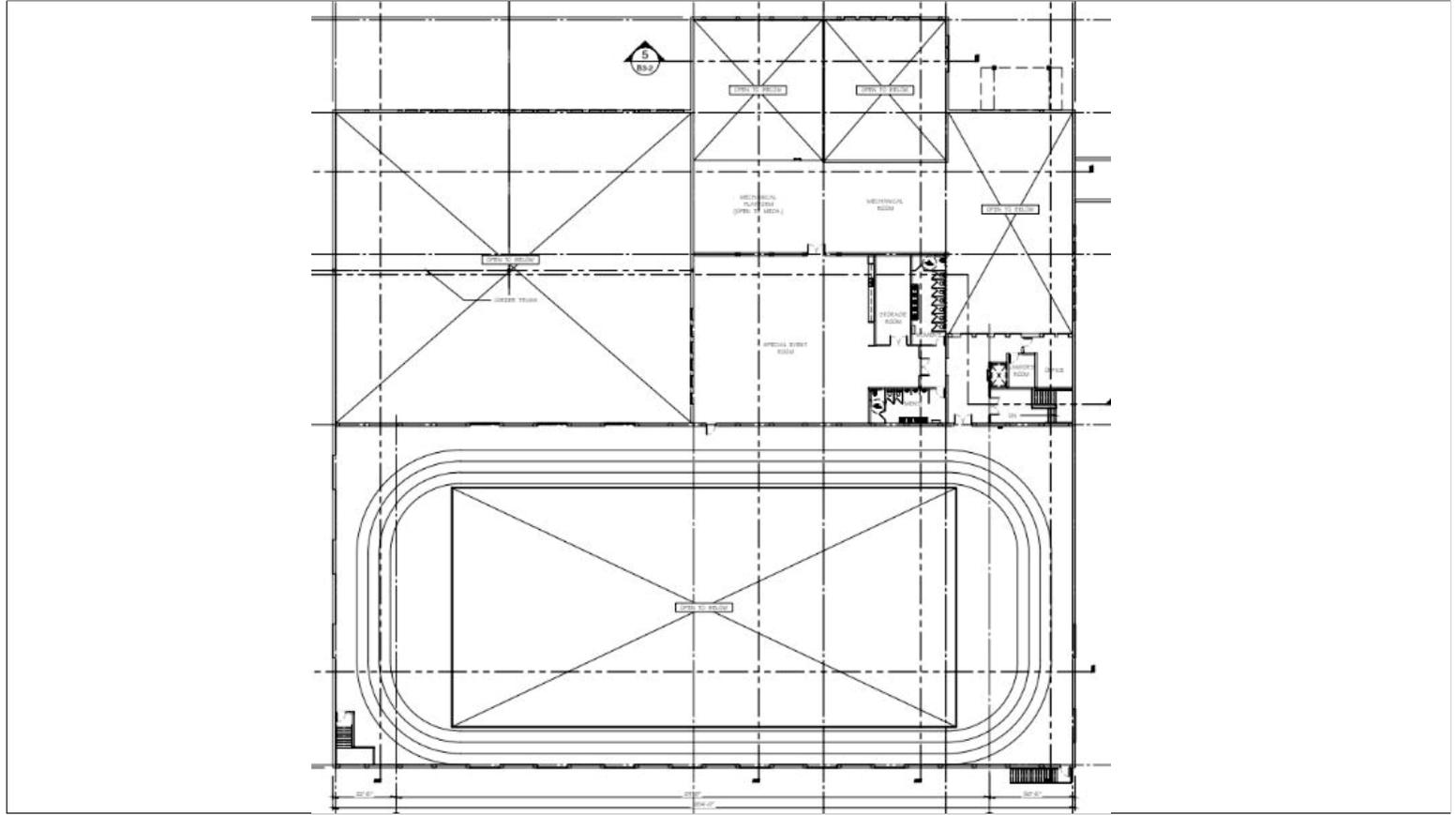
# Mackenzie Wellness Centre Project Update

September 23, 2019

## Wellness Centre Components

- Second rink
- Aquatics facility with lane pool and leisure areas
- Field house with indoor courts
- Walking/Running track
- Regular and Family Change rooms
- Multipurpose space
- Indoor playground area
- Food service

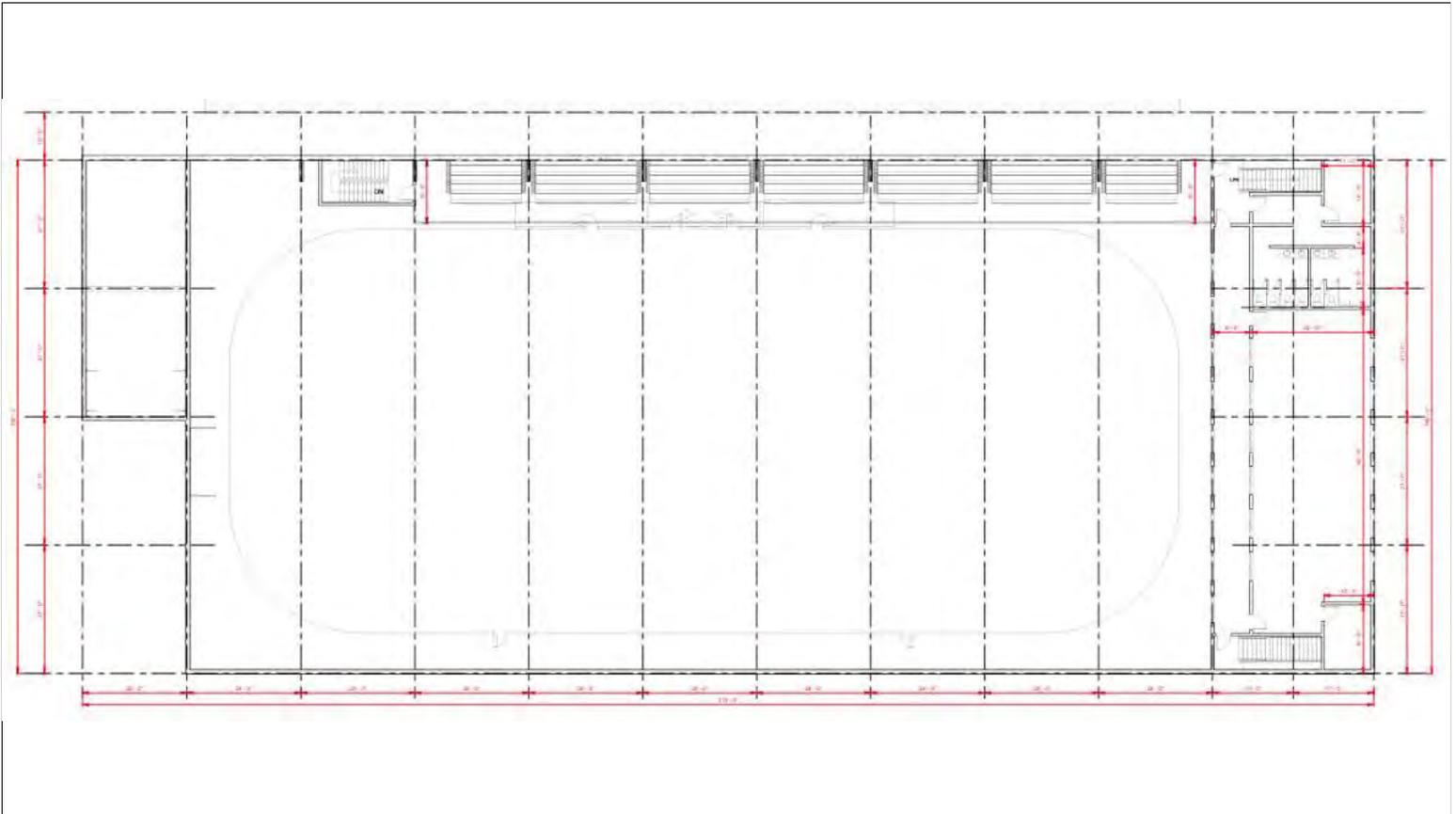
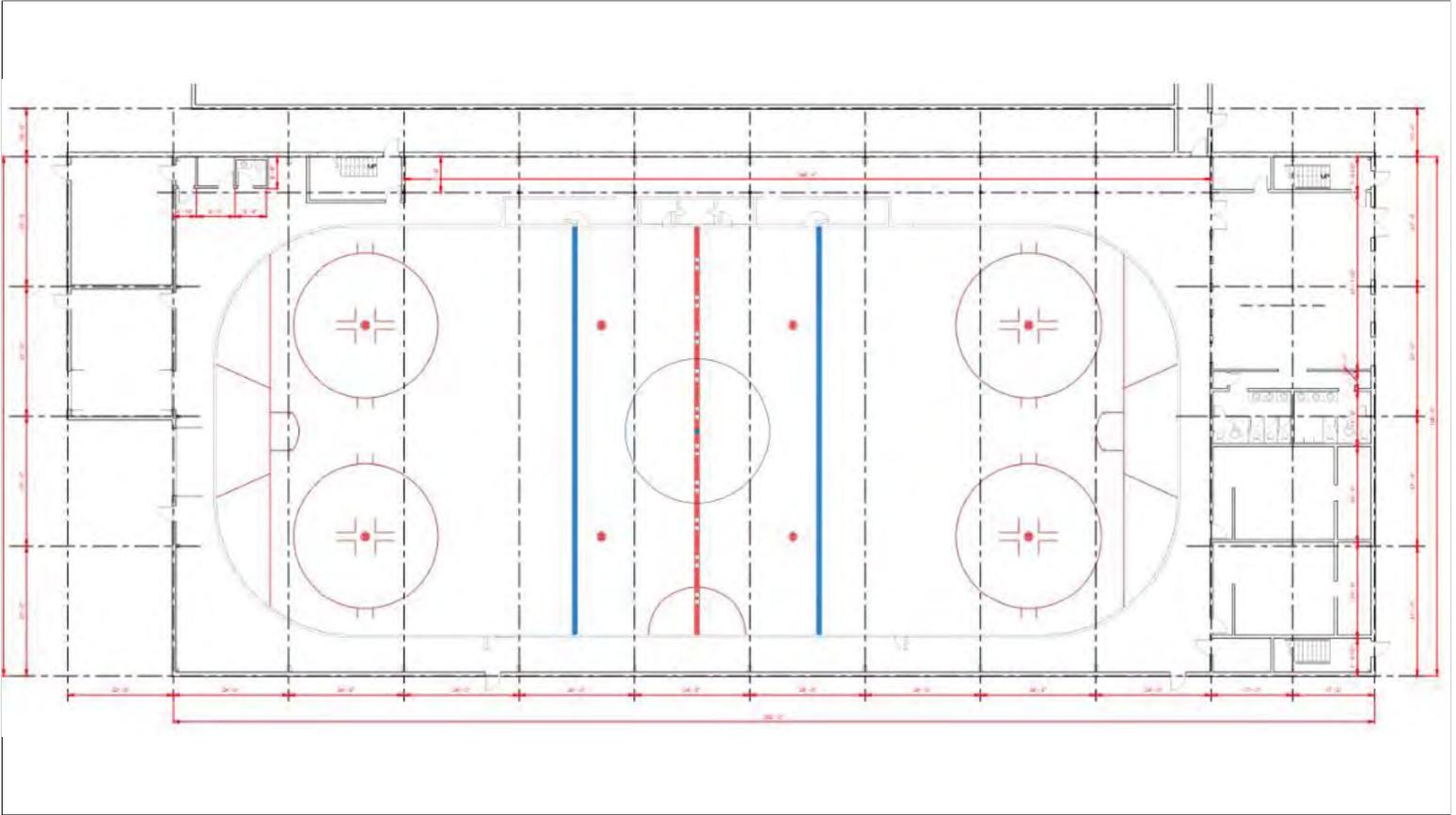




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|   |  |  |   |
|---|--|--|---|
| BOYCHUK DESIGN BUILD<br>10000 100th Ave. NW<br>Edmonton, Alberta T5A 0K6<br>Tel: (780) 441-1111<br>Fax: (780) 441-1112<br>Email: info@boychuk.com |  | PROJECT: <b>LACRETE ARENA</b><br>LOCATION: <b>LACRETE, ALBERTA</b><br>DRAWING: <b>SHOP</b><br>DATE: <b>07/23/19</b><br>SCALE: <b>3/8" = 1'-0"</b><br>3D VIEW | DESTROY ALL COPIES OF THIS DRAWING<br>PRIOR TO THIS DATE: <b>07/23/19</b><br>SHEET: <b>A2.2</b> |
|---|--|--|---|

BOYCHUK DESIGN BUILD



# Estimated Capital Cost Breakdown

**Approximately \$25.7 million total**

-\$4.6 million for second rink

-\$21.1 million for aquatics centre and field house

\*Use local materials, labour and donations to potentially reduce building costs

## Source of capital funds?

Already Committed:

- \* \$4.5 million committed from private donors and fundraising
- \* \$5 million from County

Grants (hoping to receive)

- \* \$11.5 million applied for from ICIP
- \* \$1 million from CFEP

Additional \$3.7 million still needed from other sources such as grants, fundraising etc

## Estimated Operating Budgets

- \* The following slides show a breakdown of each facility component and justification for our budget estimations.
- \* a Total Project Operating Cost Summary included



| <b>Field House</b> | <b>Grimshaw</b>     | <b>Martinsville</b> | <b>Mackenzie Wellness Centre Estimated</b> |
|--------------------|---------------------|---------------------|--|
| <b>Revenue</b>     | <b>\$ 227,204</b>   | <b>\$ 335,774</b>   | <b>\$ 240,000</b>                          |
| Operating Costs    | \$ 70,651           | \$ 58,291           | \$ 23,800                                  |
| Utilities Expense  | \$ 94,072           | \$ 82,223           | \$ 90,500                                  |
| Insurance          | \$ 9,980            | \$ 18,065           | \$ 14,500                                  |
| Wages              | \$ 224,212          | \$ 283,000          | \$ 104,000                                 |
| Maintenance        | \$ 44,583           | \$ 14,447           | \$ 40,700                                  |
| <b>Expenses</b>    | <b>\$ 443,498</b>   | <b>\$ 456,026</b>   | <b>\$ 273,500</b>                          |
| <b>Net Loss</b>    | <b>\$ (216,294)</b> | <b>\$ (120,252)</b> | <b>\$ (33,500)</b>                         |

Our calculation table for determining field house estimated revenues and operating expenses

| <u>Revenue</u>      |          |       | <u>Expenses</u>                     |           |          |
|---------------------|----------|-------|-------------------------------------|-----------|----------|
| Rental Rate 1       | (hourly) | \$60  | Number of Employees                 |           | 2        |
| Rate 1 Hours rented | (daily)  | 1     |                                     |           |          |
|                     |          |       | Average Wage Rate (40 hr work week) | (annual)  | \$52,000 |
| Rental Rate 2       | (hourly) | \$80  |                                     |           |          |
| Rate 2 Hours rented | (daily)  | 2     | Square Feet of Structure            |           | 52,970   |
|                     |          |       |                                     |           |          |
| Rental Rate 3       | (hourly) | \$100 | Annual Operating Cost               | per sq ft | \$ 0.45  |
| Rate 3 Hours rented | (daily)  | 2     | Annual Utilities Expense            | per sq ft | \$ 1.71  |
|                     |          |       | Annual Maintenance Expense          | per sq ft | \$ 0.77  |
| Days                | (annual) | 200   |                                     |           |          |
| Rented Hours        | (daily)  | 5     |                                     |           |          |
|                     | (annual) | 1,000 |                                     |           |          |

# Second Rink

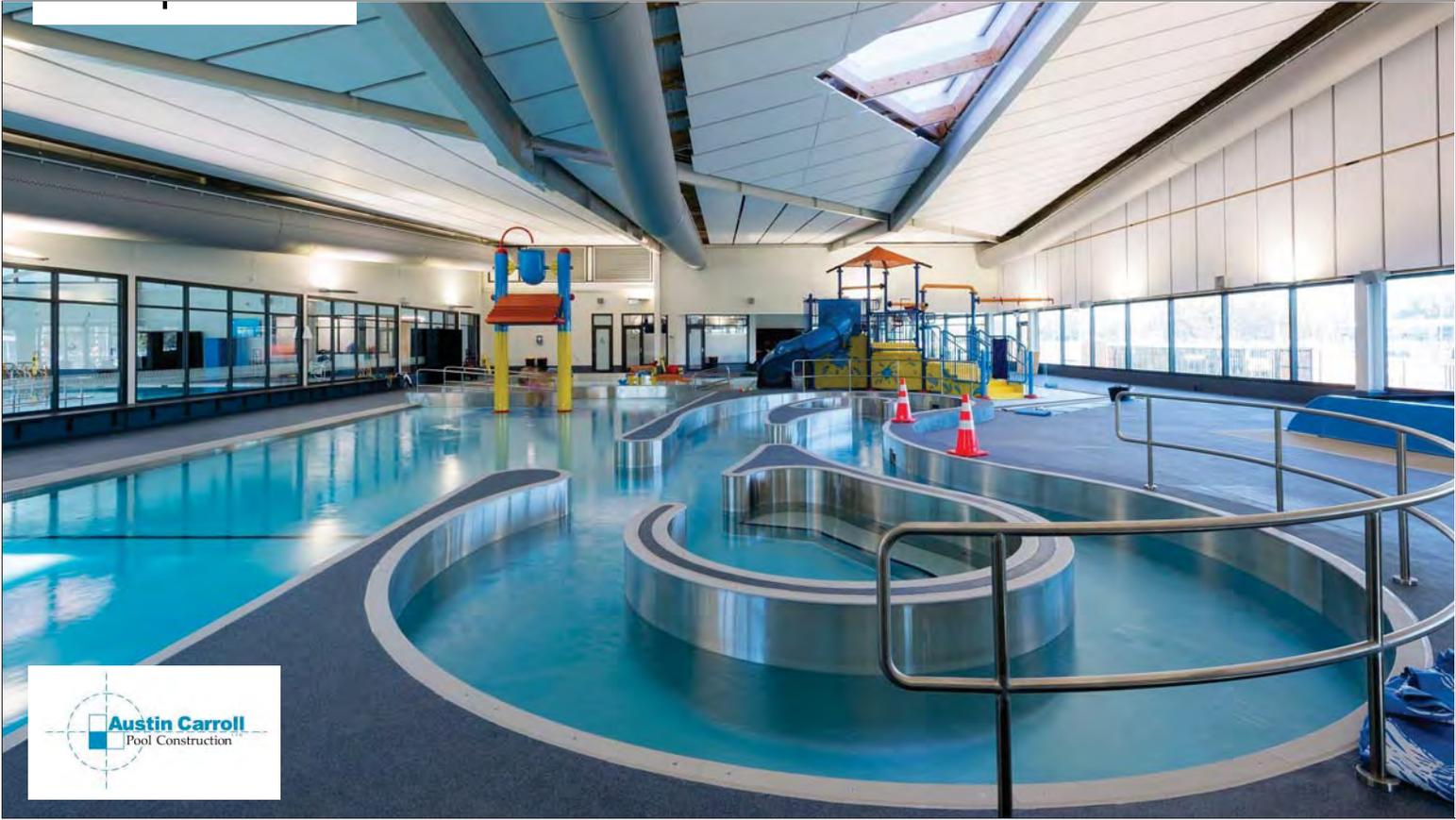


## Second Rink Estimated Operating Budget

|                   | Existing Arena      | Second Rink Surface Estimated |
|-------------------|---------------------|-------------------------------|
| <b>Revenue</b>    | <b>\$ 159,915</b>   | <b>\$ 79,958</b>              |
| Operating Costs   | \$ 111,059          | \$ 55,530                     |
| Utilities Expense | \$ 112,435          | \$ 56,218                     |
| Insurance         | \$ 37,267           | \$ 18,634                     |
| Wages             | \$ 298,719          | \$ 74,680                     |
| Maintenance       | \$ 37,444           | \$ 9,361                      |
| <b>Expenses</b>   | <b>\$ 596,924</b>   | <b>\$ 214,421</b>             |
| <b>Net Income</b> | <b>\$ (437,009)</b> | <b>\$ (134,464)</b>           |

\*Note: Philip Doerksen will be available to speak to these amounts.

\*The estimated budget for the second rink was determined by calculating 50% of the existing rink's Revenues, Operating Costs, Utility Expense, and Insurance amounts and 25% of the existing rink's Wages and Maintenance amounts



| <b>Aquatics Components</b> | <b>High Level</b>   | <b>Slave Lake</b>   | <b>Fairview</b>     | <b>Mackenzie Wellness Centre Estimated</b> |
|----------------------------|---------------------|---------------------|---------------------|--|
| <b>Revenue</b>             | <b>\$ 147,609</b>   | <b>\$ 221,795</b>   | <b>\$ 212,789</b>   | <b>\$ 252,283.63</b>                       |
| Operating Costs            | \$ 61,899           | \$ 45,600           | \$ 69,903           | \$ 50,264                                  |
| Utilities Expense          | \$ -                | \$ 30,000           | \$ 64,229           | \$ 40,047                                  |
| Insurance                  | \$ 1,976            | \$ 251              | \$ 5,676            | \$ 2,239                                   |
| Wages                      | \$ 365,850          | \$ 369,433          | \$ 291,399          | \$ 301,160                                 |
| Maintenance                | \$ 36,757           | \$ 42,000           | \$ 52,158           | \$ 37,093                                  |
| Expenses                   | \$ 466,482          | \$ 487,284          | \$ 483,365          | <b>\$ 430,803</b>                          |
| <b>Net Income (Loss)</b>   | <b>\$ (318,873)</b> | <b>\$ (265,489)</b> | <b>\$ (270,576)</b> | <b>\$ (178,519)</b>                        |

\*Note: The following 9 slides show the calculations to determine and justify the revenue and operating costs for the Aquatics components and pool room

**Aquatics Revenues** - MWC product/service mix that increases value proposition over regional offer, supporting higher attendance (local and regional) in all age groups and higher per-capita spending:

- Higher capacity in lap pool, and hot pool.
- More balanced product mix to appeal to all age groups.
- Lap pool designed for events.
- Higher overall installed capacity and instantaneous capacity.
- Universal accessibility for all pools, 17-22% of population.
- Leisure pool with 0 to 1.1m water depths, full programming options.
- Padded flooring in pools.
- Lazy river / Counter Current feature.
- Anchor attraction, NinjaCross.
- Waterslide with option of games.
- Synergies between Fieldhouse, Ice Rink.

Conclusion: Increased Revenue by 30%





**Comparison Table for other Regional Facilities**

|                                      | Slave Lake | Fairview | High Level | Westlock | Peace River | MWC              |
|--------------------------------------|------------|----------|------------|----------|-------------|------------------|
| lap pool                             | yes        | yes      | yes        | yes      | yes         | yes              |
| leisure pool                         | no         | yes      | no         | yes      | no          | yes              |
| beach entry/ramp entry               | yes        | yes      | no         | yes      | no          | yes              |
| lazy river                           | no         | no       | no         | no       | no          | yes              |
| waterslide                           | yes        | yes      | no         | no       | yes         | yes              |
| spray toys                           | no         | yes      | no         | yes      | no          | yes              |
| hot pool                             | yes        | yes      | yes        | yes      | yes         | yes              |
| universal accessibility on all pools | no         | no       | no         | no       | no          | yes              |
| Anchor Feature                       | no         | no       | no         | no       | no          | yes (NinjaCross) |
| Padded pool flooring                 | no         | no       | no         | no       | no          | yes              |

**THE OBSTACLES**

CREATE CUSTOM CHALLENGES & COURSES.

The NINJACROSS™ was creatively designed with interchangeable obstacles that are fully customizable to continually create new courses and challenges with a range of difficulty. With 20+ obstacles placed above, below and on the water, courses create three-dimensional challenges for swimmers and exercisers of all ages and at any fitness level.



**Aquatics Expenses** - MWC designed efficiencies that reduces risk, O&M lifecycle costs compared to regional offer:

- Pre-manufactured T316L stainless steel pools, Polymer fittings.
- Vacuum Sand Filtration Systems.
- Overflow Gutter profile and integrated circulation Systems.
- Liquid Chlorine Treatment Systems.
- Air Extraction/Cleansing Systems.
- Fresh water pre-heating System.
- Pool Waterproofing.
- Pool Finishing materials.
- Option for synergies with Ice Rink mechanical plant.
- Long Term Manufacturer warranties.

Conclusion: Decreased Expenses by 12% - 15%



**Aquatics Expenses** - MWC efficiencies breakdown (savings vs regional offer) for Cleaning and Routine Maintenance:

- |                                     |  |
|-------------------------------------|--|
| ○ Vacuuming (labour).               | Save up to 350 hrs/yr.                               |
| ○ Vacuuming (make-up water).        | Save 2.8 million litres (616,000 USGal) of water/yr. |
| ○ Vacuuming (maintenance).          | Save \$730/year.                                     |
| ○ Vacuuming (Chemical replacement). | Save \$4,400/yr.                                     |
| ○ Cleaning Gutters (labour).        | Save 150 hrs/yr.                                     |
| ○ Cleaning Scum Line (labour).      | Save 750 hrs/yr.                                     |
| ○ Treating Algae/Biofilm.           | Save \$600/yr in supplies and 40 hrs/yr in labour.   |

Subtotal:

- Labour – 1,290 hours @\$25/hr = \$32,250/year
- Supplies, chemicals, parts - \$5,730/year
- Pool Water – 2.8 million litres (616,000 USgal) of heated, treated water/year = approximate \$7,500/year (if vacuuming to waste)



**Aquatics Expenses - MWC efficiencies breakdown (savings vs regional offer) for Maintenance & Repair:**

- Drain Pool (heat, chem, water, revenue losses incl). Save \$7,300 to \$14,600/yr.
- Acid Wash. Save \$730/yr.
- RegROUT. Save \$1,750/yr.
- Tile Repairs. Save \$1,460/yr.
- Leak Injection. Save \$1,460/yr.
- Filter Media Replacement. Save \$800/yr.

Subtotal:

- Save \$13,500/year to \$20,800/yr.



**Aquatics Expenses - MWC efficiencies breakdown (savings vs regional offer) for Operations:**

- Vacuum Sand Filtration (backwash make-up savings) Save 2,253,077 million litres (595,200 USGal) of water/yr.
- Vacuum Sand Filtration (chemical make-up savings) Save \$4,250/yr.
- Vacuum Sand Filtration (heat savings) Save \$3,000/yr.
- Pool Chemical Consumption Save \$2,000/yr.
- Overflow Gutter Grating Replacement Save \$4,000/yr.

Subtotal:

- Save \$13,250/year
- Pool Water – 2.25 million litres (595,200 USGal) of heated, treated water/year = approximately \$7,250/year



**Aquatics Expenses** - MWC risk reduction items (vs regional offer) for Aquatic Design / Long Term Considerations:

- 25 year Manufacturer Warranty on Pool Structural
- 15 year Manufacturer Warranty on PVC Membrane
- 15 year Manufacturer Warranty on Polymer
- Reduced Chloramines in Pool Room
- Reduced Pool Chemical Consumption
- Reduced Gas Heater Usage
- Reduced Staff sick days (air quality)
- No under pool or perimeter piping around pools
- No PVC fittings
- Aesthetics Over Time
- Ecological Footprint

Subtotal:

Estimated Savings can be measured in terms of risk unforeseen/unexpected interventions required outside of warranties. Issues such as the following have been eliminated or reduced:

- Cracking, Concrete Delamination or Leak due to Structural Movements
- Concrete Permeability/Leaking causing backfill/soil erosion
- Leaking from PVC Fittings/Perimeter Piping
- Under Pool Deck or Under Pool Floor Piping Leaks
- Severe corrosion on Pool Room Metal Objects
- Water Chemistry fluctuations due to grout/concrete leaching
- Replacement of Gutter Grating every 1 – 5 years



**Total O&M Savings of Aquatics:**

- Labour – 1,290 hours @\$25/hr = \$32,250/year
- Supplies, chemicals, parts, heat, etc - \$32,480/year
- Pool Water – 5.05 million litres (1.335 million USGal) of heated, treated water/year = approximately \$14,750/year

Conclusion: Decreased Expenses by \$80,000/year or approximately \$50,000/year in scale of the comparable facilities.

\*Note: Ryan Jones, VP Sales of AC Pool Construction, is available to speak to these efficiency and cost savings details which justify the higher revenue and lower expenses as compared to other facilities



# Total Project Operating Costs

|                       | Second Rink            | Aquatics               | Field House           | Total Project          |
|-----------------------|------------------------|------------------------|-----------------------|------------------------|
| <b>Operating Cost</b> |                        |                        |                       |                        |
| Revenue               | \$ 79,957.50           | \$ 252,283.63          | \$ 240,000.00         | \$ 572,241.13          |
| Expenses              | \$ 214,421.25          | \$ 430,803.05          | \$ 273,500.00         | \$ 918,724.30          |
| Net Income (Loss)     | <b>\$ (134,463.75)</b> | <b>\$ (178,519.41)</b> | <b>\$ (33,500.00)</b> | <b>\$ (346,483.16)</b> |

\*NOTE: This amount only reflects the new facilities.

\*This cost does NOT reflect the amount that will be offset by FVSD.

## How will the deficit be funded?

- \* Programing Grants
  - \* Fundraising
  - \* Sponsorships
  - \* County
  - \* FVSD

- \* FVSD will contribute a percentage toward operating costs based on usage

- \* Discussions on joint use agreement are underway

(Superintendent McMann will be available to speak to this)



Mackenzie County

# REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>  |
| <b>Meeting Date:</b> | <b>October 23, 2019</b>   |
| <b>Presented By:</b> | <b>Len Racher, Chief Administrative Officer</b>   |
| <b>Title:</b>        | <b>DELEGATION<br/>Fort Vermilion RCMP – Statistics and Enhanced Policing<br/>Report</b> |

## **BACKGROUND / PROPOSAL:**

Members of the Fort Vermilion RCMP will be present to discuss crime statistics and the enhanced policing report.

A copy of the enhanced policing report is attached for information.

## **OPTIONS & BENEFITS:**

## **COSTS & SOURCE OF FUNDING:**

## **SUSTAINABILITY PLAN:**

## **COMMUNICATION / PUBLIC PARTICIPATION:**

## **POLICY REFERENCES:**

Author: C. Gabriel Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the RCMP crime statistics and enhanced policing report be received for information.

**Author:** C. Gabriel      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

## **Fort Vermilion RCMP La CRETE Enhanced/SRO position**

September – Current day

Cst. WHITE has been involved and visiting each school on a regular scheduled basis. Cst. WHITE has met with the Administrators of the schools as well as many teachers within the schools to learn of events and involvement as well as their concerns for the new school year. Cst. WHITE has also conducted patrols during the school bus transportation hours in attempt do deter traffic from passing school buses illegally. Below are a few major functions Cst. WHITE has attended.

### **School resource officer**

**Sept 12** – Attended the Rocky Lane school Awards

**Sept 17** – Attended the St. Mary's School Awards

**Sept 17** – Current day assisting in coaching Pond Hockey in Fort Vermilion every Monday and Wednesday

**Sept 18** - Attended the Fort Vermilion Public School Awards

**Sept 20** – Attended the Fort Vermilion School Division Professional Development day Jimmy Cases presentation.

**Sept 30** – Attended Rocky Lane School for Orange Shirt Day, wearing my RCMP orange uniform shirt, partook in the assembly and organized events

**Oct 1** – Obtained Bike helmets and Hockey gear to provide students and children of Mackenzie County safe gear to play hockey and ride bikes.

**Oct 3** – Attended La Crete Public School to partake in Travelling Circus presentation

**Oct 7** – Attended Rocky Lane School classes for the day and presented to students about bullying and cyber bullying.

Cst. WHITE was also working in the La Crete enhanced position during the months of September and October keeping a general presence in the area of La Crete and building relationships within the community. Below are some events and stats Cst. WHITE and the Fort Vermilion RCMP produced during the Months of Sept an Oct.

**Enhanced**

Police Officer present at La Crete County office every Wednesday assisting public with Accident reports, background checks, general complaints.

**64** Speeding Tickets Issued between Fort Vermilion and Blue Hills on Highway 88 and 697 (some of these tickets were part of a traffic Blitz in collaboration with the Northern Alberta Traffic Services)

**22** of those tickets were issued directly in area of La Crete

**7** separate Traffic Vehicle checkpoints set up with over 25 Cars stopped each one

**15** Separate police files resulting in charges

**3** Investigations ongoing into Mischief/Property Damage in La Crete



Mackenzie County

# REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                    |
| <b>Meeting Date:</b> | <b>October 23, 2019</b>                           |
| <b>Presented By:</b> | <b>Jennifer Batt, Interim Director of Finance</b> |
| <b>Title:</b>        | <b>Agreement Extension – Assessment Services</b>  |

## **BACKGROUND / PROPOSAL:**

Administration received a request to extend assessment services by our current provider, Compass Assessment Consultants Inc. As per the existing contract terms:

*The term may be extended for a one year period if all parties sign a written agreement at least one month before the end of the term.*

Administration has found all agents to be very agreeable to work with, and have provided information, updates, and valuable information whenever requested in a timely manner.

From all reports, ratepayers find both assessors to be very approachable, respectful and knowledgeable with any questions or concerns they may have regarding their assessments.

Administration recommends that Council consider extending the existing agreement with Compass Assessments Consultants Inc., as per the agreement based on the 2019 terms.

## **OPTIONS & BENEFITS:**

### **Option 1**

Extend the existing agreement as per the terms.

Author: J. Batt Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

## Option 2

Request that administration start the process of tendering for assessment services in 2020.

### **COSTS & SOURCE OF FUNDING:**

2020 Operating Budget

### **SUSTAINABILITY PLAN:**

N/A

### **COMMUNICATION / PUBLIC PARTICIPATION:**

Administration to communicate Councils decision.

### **POLICY REFERENCES:**

N/A

### **RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the agreement with Compass Assessment Consultants Inc. be extended to include July 1, 2020 - June 30, 2021 , the 2020 assessment for the 2021 taxation year.

Author: J. Batt      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_

September 27, 2019

Mackenzie County  
P.O. Box 640  
4511 – 46 Avenue  
Fort Vermilion, AB T0H 1N0

**\*\*Delivered via Email\*\***

Attention: Jennifer Batt

**Re: Agreement Extension – Assessment Services**

---

Dear Ms. Batt,

Upon completing the 2019 assessment for Mackenzie County our agreement to provide assessment services will be expiring on June 30, 2020.

Within the existing agreement, the agreement may be extended if done so in writing at least one month before the end of the term. In an effort to be proactive with Mackenzie County, I am inquiring to the interest of the County for our term and agreement to be extended.

Building upon the relationships that have been established with Council, Administration and Rate Payers, we at Compass will continue to provide Mackenzie County with prompt, professional expertise. I look forward to our continued service and facing any challenges the future may hold.

Sincerely,



---

Aaron Steblyk AMAA, RES  
President





Mackenzie County

# REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>  |
| <b>Meeting Date:</b> | <b>October 23, 2019</b>   |
| <b>Presented By:</b> | <b>Jennifer Batt, Interim Director of Finance</b>   |
| <b>Title:</b>        | <b>Finance Charges – Request to Remove Finance Charges on Invoice #26778 &amp; #26779</b> |

**BACKGROUND / PROPOSAL:**

Administration received a letter from a ratepayer requesting that finance charges be removed on Invoices #26778 & 26779 due to financial hardships. These invoices were generated as emergency services were called to attend a structural fire in November 2018, and the subsequent fire investigation of the event. The ratepayer has incurred \$743.68 in finance charges to date for non-payment of the invoice.

Attached is a letter provided by the ratepayer.

Administration calculated finance charges on the outstanding balance as per Policy FIN011 Accounts Receivable / Utilities Collection:

All accounts with a balance outstanding after 30 days will be subject to a penalty of 2% per month.

**OPTIONS & BENEFITS:**

**Option 1**

That the full amount of invoice #26778 & #26779 is to be paid including any further finance charges whereby denying the request.

**Option 2**

That the ratepayers request to waive further finance charges on invoice #26778 & #26779 be approved, and requests a monthly payment schedule be entered into until the invoices are paid in full.

**Author:** J.Batt      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

**COSTS & SOURCE OF FUNDING:**

2019 Operating Budget.

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

Ratepayer will be notified of Council's decision.

**POLICY REFERENCES:**

FIN011 – Accounts Receivable / Utility Collection

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the request to remove finance charges on Invoice #26778 and #26779 be denied.

Author: J.Batt      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_

FAX sent: September 4, 2019  
(780) 927-4266

Finance Dept.  
Mackenzie County Admin. Bldg.  
4511-46 Ave.  
Fort Vermilion, Alberta  
T0H-1N0

Attn: Jennifer Batt, Interim Director  
and Committee Members

Re: [REDACTED]

The amount invoiced from Mackenzie County [REDACTED]  
for both Fire and Investigative Services is a hardship to  
owner [REDACTED]

In good conscience Mackenzie County Finance Dept. is being  
asked to remove the penalty fees charged.

Please respond by text to [REDACTED]

Your considerations are valued.

Thank you  
[REDACTED]

Mackenzie County Taxpayer







Mackenzie County

# REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>              |
| <b>Meeting Date:</b> | <b>October 23, 2019</b>                     |
| <b>Presented By:</b> | <b>Fred Wiebe, Director of Utilities</b>    |
| <b>Title:</b>        | <b>La Crete Well #3 Mechanical Cleaning</b> |

## **BACKGROUND / PROPOSAL:**

Mackenzie County currently has four wells that supply the hamlet of La Crete with ground water for municipal use. Three of these wells are operational with the fourth well being drilled but awaiting funding to complete the infrastructure connection to allow us to withdraw water.

Recently our operations staff have become aware of well #3 producing lower volumes of water. The static level looks great, but as soon as the well pump starts, the water levels in the well drop significantly indicating there is more than likely issues with the well intake screen. We have seen the water flows drop from 24 litres/second to 15 litres/second.

Another current challenge with our existing three wells is that the majority of the volume allocation allowed within our diversion license is from well #3. We currently have an application submitted to “pool” the volumes of the three wells together, which Alberta Environment is currently reviewing.

Our operators tried an acid cleaning whereby you introduce acid to the well, let it soak for a minimum of 24 hours and then flush it out and neutralized before releasing to the environment. This did not improve the condition of the well. Administration has contacted a consultant who is recommending a mechanical cleaning of the well screen. This will involve removing the well pump and piping, soaking with acid, mechanically cleaning the well, flushing out the well and returning to operation. There will also be a test before and after the cleaning to show the performance improvement. We are confident this will resolve the issue that is currently challenging the low flows.

**Author:** F. Wiebe      **Reviewed by:** \_\_\_\_\_      **CAO:** L. Racher

**OPTIONS & BENEFITS:**

Option 1: Hire the consultant to complete a mechanical cleaning of well #3.

Option 2: Not proceed with the mechanical cleaning of well #3 and risk being in contravention of exceeding volumes allowed under diversion license for wells #1 & #2.

**COSTS & SOURCE OF FUNDING:**

Costs for the mechanical cleaning are \$55,000.  
Funding is available in the Water/Sewer Infrastructure Reserve.

**SUSTAINABILITY PLAN:**

**Goal C5** Mackenzie County continues to provide high quality utility services (water distribution and treatment as well as waste water collection and treatment) and ensures that they:

- Are available in each hamlet.
- Meet quality standards consistent with current national standards and demand.
- Are stable and reliable.
- Are each financially self-sustaining at both operational and capital levels.

Further in the plan it mentions the following:

- Recommend upgrades and new infrastructure requirements to service future growth conditions.

**COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

**POLICY REFERENCES:**

RESV013 Water/Sewer Infrastructure Reserve

**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

That the budget be amended to include the mechanical cleaning of well #3 in La Crete with funding in the amount of \$55,000 coming from the Water/Sewer Infrastructure Reserve.

**Author:** F. Wiebe      **Reviewed by:** \_\_\_\_\_      **CAO:** L. Racher



Mackenzie County

# REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>  |
| <b>Meeting Date:</b> | <b>October 23, 2019</b>   |
| <b>Presented By:</b> | <b>Byron Peters, Deputy Chief Administrative Officer</b>  |
| <b>Title:</b>        | <b>Bylaw 1158-19 Land Use Bylaw Amendment to add the definition of Dwelling-Multi-Family to Section 2.3.1, adding permitting regulations for Dwelling-Multi-Family to Section 8.19 and to Add Dwelling-Multi-Family as a Discretionary Use to the Hamlet Residential 1 “HR1” and Hamlet Residential 2 “HR2” Districts of the Land Use Bylaw</b> |

## BACKGROUND / PROPOSAL:

On August 8, 2019 at the Municipal Planning Commission meeting, a developer made the request to have a Dwelling-Row on his lot in Fort Vermilion. His proposed development didn't meet the definition of Dwelling-Row. It was determined to be taken to Council to see if the definition could be amended to suit his plan. The following motion was made.

**MPC-19-08-105**      **MOVED** by Beth Kappelar

That the Municipal Planning Commission recommend to Council that the definition of Dwelling-Row be amended to remove Figure 5 from the Land Use Bylaw.

**CARRIED UNANIMOUSLY**

On August 28, 2019, Bylaw 1155-19 Land Use Bylaw Amendment was taken to Council to amend the definition of Dwelling-Row and it was defeated:

**MOTION 19-08-465**      **MOVED** by Councillor Jorgensen

That first reading be given to Bylaw 1155-19 being a Land Use Bylaw Amendment to amend the definition of Dwelling-Row.

**DEFEATED**

**Author:** L Washkevich      **Reviewed by:** C Smith      **CAO:** \_\_\_\_\_

At this same council meeting the following motion was made:

**MOTION 19-08-466**      **MOVED** by Councillor Jorgensen

That administration investigate options to add or revise a definition and use for multi-family dwellings under Section 2 of the Land Use Bylaw.

**CARRIED**

Administration proposes another definition under the heading of Multi-Family dwellings to be put into Section 2.3.1 of the Land Use Bylaw 1066-17.

Dwelling-Multi-Family:      means a residential building containing three (3) or more dwelling units separated by common walls and located on a single site, each dwelling unit having at least one (1) separate at-grade entrance.

Administration also proposes to add Dwelling-Multi-Family to Section 8 of the Land Use Bylaw 1066-17:

#### 8.19 Dwelling-Multi Family

8.19.1 Multi Family dwellings must provide an appropriate balance of developed, parking and green space on each lot and/or within each multi-family site.

8.19.2 Multi-Family dwellings must have the proper setbacks in relation to their zoning districts, as well as exterior finishes, whether permanent or temporary, orientation and massing that is compatible with those commonly found in Residential Zones and that is appropriate to the neighborhood.

8.19.3 The Development Authority may decide on such other requirements as are necessary having due regard to the nature of the proposed DEVELOPMENT and the purpose of the LAND USE DISTRICT.

Administration would like to add Dwelling-Multi-Family as a discretionary use to the Hamlet Residential 1 "HR1" and Hamlet Residential 2 "HR2" zoning districts.

#### **OPTIONS & BENEFITS:**

Options are to pass, defeat or table first reading of the bylaw.

**Author:** L Washkevich      **Reviewed by:** C Smith      **CAO:** \_\_\_\_\_

**COSTS & SOURCE OF FUNDING:**

All costs will be borne by the Planning & Development Department.

**SUSTAINABILITY PLAN:**

The sustainability plan does not address any topics that affect this bylaw amendment.

**COMMUNICATION:**

The bylaw amendment will be advertised as per MGA requirements.

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That first reading be given to Bylaw 1158-19 being a Land Use Bylaw Amendment to add the definition of Dwelling-Multi-Family to Section 2.3.1, adding permitting regulations for Dwelling-Multi-Family to Section 8.19 of the Land Use Bylaw and to Add Dwelling-Multi-Family as a Discretionary Use to the Hamlet Residential 1 “HR1” and Hamlet Residential 2 “HR2” Districts of the Land Use Bylaw, subject to public hearing input.

Author: L Washkevich      Reviewed by: C Smith      CAO: \_\_\_\_\_

**BYLAW NO. 1158-19**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**  
**TO ADD THE DEFINITION OF DWELLING-MULTI-FAMILY TO SECTION 2.3.1,**  
**ADDING PERMITTING REGULATIONS FOR DWELLING-MULTI-FAMILY TO**  
**SECTION 8.19 AND TO ADD DWELLING-MULTI-FAMILY AS A DISCRETIONARY**  
**USE TO THE HAMLET RESIDENTIAL 1 “HR1” AND HAMLET RESIDENTIAL 2**  
**“HR2” DISTRICTS OF THE LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw by adding the definition of Dwelling-Multi-Family to Section 2.3.1, adding permitting regulations for Dwelling-Multi-Family to Section 8.19 and to add Dwelling-Multi-Family as a discretionary use to the Hamlet Residential 1 “HR1” and Hamlet Residential 2 “HR2” Districts of the Land Use Bylaw.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw 1066-17, Section 2.3.1 Interpretation be revised with the following definition addition:

Dwelling-Multi-Family: means a residential building containing three (3) or more dwelling units separated by common walls and located on a separate individual lot, each dwelling unit having at least one (1) separate at-grade entrance.

2. That the Mackenzie County Land Use Bylaw 1066-17, Section 8.19 Land Use District Regulations be amended with the following regulation additions:

8.19 Dwelling-Multi Family

- 8.19.1 Multi Family dwellings must provide an appropriate balance of developed, parking and green space on each lot and/or within each multi-family site.

8.19.2 Multi-Family dwellings must have the proper setbacks in relation to their zoning districts, as well as exterior finishes, whether permanent or temporary, orientation and massing that is compatible with those commonly found in Residential Zones and that is appropriate to the neighborhood.

8.19.3 The Development Authority may decide on such other requirements as are necessary having due regard to the nature of the proposed DEVELOPMENT and the purpose of the LAND USE DISTRICT.

3. That the Mackenzie County Land Use Bylaw Section 9.17.2 be amended to include the Dwelling-Multi-Family as a Discretionary Use within the Hamlet Residential 1 (H-R1) District:

Hamlet Residential 1 (H-R1)

| Permitted                      | Discretionary                  |
|--------------------------------|--------------------------------|
| ACCESSORY BUILDING             | BED AND BREAKFAST BUSINESS     |
| BUILDING DEMOLITION OF REMOVAL | DAY CARE FACILITY              |
| DWELLING - SINGLE FAMILY       | DAY CARE HOME                  |
| GARAGE - ATTACHED              | DWELLING – DUPLEX              |
| GARAGE - DETACHED              | DWELLING – GROUP HOME          |
| MANUFACTURED HOME - MOBILE     | <b>DWELLING-MULTI-FAMILY</b>   |
| MANUFACTURED HOME - MODULAR    | DWELLING – ROW                 |
| SECONDARY SUITE                | DWELLING – STACKED ROW HOUSING |
|                                | HOME BASED BUSINESS MEDIUM     |
|                                | HOME BASED BUSINESS MINOR      |
|                                | RESIDENTIAL SALES CENTRE       |
|                                | TOURIST HOME                   |

4. That the Mackenzie County Land Use Bylaw Section 9.20.2 be amended to include the Dwelling-Multi-Family as a Discretionary Use within the Hamlet Residential 2 (H-R2) District:

Hamlet Residential 2 (H-R2)

| Permitted                      | Discretionary                |
|--------------------------------|------------------------------|
| ACCESSORY BUILDING             | ASSISTED LIVING FACILITY     |
| DWELLING – APARTMENT           | DAY CARE HOME                |
| DWELLING - DUPLEX              | DWELLING - GROUP HOME        |
| DWELLING – ROW                 | <b>DWELLING-MULTI-FAMILY</b> |
| DWELLING – STACKED ROW HOUSING | DWELLING - SINGLE FAMILY     |
|                                | GARAGE – ATTACHED            |
|                                | GARAGE – DETACHED            |
|                                | HOME BASED BUSINESS MINOR    |
|                                | RESIDENTIAL SALES CENTRE     |
|                                | SECONDARY SUITE              |
|                                | TOURIST HOME                 |

5. This bylaw shall take effect on the date of the third and final reading thereof.

READ a first time this \_\_\_\_ day of \_\_\_\_\_, 2019.

PUBLIC HEARING held this \_\_\_\_ day of \_\_\_\_\_, 2019.

READ a second time this \_\_\_\_ day of \_\_\_\_\_, 2019.

READ a third time and finally passed this \_\_\_\_ day of \_\_\_\_\_, 2019.

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Joshua Knelsen  
Reeve

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Lenard Racher  
Chief Administrative Officer





Mackenzie County

# REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>   |
| <b>Meeting Date:</b> | <b>October 23, 2019</b>  |
| <b>Presented By:</b> | <b>Byron Peters, Deputy Chief Administrative Officer</b>   |
| <b>Title:</b>        | <b>Bylaw 1159-19 Land Use Bylaw Amendment to change the permitting regulations of the Home Based Business, Minor Use</b> |

## BACKGROUND / PROPOSAL:

On August 22, 2019, the Municipal Planning Commission discussed the Home Based Business, Minor Use. Concerns were made about having to renew the development permit every two (2) years, as well as the fee of \$60 every two (2) years. The Municipal Planning Commission made the following motion:

**MPC-19-08-114**                      **MOVED** by Jacquie Bateman

That administration review the Home Based Business permitting regulations and look into streamlining the process.

**CARRIED**

These are the current conditions in the permit section of the Home Based Business, Minor category of the Land Use Bylaw 1066-17:

### **Permits**

8.29.5 Permits for a HOME BASED BUSINESS MINOR shall be issued for a duration not exceeding two years from the date of issuance.

8.29.6 Permits for a HOME BASED BUSINESS MINOR may be renewed upon the issued permit expiration date if, in the opinion of the Development Authority, the use remains to not be detrimental or incompatible with the surrounding neighbourhood.

8.29.7 All permits for a HOME BASED BUSINESS MINOR shall be subject to the condition that the permit may be revoked at any time, if, in the opinion of the

**Author:** L Washkevich                      **Reviewed by:** C Smith                      **CAO:** \_\_\_\_\_

Development Authority, the use is or has become detrimental or otherwise incompatible with the amenities of the neighbourhood.

Administration has reviewed the conditions in the Land Use Bylaw 1066-17 and proposes these changes:

Amending 8.29.5 and 8.29.6 by replacing with these conditions:

8.29.5 Only one (1) initial development permit is required for a Home Based Business, Minor. The development permit will remain valid as long as all development conditions are met and a business license with the County is maintained in good standing.

8.29.6 Permits for a HOME BASED BUSINESS MINOR will expire upon the expiration, cancellation or revocation of a business license. The development permit shall become null and void if a County business license is not maintained in good standing.

The Municipal Planning Commission met on October 3, 2019 where these proposed changes were discussed and the following motion was made:

**MPC 19-10-139**    **MOVED** by Beth Kappelar

That the Municipal Planning Commission recommend to Council to approve Bylaw 1159-19 being a Land Use Bylaw Revision to change the permitting regulations of the Home Based Business, Minor Use, subject to public hearing input.

**CARRIED**

**OPTIONS & BENEFITS:**

Options are to pass, defeat or table first reading of the bylaw.

**COSTS & SOURCE OF FUNDING:**

All costs will be borne by the Planning & Development Department.

**SUSTAINABILITY PLAN:**

The sustainability plan does not address any topics that affect this bylaw amendment.

**Author:** L Washkevich    **Reviewed by:** C Smith    **CAO:** \_\_\_\_\_

**COMMUNICATION:**

The bylaw revision will be advertised as per MGA requirements.

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That first reading be given to Bylaw 1159-19 being a Land Use Bylaw Amendment to change the permitting regulations of the Home Based Business, Minor Use, subject to public hearing input.

**Author:** L Washkevich      **Reviewed by:** C Smith      **CAO:** \_\_\_\_\_

**BYLAW NO. 1159-19**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**  
**TO CHANGE THE PERMITTING REGULATIONS**  
**OF THE HOME BASED BUSINESS, MINOR USE**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw by changing the permitting regulations of the Home Based Business, Minor Use.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw Section 8.29.5 be amended with the following changes:

From:

Permits for a HOME BASED BUSINESS MINOR shall be issued for a duration not exceeding two years from the date of issuance.

To:

Only one (1) initial development permit is required for a Home Based Business, Minor. The development permit will remain valid as long as all development conditions are met and a business license with the County is maintained in good standing.

2. That the Mackenzie County Land Use Bylaw Section 8.29.6 be amended with the following changes:

From:

Permits for a HOME BASED BUSINESS MINOR may be renewed upon the issued permit expiration date if, in the opinion of the Development Authority, the use remains to not be detrimental or incompatible with the surrounding neighbourhood.

To:

Permits for a HOME BASED BUSINESS MINOR will expire upon the expiration, cancellation or revocation of a business license. The development permit shall become null and void if a County business license is not maintained in good standing.

3. This bylaw shall take effect on the date of the third and final reading thereof.

READ a first time this \_\_\_\_ day of \_\_\_\_\_, 2019.

PUBLIC HEARING held this \_\_\_\_ day of \_\_\_\_\_, 2019.

READ a second time this \_\_\_\_ day of \_\_\_\_\_, 2019.

READ a third time and finally passed this \_\_\_\_ day of \_\_\_\_\_, 2019.

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Joshua Knelsen  
Reeve

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Lenard Racher  
Chief Administrative Officer





Mackenzie County

# REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                           |
| <b>Meeting Date:</b> | <b>October 23, 2019</b>                                  |
| <b>Presented By:</b> | <b>Byron Peters, Deputy Chief Administrative Officer</b> |
| <b>Title:</b>        | <b>Diseased Bison in Alberta</b>                         |

## **BACKGROUND / PROPOSAL:**

In Alberta, Wood Bison are currently listed as a Species at Risk. The largest threat to wood bison herds is the spread of the introduced livestock diseases tuberculosis and brucellosis. Many of these diseased bison are within the protected Wood Buffalo National Park (WBNP). The many other herds that reside outside of the WBNP protected boundaries are considered objects of the landscape.

Through participation in the multi-stakeholder conference calls, we have maintained a general understanding of some efforts to monitor wood bison, however, there are knowledge gaps that need to be filled. In order to gain a better understanding of the extent in which these harmful diseases have spread, and the overall health of Alberta's many bison herds, Mackenzie County requires a full status update. It is crucial that Mackenzie County also be involved in any future discussions regarding diseased bison in Alberta.

## **OPTIONS & BENEFITS:**

Receiving a full status report of all of Alberta's bison herds (not just those within the protected WBNP) will help us gain a better understanding of how tuberculosis and brucellosis are spreading, and how the herd populations are being effected as a result of these diseases. This will also provide insight as to where additional protection is necessary and measures that the provincial government is currently taking to potentially reclassify wood bison located outside of the WBNP.

## **COSTS & SOURCE OF FUNDING:**

N/A

**Author:** R Wolfe      **Reviewed by:** B Peters      **CAO:** \_\_\_\_\_





Mackenzie County

# REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                           |
| <b>Meeting Date:</b> | <b>October 23, 2019</b>                                  |
| <b>Presented By:</b> | <b>Byron Peters, Deputy Chief Administrative Officer</b> |
| <b>Title:</b>        | <b>SE 8-106-15-W5M – Drainage Ditch</b>                  |

**BACKGROUND / PROPOSAL:**

Mackenzie County has a Utility Right of Way (URW) along the northeast corner of SE 8-106-15-W5M (west side of La Crete). The URW is 330m long and 15m wide that serves as a stormwater drainage main. The drainage ditch extends approximately 220m past the URW.

The current landowner believes that this drainage ditch is encroaching on his property and would like this issue dealt with in a timely manner.

After reviewing the land and subdivision files, administration has found agreements signed by previous owners of the quarter section for both a right-of-way and an easement. The 330m portion has a signed easement agreement, and the 220m portion has a signed right-of-way agreement. Additionally, the portion heading north on the adjacent property also has a signed easement agreement.

The 330m portion can be found on Alberta Registries and is registered as a utility right-of-way, however, the 220m portion and the neighbor’s portion are not found on Alberta Registries. Administration has not yet determined the reason for these gaps, and if it was possibly an error by Alberta Registries.

In order to accommodate the developer, the municipality can extend their URW plan or enter into an easement agreement with the developer. The original signed paperwork is signed by all parties, and based on another similar circumstance that administration has dealt with in the last few years, the existing signed agreement should still be valid and able to be registered against the property.

**Author:** \_\_\_\_\_ **Reviewed by:** B Peters **CAO:** \_\_\_\_\_

**OPTIONS & BENEFITS:**

Option 1:

Submit the existing signed right-of-way agreement to Alberta Registries for registration on the property. There is a possibility that the agreement would be rejected, but this is an easy first step to pursue with already agreed upon terms and conditions. Even if this paperwork itself is rejected by Alberta Registries, the agreement between the County and the property exists.

Option 2:

Since a signed agreement is in place, formalize access and ownership of the required property at the time of future subdivision. It is a routine practice to obtain various parcels of land for municipal purposes at time of subdivision, with this authority specifically provided for with the Municipal Government Act (eg. Road rights-of-way, road widening, Public Utility Lots, Municipal Reserve, Environmental Reserve).

Option 3:

Renegotiate a new agreement with the current landowner and register the new agreement with Alberta Registries. It is anticipated that the current landowner would request compensation if this route is pursued.

An easement agreement can be registered via caveat which would remain on title until time of discharge.

To register a Utility Right of Way, a survey would have to be registered.

If a landowner refuses to grant consent, an easement or right-of-way may still be obtained and registered if it is based upon a decision of the Surface Rights Board, expropriation, or a judge’s order if it is determined that registration would be in the greater public good.

**COSTS & SOURCE OF FUNDING:**

Costs will vary depending on the option that Council pursues.

Option 1 and 2 have a negligible municipal cost. Option 3 requires the following considerations:

Currently the County values the land within the hamlet at \$15,000 per acre when calculating items such as Municipal Reserve. The land that the County would acquire would be at less than 1 acre.

The County would also be required to hire a surveyor to do a boundary adjustment on the Utility Right of Way.

**Author:** \_\_\_\_\_ **Reviewed by:** B Peters **CAO:** \_\_\_\_\_

**SUSTAINABILITY PLAN:**

There are no items within the sustainability plan that address this topic.

**COMMUNICATION / PUBLIC PARTICIPATION:**

Administration will meet with the developer and keep him informed of the direction that the County is pursuing and the progress with that. Should council choose Option 3, administration will enter negotiation with the landowner.

**POLICY REFERENCES:**

No references applicable.

**RECOMMENDED ACTION:** (Option 1)

Simple Majority       Requires 2/3       Requires Unanimous

That administration submit the existing signed right-of-way agreement on SE 8-106-15-W5M to Alberta Registries for registration on the property.

Author: \_\_\_\_\_ Reviewed by: B Peters CAO: \_\_\_\_\_

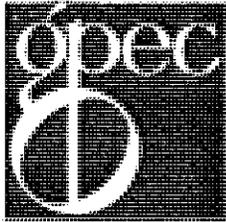


Scale 1: 5,000



100 yd   
 100 m 

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# consulting ltd.

Your File No. 32-40-36  
Our File No. 5353-025

Municipal, Transportation & Industrial Engineering,  
Land, Buildings & Golf Course Developments

June 13, 2002  
Municipal District of Mackenzie #23  
Box 1690  
La Crete, Alberta  
T0H 2H0

Attention: Allan Cronkhite, Project Services Technologist

Dear Sir:

Re: Land Agreements – West La Crete Storm Sewer

Attached are the following Land Agreements, from West to East:

**Table 1. Land Agreements – West La Crete Storm Sewer**

| Item | Landowner | Land Location                    | Certificate of Title No. | Costs      | Land Acquisition | Easement | Remarks  |
|------|-----------|----------------------------------|--------------------------|------------|------------------|----------|--|
| 1    |           | NE 8-106-15-W5                   | 922 229 092              | \$2,200.00 |                  | Yes      | Follow the location of the existing ditch. Construct a low level crossing, with a 800mm dia. x 14 m culvert. |
| 2    |           | SE 8-106-15-W5                   | 992 381 829+1            | \$700.00   | Yes              |          | Adjacent to ¼ line. R/W sold on lower land.  |
| 3    |           | SE 8-106-15-W5                   | 992 381 829+1            | \$800.00   |                  | Yes      | Did not want to sell R/W on higher land. Easement on higher land. Strip and Replace topsoil.                 |
| 4    |           | SW 9-106-15-W5                   | 012 246 849              | \$1.00     | Yes              |          | Hamlet of La Crete   |
| 5    |           | NW 9-106-15-W5                   | 012 246 729+8            | \$1.00     | Yes              |          | Hamlet of La Crete   |
| 6    |           | Lot 49, Block 21<br>Plan 0123572 | 012 246 729+7            | \$1.00     | Yes              |          | Hamlet of La Crete   |

If you require further information or discussion, please do not hesitate to contact.

Yours truly,

*G. Stone*  
Garry Stone, P. Eng.

cc Doug Schuler

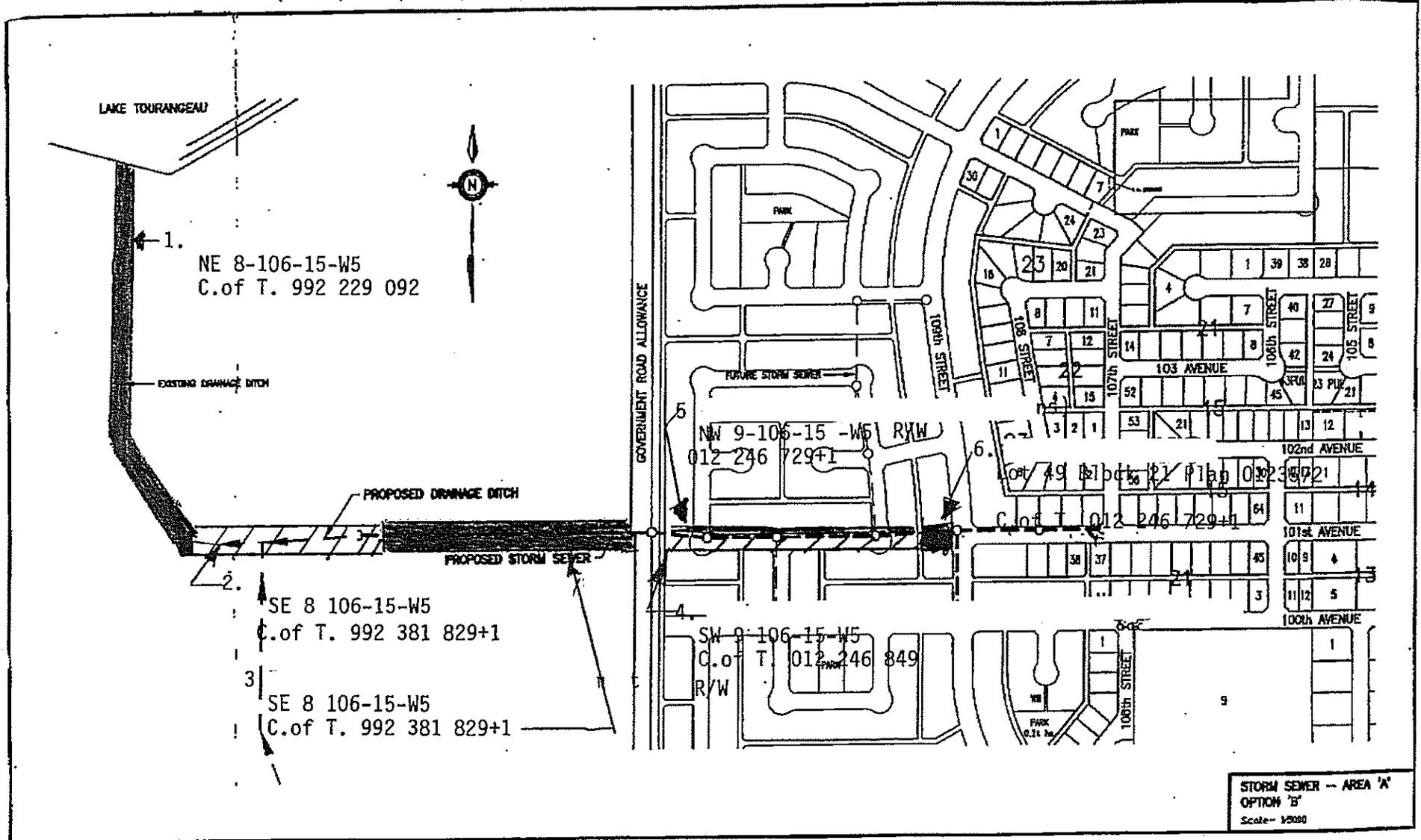
Enclosure

|   |   |   |  |   |
|---|---|---|--|---|
| <input checked="" type="checkbox"/> GRANDE PRAIRIE<br>#202, 10712 - 100 Street T8V 3X8<br>Phone (780) 532-3450<br>Fax (780) 539-0887<br>EM:office@gpec-consulting.cnm | <input type="checkbox"/> PEACE RIVER<br>#3, 8909 - 96 Street T8S 1G8<br>Phone (780) 624-5631<br>Fax (780) 624-3732<br>EM:gpecpr@telusplanet.net | <input type="checkbox"/> EDMONTON<br>#202, 9808 - 42 Avenue T6E 5V5<br>Phone (780) 463-3950<br>Fax (780) 463-0177<br>EM:gpec@compusmart.ab.ca | <input type="checkbox"/> CALGARY<br>#203, 358 - 58 Avenue, S.W. T2H 2M5<br>Phone (403) 640-1800<br>Fax (403) 640-1809<br>EM:gpec@nucleus.com | <input type="checkbox"/> CAMROSE<br>5018- 52 Street T4V 1V7<br>Phone (780) 672-2468<br>Fax (780) 672-9146<br>EM:rblock@cable.lynx.net |
|---|---|---|--|---|

Municipal District of Mackenzie #23

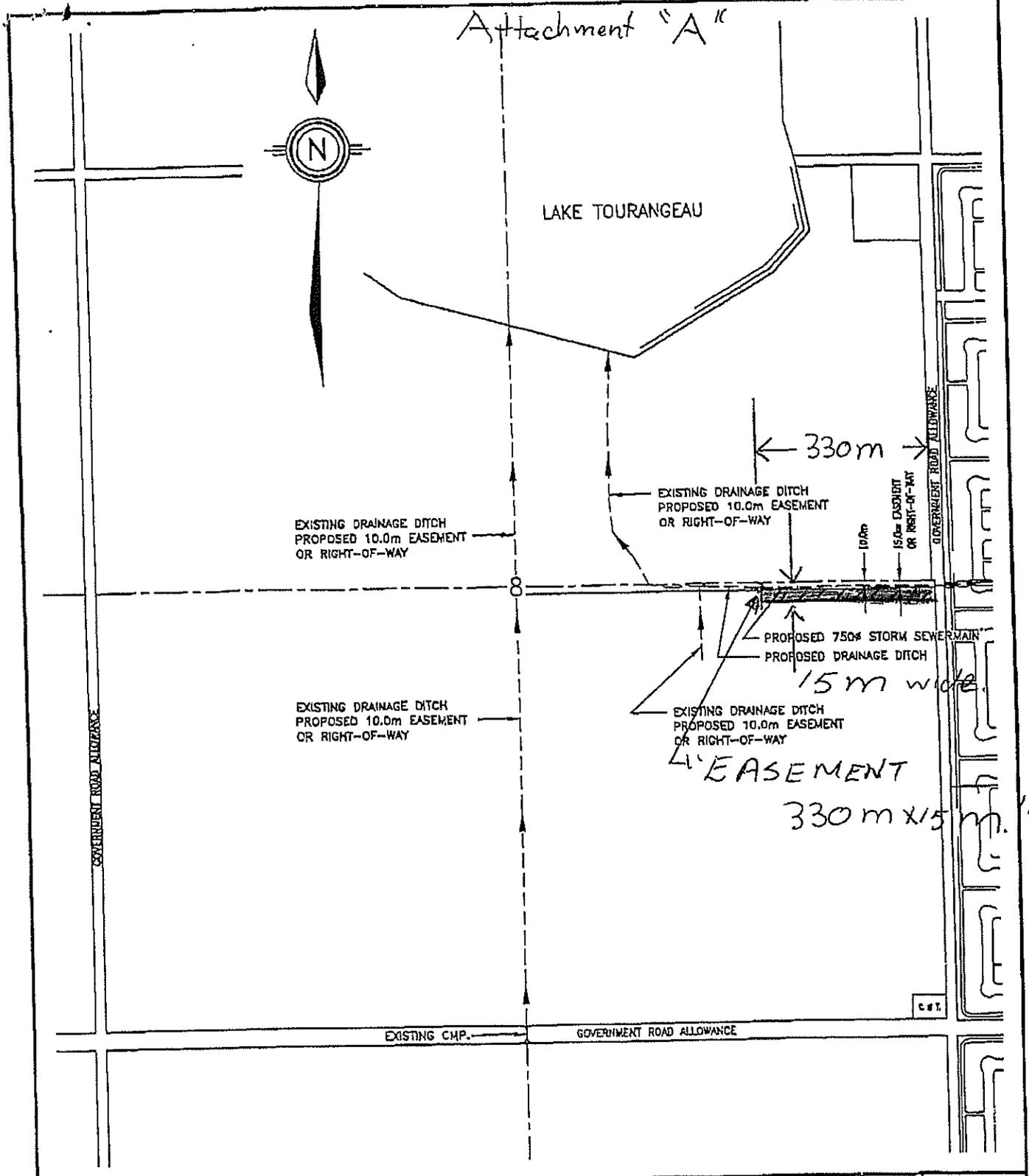
Land Agreements - West La Crete Storm Sewer

Project 32-40-47



# "EASEMENT AGREEMENT"

## Attachment "A"



**M.D. OF MACKENZIE #23**  
 SECTION 8-106-15-W5M  
 DRAINAGE DITCH RIGHT-OF-WAYS & EASEMENTS  
 Scale= 100,000





**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the Community Services Committee meeting minutes of October 9, 2019 be received for information.

Author: L. Lambert      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_

**MACKENZIE COUNTY**  
**Community Services Committee Meeting**

**October 9, 2019**  
**9:00 AM**

**Fort Vermilion Meeting Room 1,**  
**Fort Vermilion, Alberta**

**PRESENT:**

|              |            |
|--------------|------------|
| Lisa Wardley | Chair      |
| Josh Knelsen | Reeve      |
| Peter Braun  | Councillor |

**ADMINISTRATION:**

|               |  |
|---------------|--|
| Doug Munn     | Director of Community Services           |
| Liane Lambert | Public Works Officer/Recording Secretary |
| Donny Roberts | Zama Site Manager                        |

**ABSENT:**

|                  |                              |
|------------------|------------------------------|
| Cameron Cardinal | Councillor/Vice-Chair        |
| Duffy Driedger   | Councillor                   |
| Len Racher       | Chief Administrative Officer |
| Dave Fehr        | Director of Operations       |

Minutes of the Community Services Committee meeting for Mackenzie County held on October 9, 2019 in Meeting Room 1 at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Chair Lisa Wardley called the meeting to order at 9:28 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION CS-19-10-156 MOVED** by Councillor Braun

That the agenda be accepted as amended.

**CARRIED**

**MINUTES FROM PREVIOUS MEETING: 3. a) Minutes of the September 4, 2019 Community Services Committee Meeting**

**MOTION CS-19-10-157 MOVED** by Reeve Knelsen

That minutes of the September 4, 2019 Community Services Committee meeting be accepted as presented

**CARRIED**

**OLD BUSINESS**                    **4. a) Vangard Playground**

**MOTION CS-19-10-158**   **MOVED** by Reeve Knelsen

That the discussion on the Vangard Playground be accepted as for information

**CARRIED**

**OLD BUSINESS:**                    **4. b) Jubilee Park Tree Planting Plan**

**MOTION CS-19-10-159**   **MOVED** by Councillor Braun

That an estimate for trees and shrubs be obtained for the Jubilee Park Tree Planting Plan and the amount be added to the 2020 budget.

**CARRIED**

**OLD BUSINESS:**                    **4. c) Hutch Lake 10 Year Plan Draft Map Revisions**

**MOTION CS-19-10-160**   **MOVED** by Councillor Braun

That the Hutch Lake 10 Year Plan Revised Maps be accepted as amended.

**CARRIED**

**OLD BUSINESS:**                    **4 d) Fort Vermilion River Welcome Sign Proofs**

**MOTION CS-19-10-161**   **MOVED** by Councillor Braun

That the Fort Vermilion River Sign proof be accepted as amended.

**CARRIED**

**OLD BUSINESS:**                    **4 e) Mackenzie Non-Profit Directory**

**MOTION CS-19-10-162**   **MOVED** by Reeve Knelsen

That the Mackenzie Non-profit Directory design be accepted as amended and be available as a downloadable PDF on the County website.

**CARRIED**

**OLD BUSINESS: 4 f) Hutch Lake Residential Land Purchase Application Letter**

**MOTION CS-19-10-163 MOVED by Councillor Braun**

That the letter from Alberta Environment and Park for the Hutch Lake Residential Land Purchase Application be accepted as information.

**CARRIED**

**NEW BUSINESS: 5 a) Letter of Support (To change the name of Pioneer Park)**

**MOTION CS-19-10-164 MOVED by Councillor Braun**

That a response letter to Carson Flett be sent explaining why the park needs to stay named as Pioneer Park.

**CARRIED**

**NEW BUSINESS: 5 b) Atlas Landing**

**MOTION CS-19-10-165 MOVED by Reeve Knelsen**

That any development issues with Atlas Landing be consulted with the Operations Department.

**CARRIED**

**Chair Wardley recessed the meeting at 10:25 a.m. and reconvened at 10:35 a.m.**

**NEW BUSINESS: 5 c) Action List**

**MOTION CS-19-10-166 MOVED by Councillor Braun**

That the action list be accepted as information.

**CARRIED**

**NEXT MEETING DATE: 7. a) Meeting Dates**

Next meeting is Wednesday, November 6, 2019 at 10:00am

**ADJOURNMENT: 8. a) Adjournment**

**MOTION CS-19-10-167 MOVED by Reeve Knelsen**

Meeting was adjourned at 10:40 p.m.

**CARRIED**

These minutes will be presented to the Community Services Committee for approval on \_\_\_\_\_.

\_\_\_\_\_  
Lisa Wardley, Chair

UNAPPROVED



Mackenzie County

# REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                           |
| <b>Meeting Date:</b> | <b>October 23, 2019</b>                                  |
| <b>Presented By:</b> | <b>Byron Peters, Deputy Chief Administrative Officer</b> |
| <b>Title:</b>        | <b>Municipal Planning Commission Meeting Minutes</b>     |

**BACKGROUND / PROPOSAL:**

The minutes of the October 3, 2019 Municipal Planning Commission meetings are attached.

**OPTIONS & BENEFITS:**

N/A

**COSTS & SOURCE OF FUNDING:**

N/A

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

**POLICY REFERENCES:**

Author: B. Peters Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

That the Municipal Planning Commission meeting minutes of October 3, 2019 be received for information.

**Author:** B. Peters      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

**MACKENZIE COUNTY  
Municipal Planning Commission Meeting**

**Mackenzie County Office  
Fort Vermilion, AB**

**Thursday, October 3, 2019 @ 10:00 a.m.**

**PRESENT:** Erick Carter Chair, MPC Member  
Beth Kappelar Vice Chair, MPC Member  
John W Driedger MPC Member  
Jacquie Bateman Councilor, MPC Member  
David Driedger Councilor, MPC Member (Via Teleconference)

**ADMINISTRATION:** Byron Peters Deputy Chief Administrative Officer  
Kristin Racine Planner  
Lynda Washkevich Development Officer  
Ryleigh-Raye Wolfe Environmental Planner  
Nicole Friesen Administrative Assistant/Recording Secretary

**MEMBER OF THE PUBLIC** Jonathon Driedger  
Charles LaForge  
Lucille Labrecque

**MOTION 1. CALL TO ORDER**

Erick Carter called the meeting to order at 10:00 a.m.

**2. ADOPTION OF AGENDA**

**MPC 19-10-131 MOVED** by John W Driedger

That the agenda be adopted as presented.

**CARRIED**

**3. MINUTES**

**a) Adoption of Minutes**

**MPC 19-10-132 MOVED** by Beth Kappelar

That the minutes of the September 12<sup>th</sup>, 2019 Municipal Planning Commission meeting be adopted as presented.

**CARRIED**

**b) Business Arising from Previous Minutes**

None.

**4. TERMS OF REFERENCE**

For Information.

**6. SUBDIVISIONS**

**c) 43-SUB-19 Jonathan & Helen Driedger  
35.76 Acre Subdivision (10 Lot)  
SW 35-105-15-W5M**

**MPC 19-10-133** **MOVED** by John W Driedger

That Subdivision Application 34-SUB-19 in the name of Jonathon and Helen Driedger on SW 35-105-15-W5M be APPROVED with the following conditions:

1. This approval is for a nine (9) lot rural subdivision.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
  - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
  - d) **Provision of a storm water management plan for the whole quarter section. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
  - e) Provision of internal roads, sidewalks and other infrastructure as required by the County in accordance to Mackenzie County Engineering Guidelines and at the Developers expense, such construction of roads to serve the lots to be created by the

subdivision;

- f) The developer is responsible for submitting a concept plan that includes road widening, Right-of-Ways, As-Builts to the County for review.
- g) Provision of access to lots being created by the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developers' expense. This requirement is in accordance with Mackenzie County's Rural Road, Access Construction and Surface Water Management Policy No. PW039;
- h) Engineered signage package, Provision of utilities (power, gas, telephone, etc.) to each lot. Such utilities to be provided in a location and to a standard to be approved by the appropriate utility company and the County. Responses from utilities companies are shown in Schedule "C" hereto attached. Written confirmation of the completed utility installation is required to be submitted to the County by each utility company prior to registration of the subdivision,
- i) Provision of and/or negotiation for utilities rights-of-way and/or easements as required by utilities companies. Any costs incurred for line relocation will be the responsibility of the developer. All utility lanes/lots must be accessible. All public utility lanes/lots shall be cleared to ground level with all tree stumps and debris removed and then landscaped. Where necessary, utility lanes/lots shall be excavated or landscaped to provide drainage for the subdivision. Any excavation or landscaping of the public utility lanes/lots shall be to engineered plans and completed prior to the installation of utilities,
- j) The developer is responsible for site grading and landscaping to design elevation and seeding with grass or other approved landscaping, in a manner that does not negatively impact adjacent properties or infrastructure.
- k) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- l) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- m) Provision of municipal reserve in the form of money in lieu

of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$13,000 per acre. Municipal reserve is charged at 10%, which is \$1,300 per subdivided acre. \_\_\_\_\_ acres times \$1,300 equals \$\_\_\_\_\_.

- n) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667(1)(a).**
- o) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**
- p) Security, in the form of an irrevocable letter of credit or certified cheque, in the amount of 25% of subsurface and surface infrastructure construction cost must be submitted to the County prior to installation and construction of any permanent infrastructure. Security amounts required in accordance with Mackenzie County's Multi-Lot/Urban Subdivision Construction and Registration Policy No, DEV003.

**CARRIED**

Jonathon Driedger left the meeting at 10:15 a.m.

**5. DEVELOPMENT**

- a) **192-DP-19 Matthew & Laurena Bergen  
Garage – Detached with 26% Setback Variance in “A”  
Plan 032 3177, Block 6, Lot 4 (La Crete)**

**MPC 19-10-134** **MOVED** by David Driedger

That Development Permit 192-DP-19 on Lot 01, Plan 992 0629 in the

name of Matthew & Laurena Bergen be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A **26% Setback Variance** for the Garage – Detached is hereby granted. **The Garage – Detached shall be a minimum of 100 feet (30.5 meters) from the West road allowance.**
2. **Remaining Minimum building setbacks:**
  - a) **15.2 meters (50 feet) sides (North & South) yards;**
  - b) **15.2 meters (50 feet) rear (East) yard; from the property lines.**
3. The Garage – Detached shall meet all Alberta Building Code 2014 requirements for Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
4. The Garage – Detached is approved for residential purposes only and no commercial activity is permitted in this building. If the developer/landowner/occupant or other person or persons intend to use the Garage – Detached for commercial or industrial uses, a new development permit is required prior to the commencement of the commercial or industrial use.
5. The Garage-detached shall not exceed 100 square meters (1076.4 square feet) and shall not exceed one story in height.
6. The Garage-detached will have a maximum vehicle entrance door height of 4.6 m (15 ft).
7. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
9. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of

a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.

10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

**b) 195-DP-19 Trisha & Daniel O'Neill  
Retail – Envir-Tank (Temporary) in “FV-CC”  
Plan 2938RS, Block 1, Lot 1 (4717 River Road) (Fort  
Vermilion)**

**MPC 19-10-135** **MOVED** by John W Driedger

That Development Permit 195-DP-19 to place a Retail – Enviro-Tank (Temporary) on Plan 2938RS, Block 1, Lot 1 be TABLED for more information.

**CARRIED**

**6. SUBDIVISIONS**

**a) 40-SUB-19 Terry & Liane Unrau  
10.00 Acre Subdivision  
SW 12-104-16-W5M (Buffalo Head Prairie)**

**MPC 19-10-136** **MOVED** by Beth Kappelar

That Subdivision Application 40-SUB-19 in the name of Terry & Liane Unrau on SW 12-104-16-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision, 10.00 acres (4.05 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is

not limited to:

- a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - i. Any permanent buildings on the property must be constructed equal to or greater than the grade of the road.
- b) **Mitigation measures must be in place in order to avoid water damage from potential seasonal flooding.**
- c) **A caveat will be registered on the title of this property.**
- d) **The developer shall provide a storm water management plan consisting of a drawing which shows the varying elevations of the subdivision prior to registration. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- e) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
- f) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
- g) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- h) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- j) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to**

**ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

**CARRIED**

- b) 42-SUB-19 Clint Bundy  
80 Acre Split  
NW 15-108-14-W5M (Rocky Lane)**

**MPC 19-10-137      MOVED** by David Driedger

That Subdivision Application 42-SUB-19 in the name of Clint Bundy on NW 15-108-14-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE A** subdivision, 80 acres (32.37 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
  - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
  - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
  - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
  - f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
  - g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer

shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

- h) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

**CARRIED**

**7. MISCELLANEOUS ITEMS**

- a) **Bylaw 1xxx-19 Land Use Bylaw Amendment  
Rezone from Agricultural "A" to Rural Industrial –  
General "RIG"  
SE 2-106-15-W5M**

**MPC 19-10-138**      **MOVED** by Beth Kappelar

That the Municipal Planning Commission recommend to Council to approve Bylaw 1xxx-19 being a Land Use Bylaw Amendment to rezone Part of SE 02-106-15-W5M from Agricultural "A" to Rural Industrial General "RIG", subject to public hearing input.

**CARRIED**

- b) **Bylaw 11xx-19 Land Use Bylaw Revision  
Change Permitting Regulations of the  
Home Based Business, Minor Use**

**MPC 19-10-139**      **MOVED** by Beth Kappelar

That the Municipal Planning Commission recommend to Council to approve Bylaw 11\_\_-19 being a Land Use Bylaw Revision to change the permitting regulations of the Home Based Business, Minor Use, subject to public hearing input.

**CARRIED**

- c) **Bylaw 11xx-19 Land Use Bylaw Revision**

\_\_\_\_\_  
\_\_\_\_\_

**Add the Definition of Dwelling-Multi-Family to Section 2  
Add Permitting Regulations for Dwelling-Multi-Family to  
Section 8**

For Information.

David Driedger left the meeting at 11:05 a.m.

**8. IN CAMERA**

a) None.

**9. MEETING DATES**

- ❖ Thursday, October 31, 2019 @ 10 a.m. in La Crete
- ❖ Thursday, November 21<sup>st</sup>, 2019 @10 a.m. in La Crete
- ❖ Thursday, December 12<sup>th</sup>, 2019 @ 10 a.m. in Fort Vermilion

**10. ADJOURNMENT**

**MPC 19-10-140** **MOVED** by John W Driedger

That the Municipal Planning Commission Meeting be adjourned at 11:07 a.m.

**CARRIED**

These minutes were adopted this 31<sup>st</sup> day of October, 2019.

---

Erick Carter, Chair



Mackenzie County

## REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                    |
| <b>Meeting Date:</b> | <b>October 23, 2019</b>                           |
| <b>Presented By:</b> | <b>Jennifer Batt, Interim Director of Finance</b> |
| <b>Title:</b>        | <b>Finance Committee Meeting Minutes</b>          |

### **BACKGROUND / PROPOSAL:**

The unapproved minutes of the September 30, 2019 Finance Committee meeting are attached.

### **OPTIONS & BENEFITS:**

N/A

### **COSTS & SOURCE OF FUNDING:**

N/A

### **SUSTAINABILITY PLAN:**

N/A

### **COMMUNICATION / PUBLIC PARTICIPATION:**

Finance Committee minutes are posted on DocuShare.

### **POLICY REFERENCES:**

N/A

**Author:** J. Veenstra      **Reviewed by:** J. Batt      **CAO:** \_\_\_\_\_

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the unapproved Finance Committee meeting minutes September 30, 2019 be received for information.

**Author:** J. Veenstra      **Reviewed by:** J. Batt      **CAO:** \_\_\_\_\_

**MACKENZIE COUNTY  
FINANCE COMMITTEE MEETING**

**September 30, 2019  
10:00 a.m.**

**Fort Vermilion Corporate Office  
Fort Vermilion, Alberta**

**PRESENT:** Peter F. Braun Councillor - Chair  
Jacquie Bateman Councillor – Vice Chair  
David Driedger Councillor  
Anthony Peters Councillor

**ADMINISTRATION:** Len Racher Chief Administrative Officer  
Jennifer Batt Interim Director of Finance  
Jannelle Veenstra Interim Finance Controller/ Recording Secretary

**Regrets:** Josh Knelsen Reeve, Ex Officio

**CALL TO ORDER:**

**1. a) Call to Order**

Councillor Braun, Chair, called the meeting to order at 10:00 a.m.

**AGENDA:**

**2. a) Adoption of Agenda**

**MOTION FC-19-09-080**

**MOVED** by Councillor Driedger

That the agenda be approved with the following addition:

5. a) Eric Jorgensen

**CARRIED**

**3. a) Minutes of the August 26, 2019 Finance  
Committee Meeting**

**MOTION FC-19-09-081**

**MOVED** by Councillor Bateman

That the minutes of the August 26, 2019 Finance Committee meeting be approved as presented.

**CARRIED**

**BUSINESS ARISING  
 FROM PREVIOUS  
 MINUTES:**

4. a) None

**BUSINESS:**

6. a) **Bursary – Return Service Agreement Repayment**

**MOTION FC-19-09-082**

**MOVED** by Councillor Bateman

That the Finance Committee approves the bursary recipients request to waive finance charges on the repayment of their 2009 bursary in the amount of \$1,000 based on 5 payments of \$200.

**CARRIED**

**DELEGATIONS:**

5. a) **Eric Jorgensen**

**MOTION FC-19-09-083**

**MOVED** by Councillor Bateman

That the Finance Committee authorizes the payment of Councillor Jorgensen’s Expenses and Honorariums for his April 2019 expense claim, and his Honorariums on his May 2019 expense claim subject to his signing an agreement that he will follow *Bylaw No. 1135-19 To Provide for Honorariums and Related Expenses Reimbursement for Councillors and Approved Committee Members.*

**CARRIED**

**BUSINESS:**

6. b) **Councillors’ Honorariums and Expense Claims**

**MOTION FC-19-09-084**

**MOVED** by Councillor Driedger

That Councillor Honorariums and Expense Claims for May, June, July, and August 2019 be reviewed or amended as follows:

| <b>Councillor Expense Claims</b> | <b>Review Comments</b>  |
|----------------------------------|---|
| 1 – Reeve Knelsen                | Reviewed August 2019  |
| 2 – Councillor A. Peters         | Reviewed August 2019  |
| 3 – Councillor Braun             | Reviewed August 2019  |
| 4 – Councillor D. Driedger       | Reviewed August 2019  |
| 5 – Councillor E. Peters         | Reviewed August 2019  |
| 6 – Councillor Jorgensen         | Reviewed May 2019<br>Reviewed June 2019<br>Reviewed July 2019 |
| 7 – Councillor Cardinal          | None  |
| 8 – Deputy Reeve Sarapuk         | Reviewed August 2019  |
| 9 – Councillor Bateman           | Reviewed August 2019  |

|                         |                      |
|-------------------------|----------------------|
| 10 – Councillor Wardley | Reviewed August 2019 |
|-------------------------|----------------------|

**CARRIED**

**6. c) Members at Large Expense Claims**

**MOTION FC-19-09-085**

**MOVED** by Councillor A. Peters

That the July, August, and September 2019 Members at Large Expense Claims be reviewed as follows:

| <b>Members at Large Expense Claims</b> | <b>Review Comments</b>                          |
|--|---|
| 1 – Terry Batt                         | Reviewed July 2019<br>Reviewed August 2019      |
| 2 – Beth Kappelar                      | Reviewed August 2019<br>Reviewed September 2019 |
| 3 – Erik Carter                        | Reviewed September 2019                         |
| 4 – Joseph Peters                      | None  |
| 5 – Joe Froese                         | None  |
| 6 – Karen Holditch                     | None  |
| 7 – Jerry Chomiak                      | None  |
| 8 – John W. Driedger                   | Reviewed April-August 2019                      |

**CARRIED**

**6. d) Cheque Lists**

**MOTION FC-19-09-086**

**MOVED** by Councillor A. Peters

That the cheque lists and payments made online from August 24, 2019 to September 27, 2019 be received for information.

**CARRIED**

**6. e) MasterCard Statements**

**MOTION FC-19-09-087**

**MOVED** by Councilor Driedger

That the Master Card statements for July 2019 be received for information.

**CARRIED**

**ADDITIONS TO AGENDA: 7. a) NONE**

**CLOSED MEETING: 8. a) None**

**NEXT MEETING  
DATE:**

**9. a)** October 24, 2019 at 10:00 a.m.  
Fort Vermilion Office

**ADJOURNMENT:**

**10. a) Adjournment**

**MOTION FC-19-09-088**

**MOVED** by Councillor Bateman

That the Finance Committee meeting be adjourned at 11:04 a.m.

**CARRIED**

DRAFT

These minutes were approved by the Finance Committee on \_\_\_\_\_.

\_\_\_\_\_  
Peter Braun  
Chair, Councillor

\_\_\_\_\_  
Len Racher  
Chief Administrative Officer



Mackenzie County

# REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                  |
| <b>Meeting Date:</b> | <b>October 23, 2019</b>                         |
| <b>Presented By:</b> | <b>Len Racher, Chief Administrative Officer</b> |
| <b>Title:</b>        | <b>Information/Correspondence</b>               |

## **BACKGROUND / PROPOSAL:**

The following items are attached for your information, review, and action if required.

- Action List
- Correspondence – Alberta Municipal Affairs (Municipal Indicators for Mackenzie County)
- Correspondence – Alberta Environment & Parks (Appointment of Lisa Wardley to the Northwest Sub-Regional Task Force for the Bistcho Lake Planning Area (NW))
- Correspondence – Alberta Environment & Parks (Feedback Regarding Draft Section 11 Agreement)
- Correspondence – Alberta Municipal Affairs (Local Authority Emergency Management Regulation)
- Correspondence – Husky (Smoke from Brush Pile Burning)
- Northwest Caribou Sub-regional Task Force – Bistcho Lake Sub-regional Plan
- Rural Municipalities of Alberta – GOA Police Costing Test Model – RMA Input Summary
- Mackenzie Library Board Meeting Minutes
- Northern Alberta Elected Leaders Meeting Minutes
- Rocky Lane Agricultural Society Community Supper
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- 
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- 

**Author:** J. Emmerson      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**SUSTAINABILITY PLAN:**

**COMMUNICATION / PUBLIC PARTICIPATION:**

**POLICY REFERENCES:**

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: J. Emmerson      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_

## Mackenzie County Action List as of October 8, 2019

### Council Meeting Motions Requiring Action

| Motion  | Action Required   | Action By   | Status   |
|---|---|-------------|--|
| <b>May 28, 2013 Council Meeting</b>           |   |             |  |
| 13-05-375                                     | That the Zama Access paving be the first capital priority for paving a road outside a hamlet boundary and that administration continue reviewing options and applying for provincial and/or federal grants as these may become available with intent to complete the paving of this road.   | Len         | Expression of Interest Submitted   |
| <b>February 22, 2016 Council Meeting</b>      |   |             |  |
| 16-02-135                                     | That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.   | Byron       | Refer to Motion 18-06-411<br><br>In progress. Meeting with landowners.   |
| <b>May 10, 2016 Regular Council Meeting</b>   |   |             |  |
| 16-05-354                                     | That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> <li>• cancel PLS 080023;</li> <li>• <b>pursue acquisition of land parcels as identified on the map presented in red;</b></li> <li>• identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator.</li> </ul> | Don         | PLS Cancelled.<br><br>Asset list with all leases, caveats, dispositions, easements, etc.<br><br>Response Received from AEP 2017-11-27.<br><br>Application submitted.<br><br>RFD to Council once response is received to our application. |
| <b>July 12, 2016 Regular Council Meeting</b>  |   |             |  |
| 16-07-526                                     | That the County pursue purchasing the leased lands at the Hutch Lake campground.  | Doug<br>Len | Application for purchase of Hutch Lake has been filed.   |
| <b>August 9, 2016 Regular Council Meeting</b> |   |             |  |
| 16-08-599                                     | That administration proceed with registering the utility right of way on NE 3-106-15-W5M and NW 3-106-15-W5M. (La Crete SE Drainage Ditch)  | Byron       | Re-negotiating with landowners.<br>Re-survey completed.  |
| <b>April 11, 2017 Regular Council Meeting</b> |   |             |  |
| 17-04-254                                     | That administration bring back options for an additional sub-class under residential for lots too small to legally develop.   | Byron       | In progress. LUB Amendment   |

| Motion                                   | Action Required   | Action By  | Status  |
|--|---|------------|---|
| August 23, 2017 Council Meeting          |   |            |   |
| 17-08-593                                | That administration proceed with meeting with the developers and draft an off-site levy bylaw for the La Crete Sanitary Sewer Expansion project.  | Fred Byron | Finalizing report then draft offsite levy bylaw.  |
| September 25, 2017 Council Meeting       |   |            |   |
| 17-09-650                                | That administration work with the Mackenzie Ski Hill Society to obtain a Registered Road Disposition (RRD) disposition for the road, and that the County commits to an endeavor to assist, as per current policy, to cover a portion of road construction costs to the proposed ski hill in the Buffalo Head Hills.   | Dave       | Paperwork complete. Waiting for approvals. Disposition (RDS) is in place.                                   |
| February 27, 2018 Council Budget Meeting |   |            |   |
| 18-02-146                                | That the replacement of the 1995 GMC Fire Truck be approved with an initial down payment of \$50,000 coming from the Vehicle & Equipment and Emergency Services Reserve and that the balance be paid, up to a maximum of \$500,000, upon receipt with funding coming from the Vehicle & Equipment and Emergency Services Reserve <b>and that the 1995 GMC Fire Truck be disposed upon arrival of the replacement.</b> | Doug       | Funding transfer complete.<br><br>MSI Funding as per Motion 18-06-483<br><br>Disposal expected in Sept 2019 |
| April 25, 2018 Council Meeting           |   |            |   |
| 18-04-314                                | That administration be authorized to proceed with a Department License of Occupation (DLO) for existing and future walking trail expansion on SE 14-106-15-W5 once the title transfer has been completed for SE 15-106-15-W5.   | Doug       | Application submitted. FNC process  |
| 18-04-315                                | That administration move forward in purchasing more land north of the existing Hutch Lake Cabins and that final costs be brought back to Council for decision.  | Doug       | Sketch plan completed. Application to purchase is in progress.  |
| May 23, 2018 Council Meeting             |   |            |   |
| 18-05-399                                | That the County apply for funding under the Green Infrastructure Projects Grant and the Alberta Municipal Water and Wastewater Partnership Grant for the Zama Sewage Forcemain project.   | Fred       | Application submitted for GIPG.   |
| June 12, 2018 Council Meeting            |   |            |   |
| 18-06-432                                | That the County apply to Alberta Environment & Parks for a bank stabilization and clean-up along the Peace River in the Hamlet of Fort Vermilion as a result of the ice jam flooding event.   | Dave       | In progress. Need engineering report (WSP)  |
| June 27, 2018 Council Meeting            |   |            |   |
| 18-06-471                                | That the operating costs for the proposed La Crete Wellness Centre be brought back for review prior to passing the Borrowing Bylaw.   | Doug       | Society to provide operation costs.   |
| August 14, 2018 Council Meeting          |   |            |   |
| 18-08-564                                | That the Agricultural Service Board create a follow-up procedure for weed notices and Agricultural Appeal Board decisions.  | Grant      | ASB Meeting 2019-10-10  |

| Motion   | Action Required   | Action By            | Status  |
|--|---|----------------------|---|
| <b>October 9, 2018 Council Meeting</b>           |   |                      |   |
| 18-10-763  | That administration proceeds with the water diversion license's as discussed.   | Fred                 | In progress   |
| <b>November 13, 2018 Regular Council Meeting</b> |   |                      |   |
| 18-11-883  | That the stray livestock discussion be referred to the Agricultural Service Board for review and recommendation to Council.   | Grant                | ASB meeting 2019-10-10  |
| 18-11-885  | That the Zama Water Treatment Improvements Project be retendered with a project scope change.   | Fred                 | In progress   |
| 18-11-910  | That a three (3) year moratorium be placed on the development of road allowances for non-municipal use until new policies and procedures are in place to determine priority, and future use.  | Byron<br>Dave        | Advertised<br>In progress   |
| <b>February 12, 2019 Regular Council Meeting</b> |   |                      |   |
| 19-02-063  | That administration continue to investigate the pros and cons of de-registering the Zama Airstrip with NavCanada and that it be brought back to Council.  | Don                  | In progress   |
| <b>February 27, 2019 Regular Council Meeting</b> |   |                      |   |
| 19-01-117  | That administration proceed with Plan 5999CL in Fort Vermilion as discussed.  | Byron                | In progress   |
| <b>March 12, 2019 Regular Council Meeting</b>    |   |                      |   |
| 19-03-169  | That Mackenzie County proceed with stakeholder and community engagement to identify rural industrial lands neighbouring the hamlet of La Crete.   | Byron                | Fall/Winter 2019  |
| 19-03-171  | That the draft smoke management bylaw be redrafted with the following: <ul style="list-style-type: none"> <li>No burning within the white zone (agricultural land) without a permit. No burning between November 1<sup>st</sup> and February 28<sup>th</sup>.</li> <li>No burning within the green zone within 10 miles of a major roadway without a permit.</li> </ul> | Carol<br>Len         | In progress<br>Under the MGA the municipality does not have jurisdiction to pass a bylaw respecting fires in a forest protection area.<br>Minister has the authority to extend or shorten the fire season for any area. |
| 19-03-186  | That Mackenzie County investigate partnering with the Town of High Level and the Town of Rainbow Lake to host the 2022 Alberta Summer Games.  | Byron                | Completed. Motion of Tri-Council to investigate.  |
| <b>March 27, 2019 Regular Council Meeting</b>    |   |                      |   |
| 19-03-203  | That Mackenzie County attempt to become part of the new monitoring committee for Wood Buffalo National Park.  | Byron                |   |
| 19-03-210  | That Mackenzie County continue to fund the RCMP Enhanced Policing Position – School Resource Officer, subject to financial contribution by the Fort Vermilion School Division; and that Mackenzie County  | Len<br>Carol<br>Doug | In progress   |

| Motion                                       | Action Required  | Action By            | Status   |
|--|--|----------------------|--|
|  | continue to fund the second RCMP Enhanced Policing Position (½ time School Resource Officer and ½ time La Crete Community Policing).   |                      |  |
| 19-03-211                                    | That administration work with the Fort Vermilion School Division and the RCMP to review and bring back a revised Memorandum of Understanding for Enhanced Policing services.   | Len<br>Carol<br>Doug | MOU development in progress. Expected completion November 2019 |
| 19-03-214                                    | That Municipal Affairs be invited to meet with Council to discuss ongoing concerns within the County.  | Len<br>Carol         | Waiting on a meeting date from the Minister's office.          |
| <b>April 8, 2019 Regular Council Meeting</b> |  |                      |  |
| 19-04-232                                    | That administration be directed to apply for funding to complete a scoping audit for the La Crete and Fort Vermilion Recreation Complexes through the Recreation Energy Conservation (REC) Program and, if successful, bring these audits back to Council for further direction.   | Doug                 | Application approved. Next application phase.                  |
| 19-04-245                                    | That Bylaw 1134-19 being a Road Closure Bylaw to close the land between Plan 142 0594, Block 34, Lot 8 and Lot 9 for the purpose of consolidation be forwarded to the Minister of Transportation for approval, and that purchaser of the laneway be required to install a chainlink fence on both sides of the walkway, with the walkway being ten feet wide within 30 days of the signing of the agreement. | Byron                | Submitted to Municipal Affairs for approval.                   |
| 19-04-246                                    | That Policy DEV001 Urban Development Standards for Industrial Use zoned land be brought back to include an option for a Council approved variance.   | Byron                | In progress  |
| 19-04-247                                    | That the County secure a 40 meter right of way on 100 <sup>th</sup> Street in La Crete for future main street widening and that administration move forward to close 100A Street.  | Byron                |  |
| 19-04-250                                    | That the bridge request from Paramount Resources be added to the agenda for the Paramount meeting on June 13, 2019.  | Len                  | In progress  |
| <b>June 12, 2019 Regular Council Meeting</b> |  |                      |  |
| 19-06-334                                    | That the road construction supervisor/quality control be re-advertised and received for information.   | Dave                 | 2020   |
| 19-06-350                                    | That Mackenzie County requests that the Minister of Municipal Affairs grant a time extension for the completion of Inter-municipal Collaboration Frameworks and Inter-municipal Development Plans between Mackenzie County and the Town of High Level and the Town of Rainbow Lake until one (1) year after the conclusion of the process/review to consider a new municipality within Mackenzie County.     | Byron                | Letter sent to the Minister.                                   |

| Motion   | Action Required  | Action By        | Status   |
|--|--|------------------|--|
| 19-06-358                                      | That Mackenzie County waive the municipal tax charges on power bills for customers affected by the evacuation up to a total maximum cost of \$500.00.  | Jennifer         | In Progress  |
| <b>August 13, 2019 Regular Council Meeting</b> |  |                  |  |
| 19-08-413                                      | That administration investigate with the Disaster Recovery Program regarding the loss of access to grazing leases.   | Jennifer         | In progress  |
| 19-08-414                                      | That the Fort Vermilion Streetscape be authorized to replace and reinstall the Fort Vermilion River Sign and that administration apply for funding through the Disaster Recovery Program for the ice jam event.  | Doug<br>Jennifer | In progress  |
| 19-08-423                                      | That administration bring back options for the chip seal project.  | Dave             | In progress  |
| 19-08-430                                      | That Bylaw 1116-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation be forwarded to the Minister for approval.  | Byron            | Forward to Minister for Approval                                 |
| 19-08-432                                      | That the lookout deck drawing as shown in the Fort Vermilion Streetscape Design Plan be approved and that administration be authorized to move forward with obtaining cost estimates for the project and pursue the Community Facility Enhancement Program (CFEP) grant application. | Byron            | Meeting scheduled for 2019-09-16<br>Disposition takes 18 months. |
| 19-08-433                                      | That the Fort Vermilion Streetscape Implementation Committee proposed tree planting project be approved which includes three (3) chokecherry trees being planted on each of the lots located at 5001 River Road (ATB), 5005 River Road and 5001 44 <sup>th</sup> Avenue.             | Byron            |  |
| 19-08-442                                      | That a letter be sent to the provincial government requesting the roll-back of moratoriums within caribou ranges in Mackenzie County.  | Byron            | In progress  |
| 19-08-444                                      | That a letter be sent to regional and territorial stakeholders, and the First Nations, in support of the extension of Highway 58 east through Wood Buffalo National Park as a critical northern connector.   | Len              | In progress.   |
| <b>August 28, 2019 Regular Council Meeting</b> |  |                  |  |
| 19-08-458                                      | That the position of Manager of Emergency & Protective Services be TABLED to after lunch.  | Len              | 2020 Budget Deliberations  |
| 19-08-466                                      | That administration investigate options to add or revise a definition and use for multi-family dwellings under Section 2 of the Land Use Bylaw.  | Byron            | In progress  |

| <b>Motion</b>                                     | <b>Action Required</b>   | <b>Action By</b> | <b>Status</b>              |
|---|--|------------------|----------------------------|
| 19-08-467   | That a moratorium for road building and road closures be placed on the road allowance on Township Road 1042 for potential utility development.   | Byron            | In progress                |
| 19-08-475   | That Mackenzie County send a letter to the Minister of Agriculture and Forestry in regards to funding for the eradication of brucellosis and tuberculosis in and around the Wood Buffalo National Park.                              | Byron            |                            |
| 19-08-480   | That administration research the GST audit concerns expressed by the Town of Peace River, as it applies to Mackenzie County.   | Jennifer         | In progress                |
| <b>September 10, 2019 Regular Council Meeting</b> |  |                  |                            |
| 19-09-491   | That administration monitor auction sites for a replacement vehicle for the 1995 Freightliner Ladder Truck and the 2003 Freightliner Rescue Truck and bring back a recommendation as opportunities arise.                            | Doug             | Ongoing                    |
| 19-09-492   | That administration bring back planning policies and the Fee Schedule Bylaw relating to subdivision completion and deficiencies.   | Byron            |                            |
| 19-09-493   | That administration meet with the Fort Vermilion School Division regarding developing a Memorandum of Understanding for use of the school yard property and equipment for community use in the Hamlet of Zama.                       | Don              | In Progress                |
| 19-09-495   | That administration install “no parking or vehicles will be towed” signs on RR 142 and the Wilson Prairie Road.  | Dave             | Signs have been ordered.   |
| 19-09-498   | That administration review the current dog control bylaw and bring back options regarding implementing a limit on the number of adult dogs allowed and that the bylaw be applied municipal wide.                                     | Fred             | 2019-11-05 Council Meeting |
| <b>October 8, 2019 Regular Council Meeting</b>    |  |                  |                            |
| 19-10-524   | That the La Crete Recreation Society request to transfer funds from the Renovate Old Dressing Rooms Project to the Buffalo Head Prairie Boards/Blumenort Skate Shack Project, in the amount of \$15,000.00, be approved.             | Jennifer         |                            |
| 19-10-525   | That administration review easements and/or agreements on SE 8-106-15-W5M.   | Byron            |                            |
| 19-10-530   | That administration be authorized to respond to the Police Costing Model survey on Policing and Rural Crime based on the information presented and that a letter be sent to the Solicitor General identifying the County’s position. | Doug             | In Progress                |

| Motion    | Action Required   | Action By | Status   |
|-----------|---|-----------|--|
| 19-10-532 | That the request to remove or reduce finance charges on Invoice #26776 be denied.   | Jennifer  |  |
| 19-10-533 | That taxes in the amount of \$44,002.87 for tax roll #422126 and \$33,558.07 tax roll #084093 be written off as unrecoverable.  | Jennifer  |  |
| 19-10-534 | That as per the Shallow Gas Tax Relief Initiative, Council authorizes the cancellation of thirty-five percent (35%) of the shallow gas property taxes levied in 2019 as per Attachment A on Tax Roll #083803 in the amount of \$66.58 and Tax Roll #084386 in the amount of \$109.44. | Jennifer  |  |
| 19-10-535 | That as per the Shallow Gas Tax Relief Initiative, Council authorizes the penalties assessed on Tax Roll #083803 in the amount of \$10.34 be written off.   | Jennifer  |  |
| 19-10-545 | That the La Crete Area Structure Plan be brought back to the next meeting for review.   | Byron     | 2019-10-23 Council Meeting                                   |
| 19-10-548 | That the Proposed Fire Salvage Plan and Community Management Zone from Tolko, Norbord, and La Crete Sawmills be received for information and that a letter be sent to Alberta Agriculture & Forestry regarding stumpage fees for forest fire salvage.                                 | Carol     |  |
| 19-10-549 | That Councillor Jorgensen and Councillor Cardinal be authorized to attend the Region 6 Metis Nation of Alberta to attend their Annual General Meeting on October 19, 2019 in Peace River and <b>that a follow-up report be provided to Council.</b>                                   | Carol     | Follow up report to be provided by the Councillors attending |
| 19-10-556 | That the Supply of 2019 Municipal Utility Tractor be awarded to the most qualified bidder based on the evaluation scoring criteria, while staying within budget.  | Willie    | Completed  |
| 19-10-559 | That administration enter into an agreement with the owners of Tax Roll 155377 as discussed.  | Jennifer  |  |
| 19-10-538 | That the Reeve and Councillor Wardley be authorized to meet with Paramount Resources Ltd. regarding the potential transfer of road infrastructure in Zama.  | Len       | In progress  |
| 19-10-546 | That Mackenzie County sponsor the 2020 Growing the North Conference at a Bronze sponsorship level with funding coming from the Grants to Other Organizations.   | Carol     |  |

AR98655

September 30, 2019

Mr. Lenard Racher  
Chief Administrative Officer, Mackenzie County  
PO Box 640  
Fort Vermilion AB T0H 1N0

Municipal Indicators for Mackenzie County

Dear Mr. Racher:

In March 2018, the Deputy Minister indicated that Municipal Affairs would be implementing a new performance measure for the ministry. Beginning with the 2019-22 business plan, the ministry will report the percentage of municipalities deemed to be "not at risk" based on 13 defined financial, governance, and community indicators. Each indicator has a defined benchmark, and a municipality is deemed to be "not at risk" as long as it does not trigger on a defined number of indicators. As part of the same correspondence, then Deputy Minister Pickering indicated that the ministry was committed to supporting accountable, responsible, and transparent local governments.

The ministry has compiled and verified the data collected from Alberta's municipalities for the 2018 financial year and is pleased to inform you that Mackenzie County did not trigger any of the 13 indicators. The 2018 Municipal Indicator Report (<https://open.alberta.ca/publications/municipal-indicator-results>) is expected to be released in January 2020.

If you would like to discuss your results or the potential future release of these results on the Municipal Affairs website, please contact the Municipal Services and Legislation Division at toll-free 310-0000, then 780-427-2225, or via email at [lgsmail@gov.ab.ca](mailto:lgsmail@gov.ab.ca).

Yours truly,



Gary Sandberg  
Assistant Deputy Minister



October 2, 2019

Lisa Wardley, Chair  
Northwest Species at Risk Committee (NWSAR)  
C/O Town of High Level, 10511 – 103 Street  
High Level, AB T0H 1Z0  
[lisa@mackenziecounty.com](mailto:lisa@mackenziecounty.com)

Dear Lisa Wardley:

Congratulations on being selected to represent the Northwest Species at Risk Committee on the Northwest Sub-regional Task Force for the Bistcho Lake Planning Area (NW), one of three task forces that have been created to provide advice to government.

As a representative of the NW task force, you should be prepared for a focused effort to advance sub-regional plans in the near term. This may include periods of time over the next year where meetings or working sessions will be required several times per month. After the inaugural meeting, we will work with task forces to schedule subsequent meetings.

Members of all three task forces will take part in this first meeting. This will allow us to undertake some foundational work together to build a common understanding around roles, responsibilities, and mandate of the task forces, planning areas, key issues, and support teams/technical resources available to each task force.

This first 2-day meeting will occur on November 4, 2019 (10:00 am to 8:00 pm) and November 5, 2019 (9:00 am to 2:00 pm) at the Federal Building, 9820 107 Street NW, Edmonton, Alberta.

The second meeting, specific to NW Task Force will occur on November 20-21, 2019.

To confirm your attendance at the first task force meeting, please RSVP by **October 25, 2019** to [Alberta.CaribouPlanning@gov.ab.ca](mailto:Alberta.CaribouPlanning@gov.ab.ca). You must bring photo identification to access the Federal Building. Please indicate any food allergies, sensitivities or restrictions with your reply, as lunch and dinner will be provided.

If you have any questions, please contact Craig Dockrill, Director, Land and Environment Planning - North, at [Craig.Dockrill@gov.ab.ca](mailto:Craig.Dockrill@gov.ab.ca), or 780-427-8019 (toll-free in Alberta, dial 310-0000).

We look forward to working with you on this important initiative.

Sincerely,

A handwritten signature in blue ink, appearing to read 'B. Makowecki', with a long horizontal flourish extending to the left.

Brian Makowecki  
Executive Director, Planning Branch  
Environment and Parks

Attachments

cc: Jason Nixon  
Minister

Bev Yee  
Deputy Minister

Craig Dockrill  
Environment and Parks



## Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0  
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266  
www.mackenziecounty.com  
office@mackenziecounty.com

October 4, 2019

The Honourable Jason Nixon  
Minister of Environment and Parks  
Environment and Parks  
323 Legislature Building  
10800 - 97 Avenue  
Edmonton, AB T5K 2B6

Dear Minister:

### **RE: FEEDBACK REGARDING DRAFT SECTION 11 AGREEMENT**

We appreciate the opportunity to provide meaningful feedback to the draft Section 11 agreement, and look forward to a continuing dialogue regarding the potential impact of caribou range plans and recovery efforts within our municipality. We also plan to utilize this conversation regarding caribou recovery as an opportunity to discuss other large-scale, land-based opportunities within our county.

Mackenzie County council and administration have reviewed the draft agreement, and provide comments based on the principles that we have identified as the key principles for our county. The County's key principles are:

1. Protected area conversations need to occur in a public forum with significant local input, ideally during the creation of the Lower Peace Regional Plan;
2. Natural resources are the basis of the County's economy, and the continued access to all resources by all people must be maintained on crown lands;
  - a. Includes current activities such as gravel extraction, forestry, oil & gas extraction, hunting, fishing and outfitting, and future mining of minerals and other resources;
3. Protection of lands and increased regulatory approval requirements for industry in caribou ranges must be offset by increased economic opportunities and intergovernmental investment;

4. Protected areas must be founded on a multi-species approach, and achieve positive outcomes for the multitude of species within its boundaries;
5. Mackenzie County may have lands that are suited for protection and that can contribute to the goal of protecting 17% of terrestrial habitat, but due consideration of the previous principles must be applied to any land protection discussion;
6. Local hunters, trappers and outfitters shall be utilized in any predator management strategy;
7. Existing moratoriums, in Mackenzie County, on leases within caribou ranges must be removed, along with the moratorium implemented as a result of the LARP planning process.
8. Adaptive management of caribou habitat in response to natural disturbances (eg. fire) must not result in an increase of protected areas or displacement of industry.

When considering Mackenzie County's key principles, there are several aspects of the draft agreement that require revisions, additions or deletions. Suggested revisions that the agreement needs to include are:

- Municipalities shall be specifically included within the agreement, and not broadly lumped in under 'stakeholders';
- The emphasis on the protection of caribou habitat shall be removed, focusing rather on ensuring sustainable caribou habitat with protection only considered for strategically located core habitat as part of a multi-species approach to conservation areas;
- In addition to Indigenous peoples engagement, provide for additional formalized opportunities for local input in order to qualify quantitative data derived by Western Science.
- Explicit opportunity for local level involvement in all aspects of planning, research, conservation and recovery, ensuring that the primary economic benefit of all work completed in rural Alberta stays within the local communities of rural Alberta;
- The provincial and federal governments agree to work jointly to reduce regulation and streamline project approvals on crown lands outside caribou ranges;
- The provincial and federal governments agree that a triage approach may be required in order to maximize the available funding for caribou recovery and ensure the long term viability of Woodland Caribou;

October 4, 2019

- The provincial and federal governments commit to funding community infrastructure and economic diversification initiatives within rural municipalities that are prone to seeing a reduction in economic opportunity and potential as a result of caribou conservation measures;

We appreciate the complexity of managing Alberta's rich landscape, and recognize that we can all do better in managing our collective resources. We believe that our principles, along with our feedback specifically regarding the draft Section 11 agreement, will assist you and your department in striking the appropriate balance for caribou recovery and resource management.

Thank you for your time and consideration of our input. Please feel free to contact me at (780) 926-7405 or our Deputy Chief Administrative Officer, Byron Peters, (780) 927-3718 or by email [bpeters@mackenziecounty.com](mailto:bpeters@mackenziecounty.com).

Yours Sincerely,



Josh Knelsen  
Reeve  
Mackenzie County

c: Dan Williams, MLA Peace River  
Mackenzie County Council  
Brian Makowecki, Executive Director, Planning Branch, AEP

October 15, 2019

Directors of Emergency Management

Dear Colleagues,

This is to inform you of the command, control, and coordination system that will be prescribed for use in all local authority emergency management agencies in Alberta once the Local Authority Emergency Management Regulation (LEMR) comes into force on January 1, 2020. The command, control and coordination system that will be prescribed is the Incident Command System (ICS) as set out in the ICS Canada Operational Description.

It is up to each local authority to reflect how ICS will be implemented through local emergency management bylaws and emergency management plans. This provides flexibility to each local authority to best determine how ICS will be used in their emergency management program. This flexibility is in response to the feedback received during consultations on the LEMR in 2018.

As the prescription of ICS is tied to the ICS Canada Operational Description, there is an impact on what ICS training certificates will be considered acceptable to meet the training requirements established through the LEMR.

Non-ICS Canada training certificates that have been issued before January 1, 2020 will be considered acceptable to meet the LEMR training requirements. After January 1, 2020, however, all future training certificates should be ICS Canada compliant / endorsed. AEMA is committed to working with every jurisdiction to ensure that we can clarify and interpret this direction in a manner that demonstrates common sense and flexibility while still ensuring that Alberta approaches emergency management with a commonly understood and used command and control doctrine.

Please note that nothing in this prescription alters or affects the required training pre-requisites for ICS Canada courses or training progression parameters, as policy respecting those matters is established by ICS Canada.

If you have any questions regarding this matter, please contact your regional AEMA Field Officer.

Sincerely,



Shane Schreiber  
Managing Director



October 16, 2019

Via email: [AF.Minister@gov.ab.ca](mailto:AF.Minister@gov.ab.ca)

Honourable Devin Dreeshen  
Minister of Alberta Agriculture and Forestry  
229 Legislature Building  
10800 – 97 Avenue, Edmonton, AB T5K 2B6

**Re: Smoke from brush pile burning causing dangerous conditions on public highway**

Dear Minister,

Husky prioritizes public and worker safety above all other considerations. For that reason, I am writing to make you aware of a hazardous situation that continues to occur along Highways 58 and 88 near High Level and Fort Vermillion. Dense smoke coming from brush piles being burned on private land next to these highways has been reducing visibility to nearly zero in multiple locations and on multiple occasions.

The danger of smoke on the road becomes acute after the requirement to acquire a permit to burn ends October 31. Given this date is coming up, and our partners who transport Husky products on these highways have noticed a significant number of brush piles pushed into rows and ready to burn, we seek an opportunity to discuss the matter with you and work towards a solution that reduces the risk of a vehicle accident involving serious injury, loss of life, or impact to the environment.

Our transportation partners have received numerous complaints from their contracted drivers and have had two separate life-threatening incidents over the past year due to smoke on the highway. Clearly, smoke on the highway presents a significant and avoidable risk to people who live in the area in addition to industry that uses the highways.

Thank you for considering our request for further discussion on this matter. Your staff may contact our Government Relations Manager, Travis Davies (403-750-1503) to coordinate a meeting.

Sincerely,

A handwritten signature in blue ink, appearing to read "Chris Garland".

Chris Garland  
Vice President Commodity Trading  
Husky

cc:

Honourable Ric McIver, Alberta Minister of Transportation  
Email: [transportation.minister@gov.ab.ca](mailto:transportation.minister@gov.ab.ca)

Andre Corbould, Deputy Minister Agriculture and Forestry  
Email: [andre.corbould@gov.ab.ca](mailto:andre.corbould@gov.ab.ca)

Wendy Doyle, Executive Director, Office of Traffic Safety, Alberta Transportation  
Email: [wendy.doyle@gov.ab.ca](mailto:wendy.doyle@gov.ab.ca)

Len Racher, Chief Administrative Officer, Mackenzie County  
Email: [lracher@mackenziecounty.com](mailto:lracher@mackenziecounty.com)

# Northwest Caribou Sub-regional Task Force

## *Bistcho Lake Sub-regional Plan*

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### Overview

The Government of Alberta is committed to engaging Albertans and advancing stewardship of public lands through inclusive regional and sub-regional planning processes. Sub-regional plans are enabled through the Alberta Land Stewardship Act (ALSA), and can provide management direction to prioritize different land uses and outcomes.

Sub-regional planning offers a more holistic approach to monitoring and managing our natural landscapes. Sub-regional plans seek to identify and address local issues, concerns and opportunities. Once completed, sub-regional plans will provide operational certainty for regulators and land users. These plans translate desired outcomes into local management objectives and strategies which guide operational decision-making.

Sub-regional plans consider multiple values within a specific land base, including; Indigenous traditional land use, industrial land use, recreational land use, multispecies approaches to land use planning, caribou recovery, and adjacent area land uses such as existing protected areas.

### Current Situation

Three sub-regional task forces have been established for areas in northwest Alberta, northeast Alberta, and west central Alberta. The task force will focus their efforts on providing recommendations to government on draft sub-regional plans for the Bistcho Lake planning areas which will address recovery outcomes for the Bistcho Lake caribou ranges.

Sub-regional task forces will leverage the knowledge and understanding of people who live and work in these landscapes to inform sub-regional planning outcomes.

Each sub-regional task force includes representatives from various levels of government, Indigenous groups, the energy sector, the forestry sector, trappers, recreational user groups, environmental non-government organizations, and other local stakeholders and knowledge holders. The task force will incorporate socio-economic assessments, the best available science and diverse perspectives to assure the interests of Albertans are reflected in its recommendations to government.

### The Bistcho Lake Sub-regional Task Force Area

The Bistcho Lake sub-regional planning boundary mirrors the Wildlife Management Unit (WMU #539) surrounding Bistcho Lake with a slight deviation to match the river edge, rather than the highway 35 as the eastern boundary. This is an area of importance for a number of First Nations, Métis Settlements and Métis Local groups within Alberta: this sub-regional planning area intersects with Treaty 8 lands

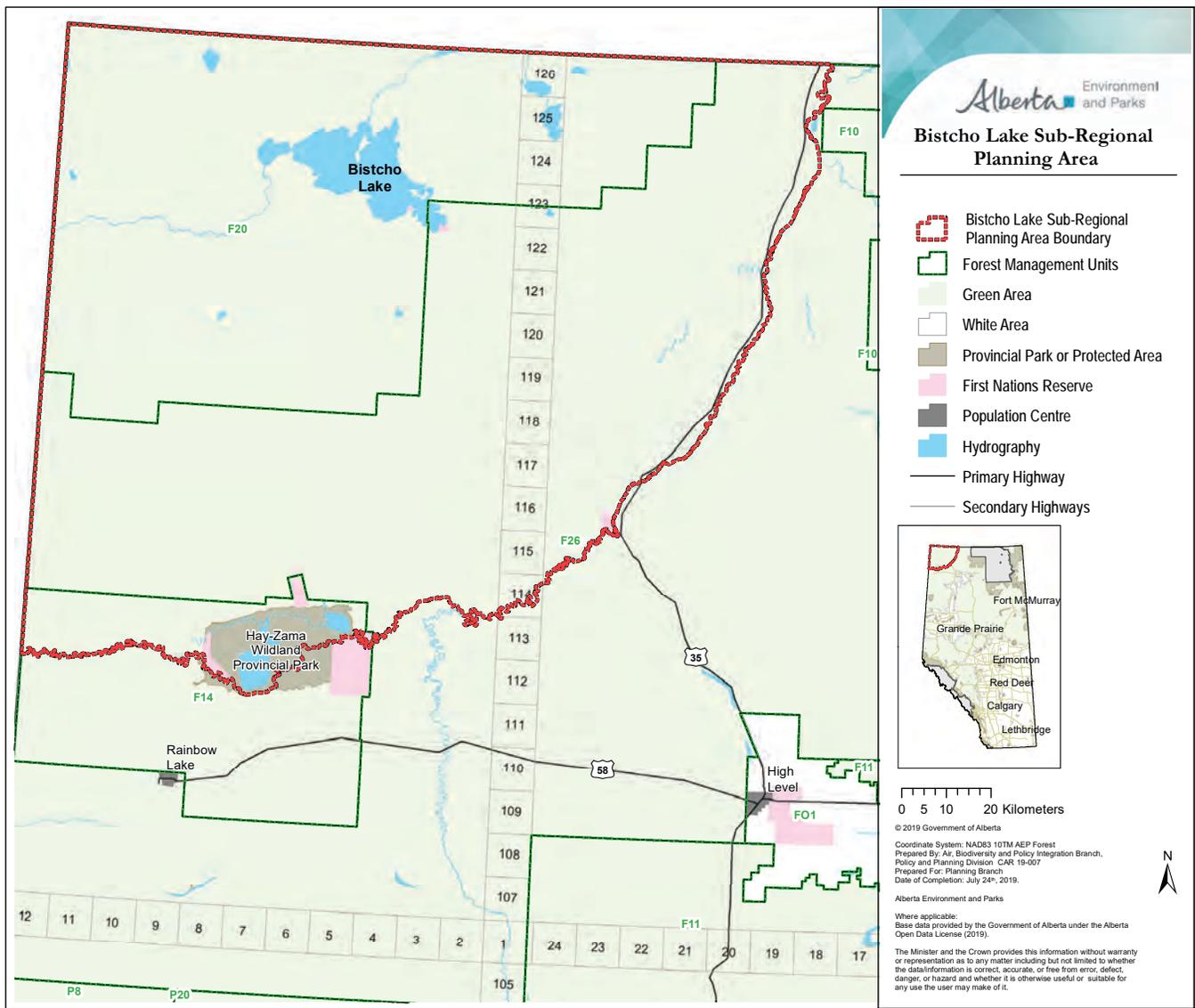
The Bistcho Lake sub-regional planning area is located in Mackenzie County and overlaps with Forest Management Units (FMU) F14, F26 and F20. Volumes harvested in this area are used to supply a dimensional lumber sawmill in High Level, an oriented strand board facility near High Level and a dimensional lumber sawmill and pellet mill near the town of La Crete. There is currently no forestry tenure or allocation in F20 beyond a small Community Timber Permit Program.

The Bistcho Lake sub-regional planning area overlaps with the petroleum and natural gas formations. Current oil and gas operations within this area are primarily localized to the southern and eastern portions of the sub-regional planning area. It will be the role of the Task Force to develop recommendations on how sub-regional planning can

address these diverse activities to support long-term sustainability of the area.

## Next Steps

The Northwest Caribou Sub-regional Task Force will work towards making recommendations to government by April 2020. Working groups may be established to advance detailed planning, and provide opportunity for broader participation of local land users.





## GOA Police Costing Test Model – RMA Input Summary

In September 2019, the Government of Alberta began consultations on a test police costing model with the 291 municipalities who currently receive frontline policing from the RCMP through the Provincial Police Services Agreement. The purpose of the model is to develop a process through which the province recovers a share of frontline policing costs from municipalities. The proposed formula would allow the province to recover between 15% (\$34.9 million) and 70% (\$162.8 million) of policing costs. It would require each municipality to contribute using a formula based on 70% equalized assessment and 30% population with modifiers for shadow populations or higher than average crime severity indexes.

The points below summarize RMA’s submission on the test cost model:

- RMA does not support any change to the current policing model based on the test costing model provided by the Government of Alberta. As the consultation process does not include any discussion on how a change to police costing could enhance service levels or local input into policing, it indicates a clear downloading of costs to municipalities.
- RMA strongly recommends that if the Government of Alberta implement a police costing model, that it applies to recovery of 15% maximum of frontline policing costs. Anything beyond 15% may have significant consequences for many impacted municipalities.
- Large rural or specialized municipalities should not be required to pay significantly more under the test model than they would through administering their own Municipal Police Services Agreement.
- The use of equalized assessment to measure ability to pay is problematic, as it does not consider the costs of servicing the properties that are being assessed. Equalized assessment is not a stable measure and is likely to decrease in many municipalities in upcoming years. Additionally, assessment does not translate directly to tax revenue, especially due to the struggles that many municipalities face in collecting non-residential taxes.
- Any police costing model should be population-based, as policing is a “people service” and population is strongly linked to the level of police services required in a municipality.



- The proposed model will download policing costs onto rural and small urban municipalities with no corresponding improvement to service levels or local input into policing.
- The test model will have no positive impact in addressing rural crime. If anything, it will reduce the level of policing in rural areas if municipalities must re-allocate funds used for enhanced policing or other public safety services to pay a share of front-line policing costs.
- Any changes to police funding should not occur without considering the cumulative impacts of the current challenges facing rural municipalities due to unpaid non-residential taxes, the assessment model review, uncertainty related to provincial grant funding, and uncertainty related to the upcoming provincial budget.
- The model does not take into consideration the contributions that municipalities already make to policing, including CPOs, enhanced policing positions, infrastructure, etc. The quality of policing will likely decrease in many communities as municipalities re-allocate funding from supplementary services to support front-line policing.
- The model over-emphasizes ability to pay and has no linkage to service levels. The model would require rural municipalities to subsidize policing costs in urban municipalities due to the over-reliance on equalized assessment.
- If the province proceeds with a costing model, service levels should be considered in determining the level of contribution of each municipality.
- If the province proceeds with a costing model, it must be implemented gradually over several years to allow municipalities to make informed decisions on how to amend other services or raise additional revenue to accommodate increased policing costs. If changes are implemented too abruptly, it could have service delivery and viability impacts.
- It will be challenging for the province and municipalities to justify the proposed change to residents, businesses and other stakeholders struggling through a rural crime epidemic in many areas of the province, as these groups are likely to be concerned with municipal policing costs increasing with no corresponding improvement in service levels.
- The cumulative impact of the test model combined with other challenges currently facing municipalities could have serious implications across the province. In some cases, this downloading of costs could threaten the viability of some municipalities.

**Mackenzie County Library Board (MCLB)**  
**Sept 10, 2019 Board Meeting Minutes**  
**Fort Vermilion County Office**  
**Fort Vermilion, Alberta**

**Present:** Beth Kappelar, La Dawn Dachuk, Lorraine Peters, Wally Schroeder, Kayla Wardley, Lisa Wardley.

**Regrets:** Cameron Cardinal.

**Guests:** Amanda Ebert: High Level Librarian, Zaiell Robichand: High Level Library Board Member.

**1.0** Beth Kappelar called the meeting to order at 7:08 pm.

**MOTION #2019-06-01 Wally Schroeder** moved that Kayla Wardley be Vice-Chair for Sept and Oct 2019 **CARRIED**

**2.0 Approval of the Agenda:**

**MOTION #2019-06-02 Lisa Wardley** moved the approval of the agenda as revised, **CARRIED**

**3.0 Approval of the Minutes:**

**MOTION #2019-06-03 Kayla Wardley** moved the approval of the June 13/19 MCLB meeting minutes. **CARRIED**

**4.0 Review of Action Items:**

- The action items of the previous MCLB meeting were reviewed.

**5.0 Financial:**

**5.1 MCLB Financial Report as of August 31, 2019:**

- Balance Forward \$ 76,472.44

- Total Revenues \$ 243,033.29

- Total Expenses \$ 148,486.78

- Bank Balance \$ 171,018.95

**MOTION #2019-06-04 Lisa Wardley** moved to accept the financial report as presented. **CARRIED**

-We are still waiting for funding from Municipal Affairs.

**MOTION #2019-06-05 Wally Schroeder** moved that the libraries be sent their final instalment which includes the

County funds and the funds which will come from Municipal Affairs. Blue Hills funds will also be paid. **CARRIED**

**6.0 Library Reports:**

**6.1 La Crete:**

- \$419 for cleaning DVDs was collected in June and July. Happy Trails donated \$500.

- The Library inventory was completed: 1DVD and 15 books were lost last year.

- The library was closed 7 days this past summer. Some Math 10 final exams were supervised.

- Three Society members are attending the Peace Library Conference Sept 26 & 27, 2019.

- They are applying for a \$2000 grant from Canada's Farmers Grow Communities.

- Tickets for the Oct 26 Salmon Grill go on sale on Oct 6 for \$60 each. MCLB members are invited to help at the Grill.

- The submission to the La Crete history book was completed. Expressions developed 2 pictures for the book.

- They are looking into developing a Fundraiser Guidebook as a fundraiser.

- They are buying a small printer which prints due dates for books signed out.

**6.2 Blue Hills Satellite Library:**

- The grand opening is planned for the fall. Schools will be notified when it opens. A date will be picked by the LCLS.

**6.3 Fort Vermilion:**

- The renovations are done. New floors and cabinets were installed.

- They are considering a rent increase for FCSS which rents part of their building.

- A lot of programing occurred this summer including field trips to various locations.

- They have submitted their 2020operating budget. They are requesting \$72,280 which is the same as last year.

**6.4 Zama:**

- Forestry workers have been using the library including those that man the fire lookout towers.

- Inventory has been completed. The library has 17,000 items. 5 boxes of books were sent to the Pasqua hospital.

- They are partnering with the Gr 4,5 and 6 classes in Meander School by providing reading materials.

- They plan to switch to winter hours in October.

**6.5 Mackenzie County Library Consortium (MCLC):**

- Still working on the magazine and audio book lists which will be made available via electronic services this fall.

- Recently access to some of the electronic services has been difficult. It is being checked into.

...2

**6.6 High Level:**

- They have developed a new logo which will be unveiled Oct 26/19
- Their Plan of Service must be completed by February 2020.
- They had a summer reading program, a zombie walk and several escape rooms this summer.
- They had a table at Get to Know You Night in High Level.

**MOTION #2019-06-06 La Dawn Dachuk** moved the acceptance of the reports for information.

**CARRIED**

**7.0 Old Business:**

**7.1 MCLB Plan of Service:**

- Several updates were made to our Plan of Service. The revised plan will be submitted immediately.
- A new Plan of Service will be developed and submitted by Feb 1/20.

**MOTION La Dawn Dachuk** moved to approve and submit the revised Plan of Service as presented.

**CARRIED**

**7.2 Library Basics Workshop:**

- The workshop will be held in La Crete on Sept 28/19 at The Barn from 10:00 am to 3:00 pm.
- All Library Society members and library employees will be sent invitations.

**7.3 Library Insurance Coverage:**

- The library insurance policies have been updated.
- Some minor changes still need to be made.

**8.0 New Business:**

**8.1 MCLB Member Appointments:**

- There will be several new board members this coming year.
- Individuals applying before Sept. 28/19 will be invited to the Library Basics Workshop.

**9.0 Correspondence:**

9.1 Edmonton Public Libraries Annual Report.

**10.0 In Camera:**

- **Not required.**

**11.0 Next Meeting Dates and Location:** Fort Vermilion County Office Oct. 8, Nov. 4, Dec. 10, 2019 at 7:00 p.m.

**12.0 Adjournment:**

**MOTION # 2019-06-07 La Dawn Dachuk** moved to adjourn the meeting at 8:42 p.m.

**CARRIED**

These minutes were adopted this 8<sup>th</sup> day of October 2019.

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**Beth Kappelar, Chair**

**ADOPTED MINUTES**  
**January 18, 2019**  
**St. Isidore Cultural Centre**  
**Northern Sunrise County**

**Attendees**

|                |            |  |
|----------------|------------|--|
| Cathie         | Bailey     | Village of Berwyn                                |
| Leanne         | Beaupre    | County of Grande Prairie No. 1                   |
| Bruce          | Black      | Town of Sexsmith                                 |
| Robert         | Brochu     | Municipal District of Smoky River No. 130        |
| Quinton        | Bulford    | Village of Nampa                                 |
| Jackie         | Clayton    | City of Grande Prairie                           |
| Miron          | Croy       | Clear Hills County                               |
| Sandra         | Fox        | Municipal District of Fairview No. 136           |
| Dale           | Gervais    | Municipal District of Greenview No. 16           |
| Bill           | Given      | AUMA Board                                       |
| James          | Hailes     | Town of Fox Creek                                |
| Alvin          | Hubert     | Saddle Hills County                              |
| Peggy          | Johnson    | Municipal District of Fairview No. 136           |
| Murray         | Kerik      | Municipal District of Lesser Slave River No. 124 |
| Josh           | Knelsen    | Mackenzie County                                 |
| Carolyn        | Kolebaba   | Northern Sunrise County                          |
| Myrna Jean     | Lanctot    | Village of Donnelly                              |
| Vern           | Lymburner  | Town of Valleyview                               |
| Elaine         | Manzer     | Town of Peace River                              |
| Ken            | Matthews   | Big Lakes County                                 |
| Crystal        | McAteer    | Town of High Level                               |
| Cindy          | Millar     | Northern Sunrise County                          |
| Brian          | Panasiuk   | Town of High Prairie                             |
| Christopher J. | Parker     | Town of Peace River                              |
| Byron          | Peters     | Mackenzie County                                 |
| Diahann        | Potrebenko | Village of Rycroft                               |
| Allan          | Rowe       | Clear Hills County                               |
| Gary           | Rycroft    | Town of Beaverlodge                              |
| Greg           | Rycroft    | Town of Manning                                  |
| Richard        | Simard     | Big Lakes County                                 |
| Ross           | Sutherland | County of Grande Prairie No. 1                   |
| Peter          | Thomas     | Village of Rycroft                               |
| Terry          | Ungarian   | County of Northern Lights                        |
| Theresa        | Van Oort   | County of Northern Lights                        |
| Wendy          | Wald       | Town of Grimshaw                                 |

|        |            |                                     |
|--------|------------|-------------------------------------|
| Tyler  | Warman     | Town of Slave Lake                  |
| Joulia | Whittleton | Saddle Hills County                 |
| Robert | Willing    | Municipal District of Peace No. 135 |

### Presenters:

- Scott Jones, Executive Director, Parks Division, Alberta Environment & Parks
- Robin Schmidt, Manager of Conservation and Recreational Planning, Alberta Environment & Parks
- Rhonda Blackmore, Chief Superintendent, District Officer, Western Alberta District
- Lyle Gelinas, Superintendent, District Officer, Western Alberta District
- Rodney Schmidt, Director, The Northwest Regional Incident Support Team
- Julien Bergeron, Deputy Fire Chief, Northern Sunrise County
- David LeBlanc, Director of Protective Services, Northern Sunrise County
- Marcel Maure, Fire Chief, Municipal District of Smoky River
- Judy Cuff, Sr. Investigator, Director Consumer Investigations Unit, Service Alberta
- Gregory Cummings, Chief Zone Officer, North Zone
- Stacy Greening, Sr Operating Officer, QEII Regional Hospital, Alberta Health Services
- Dr. Brian Muir, Interim Deputy Zone Medical Director, North Zone

### Secretariat:

- Debbie Jabbour, MLA Peace River, Chair of NADC
- Jeannette Danks, Member, NADC
- Tom Mansfield, Executive Director, NADC
- Kim Pinnock, Manager, NADC
- Baikuntha Acharya, Sr. Northern Development Officer, NADC
- Megan Ciurysek, Research Officer, NADC

### Welcome

- Vice-Chair Leanne Beaupre introduced Reeve of Northern Sunrise County Carolyn Kolebaba.
- Carolyn Kolebaba, Reeve of Northern Sunrise County, extended greetings.
- Vice-Chair Leanne Beaupre introduced Secretariat, and welcomed all attendees to the meeting.

### 1. Call Membership Meeting to Order

Vice-Chair, Leanne Beaupre, called the NAEL meeting to order January 18, 2019, 10:13AM.

**2. Adoption of Agenda**

- Crystal McAteer asked to add a LiDAR update to the Member Roundtable portion of the Agenda.

It was **MOVED** by Myrna Jean Lanctot **THAT** the agenda be adopted with LiDAR addition.

**CARRIED**

**3. Adoption of Minutes – July 13, 2018 MD of Greenview, Valleyview, AB**

- Corrections:
  - o Page 2 amend Vice-Chair to Chair Jim Rennie welcomed all attendees.
  - o Page 7 under 7.2 amend NSWAR to NWSAR.
  - o Page 8 under 7.3 amend that NSWAR to NWSAR.

It was **MOVED** by Carolyn Kolebaba **THAT** the minutes be accepted with corrections.

**CARRIED**

**4. Chair Update**

- At the July 13, 2018 meeting, it was **MOVED** by Vern Lymburner **THAT** the NAEL Secretariat poll the member communities regarding their cannabis bylaws and distribute to membership for information purposes.
- The NADC distributed a Cannabis bylaws poll to the member communities with post-meeting package July 27 2018. Five NAEL member municipalities responded and shared their bylaws with the NADC: Big Lakes County; Town of High Level; County of Northern Lights; Municipal District of Peace No. 135; and the Town of Peace River.
- Vice-Chair Leanne Beaupre asked NAEL members how they would like to proceed. Share the information received or re-poll communities?

It was **MOVED** by Carolyn Kolebaba **THAT** the NAEL Secretariat distribute the five cannabis bylaws to membership for information purposes.

**5. NAEL Administrative Housekeeping**

5.1 Financial Report

- No changes since last meeting.

It was **MOVED** by Tyler Warman **THAT** the Financial Report be accepted for information.

**CARRIED**

5.2 Review of Finance Committee Meeting Minutes

It was **MOVED** by Myrna Lanctot **THAT** the minutes be accepted as presented.

**CARRIED**

- Vice-Chair Leanne Beaupre summarized the Finance Committee's suggested changes to the Hosting and Expense Policy.
  - o Hosting and Expense Claimants must seek pre-approval through a motion from the membership at a meeting or via electronic vote.
    - In time sensitive situations, a motion from the Chair/Vice-Chair will be put forward via e-mail to the membership.
    - 60 per cent of the membership must approve for the motion to be carried and funds must be available in the NAEL Financial Account.
- Members discussed the current preapproved hosting expenses <\$2000 and process to approve >\$2000. Recommended changes to the hosting and expense policy refer primarily to the process to approve non-hosting expenses, usually related to NAEL members attending activities or events.

It was **MOVED** by Tyler Warman **THAT** the Finance Committee Meeting's recommended changes to the Hosting and Expense Policy be adopted.

**CARRIED**

5.3 Crowd Photo Disclaimer

- For information.
- Vice-Chair Leanne Beaupre reminded our members that NADC takes photos at these meetings to use in its reports and social media. The disclaimer is included in the meeting package and posted on the door. If you do not want to have your photo taken, please discuss with NADC.

5.4 Publication of NAEL emails

- For information.
- There is an issue with NAEL draft minutes being posted publically on some Council's websites etc. Please ensure that until approved, that you are respecting the confidentiality of draft documents and correspondence.

**6. NAEL Information / Correspondence**

**10:35AM**

6.1 Information / Correspondence

- 2018 NAEL Transportation Services Survey Report.
- Rural Policing – Overview and Information.
  - o Discussion about the brief. Members suggests that the brief is unclear and some information is incorrect; the Alberta Solicitor General provides funding to municipalities with <5000 residents.
  - o Leanne Beaupre stated that the statement in the first paragraph pertaining to funding will be reviewed and updated.
- NWSAR Funding Request – Caribou Conference.
- Letter to Minister Anderson re: AYM.
  - o Discussion about AYM advocacy. Leanne Beaupre encourages NAEL members to bring advocacy resolutions to their next Council meetings. If passed these resolutions can go to RMA via Tom Burton.
  - o Alvin Hubert and Joulia Whittleton will submit an advocacy resolution to their council meeting.
  - o Bill Given, Crystal McAteer and Tyler Warman will work on a motion to amend advocacy at the AUMA Spring Municipal Leaders Caucus (March 27-28, 2019).
  - o Crystal McAteer will work with Tyler Warman to attend the AUMA Spring Municipal Leaders Caucus (March 27-28, 2019).

It was **MOVED** by Josh Knelsen **THAT** the Minister of Municipal Affairs be invited to the next NAEL meeting to discuss AYM and include a standing invitation for Minister to attend NAEL.

**CARRIED**

- Letter invitation to Minister Larivee (re: transportation).
- Letter of Condolence – Mayor Lagace.

**7. Presentation: Province of Alberta Pathway to Canada Target 1 Challenge**

- Presentation: Scott Jones, Executive Director, Parks Division, Alberta Environment & Parks; Robin Schmidt, Manager of Conservation and Recreational Planning, Alberta Environment & Parks.
- Scott and Robin, shared an update on the national work on the Pathway to Canada Target 1 initiative, and its applicability to conservation in Alberta.

The presentation covered an explanation of Canada Target 1 as a part of *2020 Biodiversity Goals and Targets for Canada*, and the work that the Province is doing to support the Federal goals. Scott and Robin spoke about writing *Pathway Screening Tool*, which is intended to be used to screen lands against criteria for Protected Areas and Other Effective Area-Based Conservation Measures (OECMs), with those areas that meet the criteria being eligible for

reporting against Canada Target 1. It would be up to individual land managers to screen their lands, voluntarily submitting the data on eligible areas to Parks Division. The processes for screening and reporting are also under development.

- Scott and Robin offered to deliver a webinar to NAEL member as soon as the Federal Report and *Pathway Screening Tool* are released.
- The presentation included time for NAEL members to ask questions.

| NAEL Member Question  | Answer from Scott or Robin  |
|---|---|
| Does the conservational land include watershed protection? Are municipalities going to be included in any engagement processes? | Town of Valleyview's efforts can be an example. Plan to engage with municipalities in 2019. There are qualitative elements to conservation as well; it is about conservation in the right places. Screening tools will be provided that can be used for analysis; these will be made public in the coming months. |
| Is the 17% goal per province, or is that a national?  | 17% is Canada's national goal. Alberta's current accounted conservation is just over 14%, and the provincial goal is to reach 17%. The Province is working with municipalities to consult how to achieve the 17%.<br>Provinces have set different goals, some above and below 17%.                                |
| Are there any other criteria the municipalities have to meet, like criteria from the United Nations?                            | Yes, there are criteria for Protected Areas as well as Indigenous Protected and Conserved Areas (IPCAs). These criteria were used as a base for the Pathway Screening tool we are developing for municipalities.  |
| Are the National Parks included towards the 17%?  | Yes, the provincial and federal parks are counted.  |
| Are the National Parks just added in?   | They were always there. Alberta reports the provincial land, Federation reports the National Parks.   |
| How does that work?   | We have the Canadian Parks and Wilderness Society (CPAWS) dataset to quantify conservation areas towards the Target 1. It extracts the data from conservation efforts across municipalities of Canada.  |
| How is the rest of the world doing?   | Canada is doing poorly when compared with other G7 countries. Canada is tied with Russia, Germany, the USA and Costa Rica are doing better than Canada.   |
| What percentage is held by the Federal government right now?  | About 6.5%  |

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| Do you have other Provincial data?  | We do not have recent data from the other provinces. Their numbers also depends on their land base. For example, PEI has a lower percentage. NS is in around 12%, and the Yukon is beyond the 17% is around 30%. |
| The national parks inside Alberta are not counted towards Alberta’s conservation efforts. Correct?                  | No, this is not correct. The nation parks located within Albert are currently counted towards the 14+% that Alberta has.   |
| When all the watershed and other parks of municipalities are put all together, it will not be difficult to meet 17% | Agreed, it will not be difficult. Watersheds are currently under planning. We are working with land managers, to account for conservation lands.   |
| If municipalities wants to identify conservation areas, is there any provincial funding available?                  | There is no provincial funding at this time.   |
| Are there any funds available for other municipal programs?   | Scott will provide municipalities an update on funding.  |

- Continued Member Discussion:

- o Member discussion covered Indigenous rights to caribou, the lack of regulations about how to engage with Indigenous peoples about conservation, and lack of legislation about what an Indigenous protection area looks like. Funding for Indigenous Protection Areas was discussed, as was the lack of consultation with municipalities, and that it is important for the Provincial Government to provide information to municipalities. Sentiment was expressed that we are all Albertans so we should be afforded information about Indigenous Areas, and that all Albertans to be included. A member suggested that environmentalists may not be aware of the social and economic impacts of conservation, Members voiced concern that people will become the next species at risk.
- o MLA Debbie Jabbour spoke about how northern municipalities are already doing a great job in keeping a balance of biodiversity. She suggested that it might be time to start sharing what municipalities are doing to protect and conserve the environment. She encouraged members that we have to be actively a part of the wider federal and provincial conservations.

- Members responded that the provincial and federal governments have not been open to conservation and that the municipalities want open transparent dialogue.
- Members suggested that the Target 1 date is too soon and that maybe NAEL should advocate for a later target date.
- Debbie Jabbour asked NAEL members if they have any specific suggestions to improve the process, and stated that she can take specific asks up to the government. Rather than anecdotes, she requires concrete examples.
  - Members answered that municipalities require funding to do the work.
  - That those directly involved or impacted by conservation efforts need to be involved from the beginning.
  - That this work should not be condensed into four years because we are dealing with longstanding issues.
  - That the Province should push back the timeline.
- A member cautioned members not to mix up Caribou issues with the Target 1 deadline for the voluntary 17%.
- Members listed many kinds of areas protected by municipalities: parks, walking corridors and watersheds (top and bank) for example.
- A member suggested that municipalities could submit to the province the information of our conservational land. Others spoke about having sent a list of their conservation areas to the RMA to compile with other Municipality's areas and that there was a relevant resolution passed at the last RMA meeting.

It was **MOVED** by Crystal McAteer **THAT** the NAEL membership compile an inventory of conservation efforts to submit to Alberta Environment and Parks through Scott Jones, Executive Director, Parks Division.

- Member asks what is the definition of a protected area is? What are the criteria for conservation? If there are no criteria, how can municipalities compile the inventory?
- Member suggests NAEL should include the RMA and AUMA to help shape criteria, compile the information, and work with the government. Perhaps NAEL should write a letter to the Provincial and Federal governments asking them to clarify the definition of Protected Areas. Alternatively, the RMA and AUMA could work with the Government to outline or create these definitions.
- Other members agree that utilizing RMA as a vehicle towards creating this inventory is a good idea.

- Members discuss the problems with top-down methods and suggest that northern municipalities should be able to compile and submit their own conservation areas to tell the Provincial Governments that these are the areas that should be included.
- Members discussed what information should be collected, the need to decide on criteria, whether or not the Provincial Government has a definition and template, and proposed webinar which could be helpful.
- Debbie Jabbour– The province has not designated anything yet. Perhaps the webinar is there to provide further information.
- Member suggested that municipalities could collect information (environmental easements, conservation easements, parks, grazing leases, ducks unlimited, wetlands or watersheds) and submit it to the NADC secretariat.
- Crystal McAteer’s Motion was reread.

It was **MOVED** by Crystal McAteer **THAT** NAEL membership compile and inventory of their lands that could be included in the 17 per cent target and share with Alberta Environment and Parks through Executive Director Scott Jones. Information compiled would include environmental easements; conservation easements; parks; grazing leases; ducks unlimited; and wetlands or watersheds.

Dale Gervais suggested a friendly amendment to recess the motion until after a webinar could be scheduled between Alberta Environment and Parks and NAEL members.

#### **TABLED**

It was **MOVED** by Ken Matthews **THAT** NAEL meeting recess for 15 minutes for lunch.

#### **CARRIED**

#### **8. Post-Recess Member Discussion**

- Joulia Whittleton will send NADC a document that the Federal Government sent to all municipalities last month, to be included in the NAEL Post-Meeting Package.
- In the interest of time, each municipality is asked to send the NADC their community’s roundtable updates via email. These will be included in the minutes.

#### **9. Membership Roundtable**

- Mayor Crystal McAteer, High Level to share update about the 17<sup>th</sup> North American Caribou Workshop in Ottawa October 29-Nov 2, 2018, as well as LiDAR surveying.

- Crystal McAteer provided templates and asked NAEL members to send letters to the Provincial Government requesting funding to conduct LiDAR surveying.
- Members discussed the funding of conservation mapping, collecting information that is specific to each area, and approaches to manage municipalities asking the Provincial government for funding.
- Members also discussed the next Federation of Canadian Municipalities meeting, and supporting advocacy efforts, for pipelines and resource development, organised by the AUMA to be brought forward to the meeting.
- Bill Given – spoke about the AUMA organizing a strategic advocacy effort to support pipelines. Asked NAEL members to support this effort. He also spoke about the need to advocate for pro -pipeline supporters to be elected as FCM board members.
- Members discussed the invisibility of pipeline issues in the Eastern Provinces and the need to be visible at FCM. Members discussed advocacy ideas, NWSAR’s use of fact sheets at the last FCM, whether or not the Provincial Government has pro-pipeline buttons and discussing these issues a at the RMA Zone meetings.
- Debbie Jabbour - fact sheets help and are needed to help.

It was **MOVED** by Carolyn Kolebaba **THAT** NAEL request any buttons, fact sheets or other advocacy material supporting pipelines and resource development from the Province of Alberta for NAEL members to take to FCM.

**CARRIED**

It was **MOVED** by Carolyn Kolebaba **THAT** NAEL write a letter to the Mayors of Calgary and Edmonton to support building pipelines to tidewater.

**CARRIED**

It was **MOVED** by Diahann Potrebenko **THAT** the NAEL members support a request to the Provincial government to fund the Northwest Incident Management Team beyond the current four-year funding.

**CARRIED**

- The following Member updates were submitted to the NAEL secretariat via e-mail following the meeting.

County of Northern Lights

- Construction of the South Regional waterline commenced in late July 2018. There are currently five horizontal directional drilling rigs at work installing the pipe as well as

construction crews working on truck fill stations at Weberville and Warrensville. The anticipated completion of the project is September 2019. This waterline will provide potable water from the Town of Peace River to the hamlet of Dixonville and the truck fills will be sources of potable water for the southern wards of the County.

- The County continues to lobby Alberta Transportation for financial assistance for bridge girder replacement. In the 1990's, Alberta Transportation changed the aggregate specifications to construct light weight bridge girders that were used throughout the province on municipal and provincial bridge construction. These girders are now failing and some bridges have had their ratings decreased as a result and this girder deterioration will only continue. Replacement of these girders comes with a very large cost that we feel should be funded separately from the current STIP funding as these girders were built under provincial design specifications. The County of Northern Lights ended up with five bridges that were built using these faulty light weight girders. We will be bringing a resolution to RMA zone meeting asking for funding assistance to replace these girders and if successful will be then taking it to the RMA spring conference.

#### Village of Berwyn

- The Village of Berwyn residents voted in May 2018 with an astounding 81% in favor of remaining a village and not dissolving into a Hamlet. Administration and Council have been very busy responding to the numerous directives from the Minister of Municipal Affairs. They are also diligently working to increase their revenue and decrease expenses.

#### Village of Donnelly

- The west side paving project is complete and the car dealer/repair shop business that burnt is rebuilding. There is also have an opening on council, the bi-election is March 4th.

#### Village of Rycroft

- Within the Village of Rycroft, ATCO is replacing the 109 High Pressure Sodium bulbs with LED lights starting January 21, to be completed by January 31.
- The Village is wanting to update and freshen up its Website and is advertising for a Request for Proposals to get its website re-designed. The deadline for proposals is February 15.
- The Village paid off its~\$600,000 ATB loan on November 30.
- The Village sent in an Alberta Municipal Waste Water Grant application for the upgrade to our sewer lift station.
- The Village is working with ISL to complete the IDP, MDP, and LUB updates by June 2019

- The Village is moving forward with more community revitalization by demolishing three houses this summer and selling off tax sale properties (residential and industrial with a realtor).

**10. Presentation: Rural Crime & Crime Reduction Unit – Royal Canadian Mounted Police**

- Presentation: Rhonda Blackmore, Chief Superintendent, District Officer – Western AB District; Lyle Gelinias, Superintendent, District Officer, Western AB District
- Presentation about prolific offenders in property crime, prohibited substances, and weapons. The RCMP has a specialized team, the Rural Crime Reduction Unit to prioritize and target these criminals, who are responsible for a high percentage of this kind of crime in rural areas.
- The team has been operational since April and is fully staffed.
- The Crime Reduction Unit is having an impact getting prolific offenders off the street.
- Lyle Gelinias described the Crime Mapping initiative.
  - o Most NAEL member communities are part of the initiative, which shares current data regarding crime in the area.
  - o Local addresses are not included, but the general area is. This is for security/privacy.
  - o The general investigations unit will help detachments with more serious crimes that take longer to investigate.
- The presentation included time for NAEL members to ask questions.

| NAEL Member Question  | Answer from Rhonda or Lyle  |
|---|---|
| Are prolific offenders released on bail or detained?  | Sometimes they are released on bail and sometimes they are detained. Sometimes they are apprehended again after they are released on bail.<br><br>The RCMP is responsible for presenting the files, but it is the Bail Crown who determines who is kept/released. |
| The County of Grande Prairie has its own detachment; do it work together with your unit?      | Yes, the unit is responsible for the GP area, but we work hand in hand. They have had great success.  |
| You go where the intelligence leads. Does this mean you go to all areas of your jurisdiction? | We have to prioritize. Intelligence does impact priority.   |

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| Do you go to all areas of your jurisdiction?                                     | We receive intelligence from the detachment, and prioritize from there. We have been to many different areas and communities.   |
| You spoke about property vandalism, what about domestic violence or hate crimes? | This group is focused on property crime. The domestic unit looks after those crimes. There is a Domestic Violence Coordinator.<br><br>Preference is to work with programs/prevention.   |
| Are there any publicly available resources for our information or awareness?     | We always commit to offer information. Rhonda will follow up about this.<br><br>There are statistics on the website and it is publicly accessible. We also have access to information about serious crimes with personal and specific information. This information is not publicized. Detachments have their own websites and information. |

- NAEL thanked the RCMP for their work.

**11. Presentation: The Northwest Incident Management Team**

- Presentation: Rodney Schmidt, Director ; Julien Bergeron, Deputy Fire Chief, Northern Sunrise County ; David LeBlanc, Director of Protective Services, Northern Sunrise County; Marcel Maure, Fire Chief, Municipal District of Smoky River
- The presentation explained what this Incident Management Team does, how it is deployed, how it fits into provincial plans, and what benefits it offers to Municipalities.
- This IMP, started in 2016, can supplement a municipality’s emergency team, in all hazardous scenarios for three to seven days.
- The North West Alberta Emergency Resource Agreement allows the team to be deployed in agreed upon areas. There are 14 different municipalities currently participating.
- They are currently operating on a four year training agreement, but require operating funding.

| <b>NAEL Member Question</b>                                     | <b>Answer from Rodney</b> |
|---|---------------------------|
| What is the funding model?                                      | Cost Recovery             |
| With respect to Berwyn, could you be there in 6 hrs to support? | Yes                       |

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| <p>If a municipality like Sexsmith calls Grande Prairie Regional Emergency Partnership (GREP), do you coordinate to see if you are needed?</p> | <p>Yes, we follow the same procedures and GPREP would reach out to the IMT. We have access to their databases and are similarly trained.</p>   |
| <p>Alberta Emergency Management Agency (AEMA)/Provincial Operations Centre (POC), could you call them?</p>                                     | <p>Right now the province hasn't figured out a long-term mechanism to support these teams. The current regional agreement is used to support the team over a four year period.</p>   |
| <p>Do you work with forestry?</p>  | <p>Yes, forestry staff and the team work jointly at times in a command post. There are usually two incident commanders in this case, someone with forestry (AG/Forestry) and the municipality.</p> <p>The way the group is set up, they cannot request support from a municipality not signed onto the agreement, so it is beneficial to be already signed on.</p> |
| <p>If we are already a member do we need to re-sign with the new changes?</p>  | <p>No, but there are legislative pieces that still need to be worked out and some communities may face some red tape.</p>  |

- Rodney's presentation include three asks of NAEL members:
  1. Sign onto the agreement.
    - Any Municipality who has not yet signed on is encouraged to do so. The agreement with the Province is already established and the Team is in place. Sharing the costs and benefits across more Municipalities will benefit everyone involved.
  2. Contribute resources
    - Team members, operational resources, people willing to train into different roles.
  3. NAEL to write a letter of support for the funding and operation of the team to send to the Provincial government.
- Member discussion on this topic was revisited at end of the meeting. A relevant motion was confirmed at that time and follows in section 14.2.

**12. Consumer Investigations Unit- Service Alberta**

- Presentation: Judy Cuff, Sr. Investigator

- Presentation introduced Consumer Investigations Unit to northern Municipalities. Judy referred to the Legalization of Cannabis and the effects on the Landlord and Tenancy Act as an example of a situation in which her team could support municipalities. She looks forward to working with municipalities and wants to make sure that the unit is reflective of current and latest policies.
- Judy shared her card. Staff and municipal leaders with questions are welcome to contact Judy directly at 780 624 6315. Members of the public can contact the ministry via the toll free hotline 1 877 427 4088.

**13. Presentation: Health Services in Northern Alberta – Alberta Health Services**

- Presentation: Gregory Cummings, Chief Zone Officer, North Zone; Stacy Greening, , Senior Operating Officer, QEII Regional Hospital, Alberta Health Services; Dr. Brian Muir, Interim Deputy Zone Medical Director, North Zone.
- Presentation about the successes, the challenges and the near future for the North Zone. Topics included the rolling three-year health plans, demographics and risk factors for the area, recruiting and retaining healthcare professionals, engagement between communities and providers, new and updated health facilities, local awards, mental health supports, continuing care capacity and changing community needs.
- There are four Provincial Advisory Councils:
  - o Seniors Health
  - o Addictions and Mental Health
  - o Indigenous Health
  - o LGBTQ+ Health
- There have been significant investments to Health infrastructure – \$5.7 million spent on infrastructure updates and an opioid dependency program.
- Stacy Greening discussed Patient centered care, what it is and what its benefits are.
- Dr. Brian discussed Physical recruitment and retention, which requires guidance from communities and elected officials.
- The presentation included time for NAEL members to ask questions.
- Any additional questions that the members have can be asked to the AHS representatives through the NAEL secretariat, NADC.

| <b>NAEL Member Question</b>   | <b>Answer from Gregory, Stacy or Brian</b>  |
|---|---|
| Question about public health and immunizations of school-aged children.   | Elected official are encouraged to act as a resource in their “circle of influence.”  |
| Several questions were asked about specific communities. Topics were localized health issues, and how to get information and recruit physicians to areas. | Dr. Brian Muir suggested that these communities and their leaders set up set up a meetings with his office. He emphasized that his office wants to work with communities. We want to work with you. |

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|---|---|
| <p>Question about the implications of electronic records in the North where there are problems with accessing reliable high-speed internet.</p>   | <p>Dr. Brian Muir– This phase of introducing electronic medical record will be completed by 2020. Electronic records only for Alberta Health and Alberta Health Services. Physicians have had access to digitizing their records for 15 years for their private use.</p> <p>Gregory – There is difference between electronic record that the doctor keeps and the records kept by Alberta Health Services. Patents can also access their records.</p> |
| <p>Will hospitals and doctors be able to access their patients’ records?</p>  | <p>Gregory – They should be able to.</p>  |
| <p>We are finding that medical records do not belong to the patients. The physicians who leave do not share their records and new physicians do not have access to their patient’s history. How do you deal with situations like these?</p> | <p>Dr. Brian Muir– Hospitals and Doctor’s offices are two different settings where records are kept differently. The physicians have ethical obligations. The new physician should be able to easily access the residents records.</p>  |
| <p>When a physician’s office closes, how are the records are transferred?</p>   | <p>Dr. Brian Muir – There are ruled that regulate what a physician must be able to share about the former patient. There are legal and ethical obligations to supply this information to the new physician.</p>   |
| <p>Question about the new Grande Prairie Regional Hospital</p>  | <p>The GPRH will be engaging in the community, and with Indigenous communities to make it a culturally sensitive facility. There have been two blanket exercises and the CEO has mandated that all AHS staff receive cultural training.</p>   |
| <p>Nurses are so busy and have less time for personal touch. Cultural sensitivity training takes even more time away a nurse’s time for personal touch.</p>   | <p>Stacey- We try to integrate family members in the facility to give relief to the nurses. Patients and family members and nurses can work together. They can help the nurses.</p>   |

**14. Next meeting**

14.1 Location and date

- Leanne Beaupre- Suggests that the next meeting should be held after the Provincial election in mid to late June.
- Both Tyler Warman and Alvin Hubert offered to host the next NAEL meeting in Town of Slave Lake and Saddle Hills County respectively. As Saddle Hills has not yet hosted and the Town of Slave Lake hosted in January 2018, the next location was set Saddle Hills County.
- June 2019, Saddle Hills County. Location and date to be determined.

14.2 Agenda topics

**CARRIED**

**15. Adjournment**

It was **MOVED** by Tyler Warman **THAT** the NAEL meeting be adjourned at 3:39PM.

**CARRIED**



**ROCKY LANE AGRICULTURAL SOCIETY  
COMMUNITY SUPPER**

***Saturday, November 2nd***

Rocky Lane Hall

Dinner @ 6 pm

**Tickets**

Adult \$15

Ages 2-12 \$5

Under 2 free

**For tickets, please contact/text**

Peggy Steffen 780.926.3470

Bill Hayday 780.927.4282

**50/50 Draw, Silent Auction, and Door Prizes**